

Required Documents for Qualification Endorsement for LTR Visa : High-Skilled Professional

	DOCUMENTS	Private Company	Government or state-owned agency
PERSONAL DOCUMENTS			
1.	Copies of the passport: - Personal data page and all pages with Thai visa stamps) - Valid for at least 6 months from the date of visa issuance - At least 2 blank pages	<input type="radio"/>	<input type="radio"/>
2.	Photograph 3x4 cm	<input type="radio"/>	<input type="radio"/>
3.	Health insurance policy covering entire course of stay in Thailand, with coverage for hospitalization treatment of no less than 50,000 USD and with the remaining maturity of at least 10 months * Submission of this document can be done separately at a later date before a notification letter is issued <u>OR</u> Evidence showing valid social security benefits which insures hospitalization and treatment in Thailand <u>OR</u> Financial evidence showing a deposit of no less than 100,000 USD in a bank account which has been held for no less than 12 months at the time of application	<input type="radio"/>	<input type="radio"/>
EVIDENCE OF WORKING EXPERIENCE/ EMPLOYMENT AND CORPORATE			
4.	Curriculum Vitae (CV)	<input type="radio"/>	<input type="radio"/>
5.	Evidence of previous employment in the related field no less than 5 years in the past 10 years as of the submission date (e.g. copy of letter issued by previous company/employer)	<input type="radio"/>	
6.	Evidence of qualification (e.g. copy of university certificate) <u>OR</u> Evidence of achievement (e.g. research projects/ publications / intellectual property / awards/ certificate of professional qualification/ certification of related area of expertise) <u>OR</u> Master's degree in Science and Technology (in case of experts working in a corporate with income in the range of 40,000 – 80,000 USD)	<input type="radio"/>	<input type="radio"/>
7.	Copy of certificate of employment or equivalent, signed by an authorized person of a company in Thailand, a private higher education institution, research institution, specialized training institution, indicating the position in the company, monthly or yearly salary, employment period	<input type="radio"/>	
8.	Copy of certificate of employment or equivalent, signed by an authorized person of a government agency (government or state-owned agency, public higher education institution or research institution or specialized training institution)		<input type="radio"/>
5.	Company profile or company annual report	<input type="radio"/>	
6.	Brochures or catalogues	<input type="checkbox"/>	<input type="checkbox"/>
EVIDENCE OF INCOME			
7.	Evidence of income tax payment or annual personal income tax return showing income of no less than 80,000 or 40,000 USD per year in the past 2 years	<input type="radio"/>	
8.	Financial evidence showing an income in current year e.g. bank statement	<input type="radio"/>	

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WORK PERMIT			
9.	Employment certificate (WP.46)	○	○
10.	Certificate of employment or equivalent signed by an authorized person (if any)	△	△
11.	Copy of work permit (if any)	△	△
12.	Copy of work permit cancellation (if any)	△	△
ADDITIONAL INFORMATION			
13.	A letter of verification issued from the country of his or her nationality or residence stating that the applicant has no criminal record may be requested on a case-by-case basis.	△	△
14.	Copy of change name and/or surname certificate, if applicable	△	△