



LANGUAGE LINKS

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LEARNING STRATEGIES

How To Improve Your English

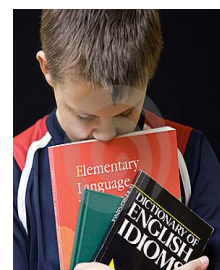
Learning English (or any language for that matter) is a process. You are continually improving your English and the following "How to" points describe strategies to ensure that you continue to improve effectively.



Here's How:

1. Remember that learning a language is a gradual process – it does not happen overnight.
2. Define your learning objectives early: What do you want to learn and why?
3. Make learning a habit. Try to learn something every day. It is much better to study (or read, or listen to English news, etc.) 10 minutes each day than to study for 2 hours once a week.
4. Remember that if you do study each day, English will constantly be in your head.
5. Choose your materials well. You will need reading, grammar, writing, speaking and listening materials
6. Vary your learning routine. It is best to do different things each day to help keep the various relationships between each area active. In other words, don't just study grammar.
7. Find friends to study and speak with. Learning English together can be very encouraging.
8. Choose listening and reading materials that relate to what you are interested in. Being interested in the subject will make learning more enjoyable – thus more effective.

Adapted from: <http://esl.about.com>



Usana

Culture Corner

Business Etiquette & Manners in USA



Appearance



• A business suit and tie are appropriate in all major cities. Wear dark business suits in classic colors of gray or navy. For an important formal meeting, choose a white dress shirt. For less formal occasions a light blue shirt will still give you a conservative appearance.

• Women should wear a suit or dress with jacket in major cities. Wearing classic clothing and classic colors of navy, gray, ivory, and white will ensure you give a confident and conservative appearance.



• Rural areas and areas with extremely warm summers have more informal wardrobe requirements.

• Men may conduct business without wearing a jacket or tie in rural areas.



• The formality of a meeting, even in rural areas, may dictate a sports jacket and tie for men. The same formality will require a woman to wear a dress, possibly with a jacket.

• Casual clothing is appropriate when not attending a work related meeting or dinner. Building a casual wardrobe using classic lines and colors (navy, gray, camel, ivory and white) will give you a look that is stylish and professional even when you are relaxing.



Behavior

• Business conversation *may* take place during meals. However, many times you will find more social conversation taking place while people are actually dining.

• Business meetings may be arranged as breakfast meetings, luncheon meetings, or dinner meetings depending on time schedules and necessity. Generally a dinner, even if it's for business purposes, is treated as a social meal and a good time to build rapport.

• Gift giving is discouraged or limited by many US companies. A gracious written note is always appropriate and acceptable.



• An invitation for a meal or a modest gift is usually acceptable.



• If you are someplace with a line or queue, go to the end and wait your turn.

• Many public places and private homes do not allow smoking. In some areas laws have been passed to prevent smoking in public places.

Source: <http://www.cyborlink.com/besite/us.htm>

Piyaporn

HERE'S THE ANSWER...

In Time or On Time



What is the difference between 'in time' and 'on time' / 'in the end' and 'at the end'?



Michael Swan's excellent Practical English Usage (Oxford University Press), provides a succinct answer to both of these questions:

On Time

= at the planned time; neither late nor early:

*Peter wants the meeting to start exactly **on time**.*



In Time



= with enough time to spare; before the last moment:

*He would have died if they hadn't got him to the hospital **in time**.*

In the end

= finally, after a long, and often annoying, time:

***In the end**, I got a visa for Russia.*



At the end

= at the point where something stops:

*I think the film was a bit weak **at the end**.*



<http://www.britishcouncil.org/learnenglish-central-grammar-prepositions-in-time-v-on-time.htm>

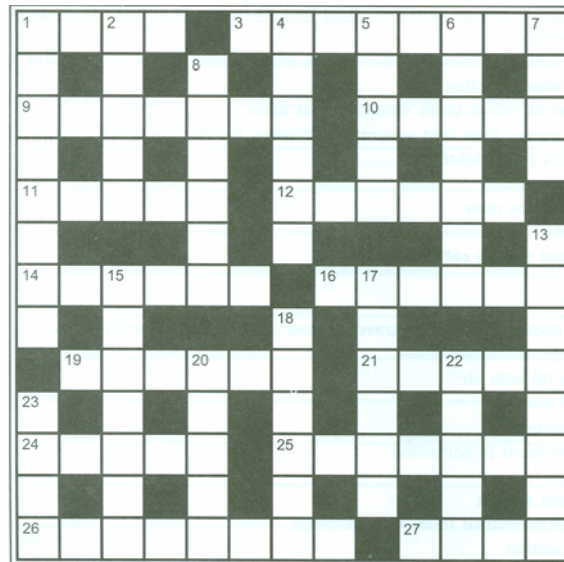
Napassawan

FUN WITH ENGLISH

No.3

Across

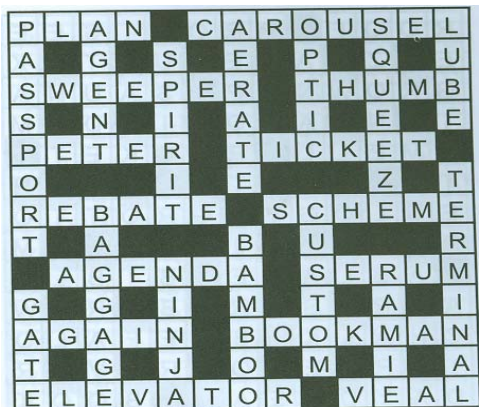
- 1 Cover of a building
- 3 Person to whom a promise is made
- 9 Adult
- 10 Dry heat bath
- 11 To perceive the scent of
- 12 Implement held in tennis
- 14 Formal expression of praise for one recently deceased
- 16 Small cave
- 19 Being on fire
- 21 Sacred book of Christianity
- 24 Material used to write on blackboard
- 25 Hybrid offspring of domestic cattle and the American bison
- 26 Indulge in a fantasy
- 27 Printed volume



Down

- 1 An official written record of items, names or actions
- 2 Triatomic oxygen
- 4 An account presented usually in detail
- 5 Jazz, pop, rock
- 6 Pupil
- 7 Test
- 8 AGONAL (anagram)
- 13 Student's assignment
- 15 Room where books are kept
- 17 Material used with pencil
- 18 Mouse-like jumping rodent
- 20 Questioner
- 22 A shout of approval often used in applauding a performance
- 23 Having a PH level less than 7

Answers no.2



From : Crossword Puzzles Book

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