

## Checklist for visa application submission to the Royal Thai Consulate-General, Qingdao

Visa type	Purpose of visit	Supporting documents	Fee	Note
<b>Transit (TS)</b>	To transit to third country or the person in charge or crew of a conveyance coming to a station or area in the kingdom	<ol style="list-style-type: none"> <li>1. Travel booking confirmation to Thailand and the third country</li> <li>2. Visa of the third country (if required)</li> <li>3. Bank statement with minimum balance of 2,000 RMB (applicant who is ship's crew can submit a guarantee letter issued by applicant's local company or from the vessel's company in Thailand)</li> <li>4. Proof of accommodation in Thailand e.g. hotel reservation receipt (in case of stopover)</li> <li>5. Traveling plan (for applicant who wish to do sport activities)</li> </ol>	180 RMB ( will be permitted to stay for 30 days )	For applicant who cannot submit documents in person, please submit the letter of authorization, which requires applicant's signature. (For the authorized person please bring a copy of ID card with signature)
<b>Transit (S)</b>	To do sport activities			
<b>Tourist (TR) (Single Entry)</b>	Tourism	<b>For Chinese Citizens</b>	230 RMB ( will be permitted to stay for 60 days )	
		<ol style="list-style-type: none"> <li>1. Travel booking confirmation (Round-Trip)</li> <li>2. Proof of accommodation in Thailand e.g. hotel reservation receipt (indicating applicant's name and hotel tax no.)               <ul style="list-style-type: none"> <li>- For Thai national inviter, please submit inviter's ID card copy, invitation letter .</li> <li>- For Non- Thai national inviter, please submit inviter's copy of passport, employment visa and invitation letter.</li> </ul> </li> <li>3. Bank guarantee certificate of minimum balance 4,000 RMB frozen covering the period after the applicant completes the trip to Thailand (at least 30 days)</li> </ol> <p>*For children who travel with parents, please submit an original and a copy of birth certificate of the child and submit a parental guarantee letter (indicating the children name, his/ her passport number and a relationship between a child and a guarantor, as well as indicating that a guarantor will be responsible for all expense in Thailand and will take him/her back to the Mainland)</p> <p>** Invitation letter must indicate the information of both inviter and invitee, address of accommodation, duration of stay and contacts.</p>		

		<p style="text-align: center;"><b>For foreigners</b></p> <p><b>Please note that the Royal Thai Consulate-general, Qingdao will only accept visa application from individual(s) with residence permit in China, providing that the residence permit remains valid after completing the trip to Thailand.</b></p> <ol style="list-style-type: none"> <li>1. Travel booking confirmation (Round-Trip)</li> <li>2. Proof of accommodation in Thailand e.g. hotel reservation receipt (indicating applicant's name and hotel tax no.)</li> <li>3. Bank statement of last two months with minimum balance of 4,000 RMB</li> <li>4. Guarantee letter from the applicant's local guarantor, indicating the applicant's name passport number and purpose of travel to Thailand.</li> <li>5. An original and a copy of applicant's residence permit in People's Republic of China. The permit should be valid until the applicant completes the trip to Thailand.</li> </ol>		<p><b>Foreign Applicant must apply in person.</b></p>
<p><b>Multiple Entry Tourist Visa (METV)</b></p>	<p>Tourism</p>	<ol style="list-style-type: none"> <li>1. Bank guarantee certificate of minimum balance 50,000 RMB frozen for at least 6 months (covering the period after the applicant completes the trip to Thailand)</li> <li>2. Guarantee letter from the applicant's company/employer, indicating the applicant's name, passport number, purpose of traveling and the person who will be responsible for all expenses in Thailand as well as ensuring that the applicant will return to the Mainland on time.</li> <li>3. Travel booking confirmation (Round-Trip)</li> <li>4. Proof of accommodation in Thailand e.g. hotel reservation receipt (indicating applicant's name hotel tax no.) (first entry)</li> <li>5. Traveling plan.</li> </ol>	<p style="text-align: center;">1,200 RMB ( valid for a period of 6 months and the applicant will be permitted to stay for 60 days per entry )</p>	

<p><b>Non Immigrant B</b></p>	<p>Working/Non curricular Internship</p>	<ol style="list-style-type: none"> <li>1. Guarantee letter from the applicant's company or employer. The letter should state the applicant's name, position, contact details, purpose and duration of proposed stay (Not required for unemployed applicant)</li> <li>2. A valid Work Permit of current company or an approval letter from the Ministry of Labour of Thailand (WP3)</li> <li>3. Invitation letter from company/business partners in Thailand indicating duration of proposed stay * The letter must be signed by the person whose name is listed on the board list. If the letter is signed by Thai national please submit a copy of his/her ID card with signature, if the letter is signed by foreigner, a copy of his/her valid working permit and a copy of passport are required.</li> <li>4. A copy of official document regarding inviter in Thailand issued by Thai authorities, issued not more than 6 months which includes: <ul style="list-style-type: none"> <li>- list of shareholders</li> <li>- business registration and business license - company profile</li> <li>- balance sheet or statement of taxes</li> <li>- list of foreigners working in the hiring company</li> </ul>           These documents must be affixed with official seal at every single page.         </li> <li>5. Original criminal record and certificate of highest education notarized by notary office and approved by Office of Foreign affair, issued not more than 6 months.</li> <li>6. Travel booking confirmation **For visa applicant who is unemployed in China, work contract and resume are required.  ***For visa applicant who intends to work as teacher, must submit invitation letter of either the Educational Service Area, Ministry of Education of Thailand or Ministry of Higher Education, Science, Research and Innovation or the Office of the Private Education commission. Institution Registration, Work contract and resume are required.</li> </ol>	<p>450 RMB (will be permitted to stay for 90 days)</p>	<p><b>Applicant must apply in person.</b></p>
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<p><b>Non Immigrant B</b></p>	<p>To conduct business activities or Investment</p>	<ol style="list-style-type: none"> <li>1. Invitation letter* from company/business partners in Thailand with a registered capital not less than 2 million THB or Evidence showing ownership of a condominium/deposit in Thai bank or Thai Government bond with face value not less than 3 million THB * The letter must indicate total duration of stay and must be signed by the person whose name is listed on the board list. If the letter is signed by Thai national please submit a copy of his/her ID card with signature, if the letter is signed by foreigner, a copy of his/her valid working permit and a copy of passport are required.</li> <li>2. A copy of official document regarding inviter in Thailand issued by Thai authorities, issued not more than 6 months which includes: <ul style="list-style-type: none"> <li>- list of shareholders</li> <li>- business registration and business license - company profile</li> <li>- balance sheet or statement of taxes</li> <li>- list of foreigners working in the hiring company</li> </ul>           These documents must be affixed with official seal at every single page.         </li> <li>3. Travel booking confirmation</li> <li>4. A bank statement in the last six months with a minimum balance of 500,000 THB.</li> <li>5. Original criminal record and certificate of highest education notarized by notary office and approved by Office of Foreign affair, issued not more than 6 months.</li> </ol>	<p>450 RMB ( will be permitted to stay for 90 days )</p>	<p><b>Applicant must apply in person.</b></p>
<p><b>Non Immigrant IB</b></p>	<p>To work on investment projects which are under the auspices of the Board of Investment of Thailand (BOI)</p>	<ol style="list-style-type: none"> <li>1. Guarantee letter from the applicant's company or employer. The letter should state the applicant's name, position, contact details, purpose and duration of proposed stay.</li> <li>2. An approval letter from the Board of Investment of Thailand (BOI)</li> <li>3. Invitation letter from company/business partners in Thailand * The letter must be signed by the person whose name is listed on the board list. If the letter is signed by Thai national please submit a copy of his/her ID card with signature, if the letter is signed by foreigner, a copy of his/her valid working permit and a copy of passport are required.</li> <li>3. A copy of official document regarding inviter in Thailand issued by Thai authorities, issued not more than 6 months which includes: <ul style="list-style-type: none"> <li>- list of shareholders</li> <li>- business registration and business license - company profile</li> <li>- balance sheet or statement of taxes</li> <li>- list of foreigners working in the hiring company</li> </ul>           These documents must be affixed with official seal at every single page.         </li> <li>4. Travel booking confirmation</li> <li>5. Original criminal record and certificate of highest education notarized by notary office and approved by Office of Foreign affair, issued not more than 6 months.</li> </ol>	<p>450 RMB ( will be permitted to stay for 90 days )</p>	<p><b>Applicant must apply in person.</b></p>

<b>Non Immigrant ED</b>	To attend seminar or training courses organized by government , state enterprise or International organization.	<ol style="list-style-type: none"> <li>1. Dispatch/Guarantee letter from company /official organization</li> <li>2. Invitation letter from official authorities in Thailand</li> <li>3. Travel booking confirmation</li> <li>4. Training course details</li> </ol>	450 RMB ( will be permitted to stay for 90 days )	<b>Applicant must apply in person.</b>
<b>Non Immigrant ED</b>	To study in Thailand	<ol style="list-style-type: none"> <li>1. Guarantee letter <ul style="list-style-type: none"> <li>- Case 1. If the applicant applies to study in Thailand through an agency, please submit a guarantee letter from the applicant's local guarantor. The letter should state the applicant's name and purpose of the applicant's travel to Thailand.</li> <li>- Case 2. If not through any agencies, please submit a guarantee letter from applicant's parents and frozen bank guarantee certificate of balance 50,000 RMB frozen for at least 6 months. (Only original paper is accepted)</li> </ul> </li> <li>2. Letter confirming enrollment details from the educational institution in Thailand (indicating the applicant's name, duration and courses of study) In case the letter is not signed by university president or school director, please submit a letter of appointment and a copy of the authorized person's identification card.</li> <li>3. Letter of approval from Ministry of Education of Thailand or local Education Bureau.</li> <li>4. Letter of request for <b>visa issuing</b> (<i>not visa type changing</i>) from school or university in Thailand signed by university president or school director attached with a copy of identification card. Also, the official document indicates the assignment of the person's authority as university president or school director.</li> <li>5. Course Syllabus</li> <li>6. Travel booking confirmation</li> <li>7. An original certificate of no criminal record and a certificate of highest education notarized by notary office and approved by Office of Foreign affair, issued not more than 6 months</li> </ol> <p>* If educational institution is private school or language school, please prepare a copy of school registration and school license along with tuition fee receipt.</p>	450 RMB ( will be permitted to stay for 90 days )	<b>Applicant must apply in person.</b>
<b>Non Immigrant F</b>	To attend official meeting or official business in Thailand	<ol style="list-style-type: none"> <li>1. Dispatch letter from official organization</li> <li>2. Invitation letter from official authorities in Thailand</li> <li>3. Travel Booking Confirmation (Round-trip)</li> </ol>	450 RMB ( will be permitted to stay for 90 days )	

<b>Non Immigrant O</b>	To visit or accompany relatives in Thailand	<ol style="list-style-type: none"> <li>1. Letter of invitation from person of reference in Thailand (only immediate relatives including spouses and children) * If the person of reference is Thai, submits a copy of his/her Identification card or passport. If the person of reference is non-Thai, please submit a copy of passport, visa and work permit invitation letter.</li> <li>2. Official proves or evidence and an original certificate issued by official authorities to indicate the relationship of the applicant and the person of reference (relatives) in Thailand such as the residence booklet, birth certificate of the child or marriage certificate. (These certificates must be notarized by notary office and approved by Office of Foreign affair, issued not more than 6 months)</li> <li>3. Travel booking confirmation</li> <li>4. Bank guarantee certificate of minimum balance 50,000 RMB, frozen for at least 6 months.</li> </ol>	450 RMB (will be permitted to stay for 90 days )	<b>Applicant must apply in person.</b>
<b>Non Immigrant O-A</b>	To long term - stay in Thailand (not more than 1 year each) only for applicant aged 50 years or over.	<ol style="list-style-type: none"> <li>1. Original passport valid for more than 18 months</li> <li>2. Retirement certificate</li> <li>3. An original certificate of no criminal record notarized by notary office and approved by Office of Foreign affairs within 3 months</li> <li>4. China or Thai bank statement or evidence of adequate finance showing a deposit of the amount equal to and not less than 800,000 Baht or an income certificate (an original copy) with a monthly income of not less than 65,000 Baht, or a deposit account plus a monthly income totaling not less than 800,000 Baht. In the case of submitting a bank statement, a letter of guarantee from the bank (an original copy) is required.</li> <li>5. Medical certificate showing no prohibitive diseases (Leprosy, Tuberculosis, drug addiction, Elephantiasis, third phase of Syphilis), certificate shall be valid for not more than 3 months. Certificate must be notarized by notary office and approved by Office of Foreign affairs within 3 months</li> <li>6. Health Insurance : the applicant must be medically insured for the entire period of stay in Thailand with the following coverage:             <ul style="list-style-type: none"> <li>– Outpatient benefit with a sum insured of not less than 40,000 THB, and</li> <li>– Inpatient benefit with a sum insured of not less than 400,000 THB</li> </ul>             The applicant must submit the following:             <ol style="list-style-type: none"> <li>6.1. <u>Health insurance policy document</u> issued by a Thai or foreign insurance company, stating that the applicant is medically insured for the period and with coverage as mentioned above:                 <ol style="list-style-type: none"> <li>(a) In case of a foreign insurance company, the applicant must submit the original insurance policy document with 2 copies;</li> <li>(b) In case of a Thai insurance company, the applicant must submit 2 copies of the insurance policy document or, if available, the original insurance policy document with 2 copies. A list of Thai insurance companies participating in the scheme can be found here: <a href="http://longstay.tgia.org">http://longstay.tgia.org</a></li> </ol> </li> <li>6.2. <u>Foreign Insurance Certificate</u> as stipulated by the Office of Insurance Commission and Health Insurance of Thailand, which must be completed, signed and stamped by the insurance company. The form can be downloaded here: <a href="http://longstay.tgia.org/document/overseas_insurance_certificate.pdf">http://longstay.tgia.org/document/overseas_insurance_certificate.pdf</a></li> </ol> </li> </ol>	1,200 RMB	<b>Applicant must be having the nationality of or permanent residence in the country where application is submitted.</b>

<b>Diplomatic</b>	Only for diplomatic or official passport holders who will assume duties in Diplomatic Mission or International Organization in Thailand or who will enter Thailand on official duty	Note Verbal and/or documents issued by the government or international organization, certifying the identity of the person concerned and his/her purposes while visiting the Thailand.	Free of charge	
<b>Official</b>	For those who will enter Thailand on official duty or as guest of the Thai government or other			
<b>Courtesy</b>				

**Remarks**

- Applicant must apply online application through [www.thaievisa.go.th](http://www.thaievisa.go.th) before submitting at the Consulate-General.
- Please bring supporting documents (hard copy) to present at the Consulate-General on an appointment date.
- The Consulate-General only accepts documents either in Thai or English.
- Local/Company letter must include official letterhead of the company/school and affix with official seal.
- **The Royal Thai Consulate-General, Qingdao reserves the right to require additional documents or interview the applicant.**
- **Permission to enter into Thailand and the length of stay are subjected to the discretion of the Immigration Bureau.**
- **Applicant must apply Certificate of Entry (COE) through <https://coethailand.mfa.go.th/> at least 7 working days before your departure date.**
- For further information please visit Royal Thai Consulate-General Qingdao website at [www.thaiembassy.org/qingdao](http://www.thaiembassy.org/qingdao) or email to [visa.tao@mfa.mail.go.th](mailto:visa.tao@mfa.mail.go.th)
- Address of the Royal Thai Consulate-General Qingdao: Unit 1504-1505, 15<sup>th</sup> floor Shangri-La Centre, Xiang Gang Zhong Road, Shi Nan District, Qingdao, Shandong, China 266071  
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