

LANGUAGE LINKS

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The Seven Sins of 1
Deadly Meetings

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The Seven Sins of Deadly Meetings

Sin #1

People don't take meetings seriously.
They arrive late, leave early, and spend most of their time doodling.

Sin #2

Meetings are too long. They should accomplish twice as much in half the time.

Sin #3

People wander off the topic. Participants spend more time digressing than discussing.

Sin #4

Nothing happens once the meeting ends. People don't convert decisions into action.

Sin #5:

People don't tell the truth.

By Usana



Sin #6

Important information is missing, so participants need to postpone critical decisions.

Sin #7

Meetings never get better. People make the same mistakes.

Adapted from: http://www.fastcompany.com/magazine/02/meetings.html



CULTURE CORNER

Business Card Etiquette

Test your knowledge of foreign business etiquette. Which hand? What to do? What to write? What to say? Have fun and good luck...



HERE'S THE ANSWER

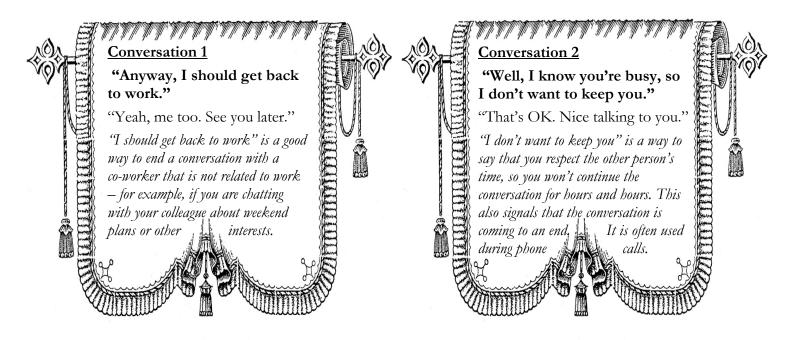
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If you would like to end a conversation at work or at conference, what would you say?

Ending a more formal conversation (at work):



Ending a more formal conversation (at conference):

-	Pre-closing	Follow up	Closing
P	It's been nice talking to you.	I'll give you a call.	Let me give you my business card.
By Napassawan	It's been great talking with	I'll send you an e-mail.	Here's my e-mail/office number.
	you. I really enjoyed meeting you.	We'll send out that information right away.	I look forward to seeing you again.
	It was nice meeting you, Mr. Brown.	Could I contact you by e-mail/ at your office?	Call me if you have any questions. We'll see you on Friday.
	I'm sorry, but I have to go now.	How do I get in touch with you?	See you next week.
	I'm afraid I have to leave now.	How can I reach/contact you?	Let's keep in touch by e-mail. We'll be in touch.
			E-mail me.

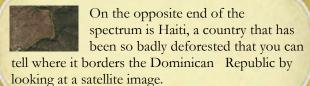
 $\begin{tabular}{lll} Adapted from: & http://www.espressoenglish.net/how-to-end-a-conversation-in-english \\ \end{tabular}$

BITS AND PIECES

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Amazing Facts about Countries Around the World

Almost entirely treeless - Haiti.



Most of its citizens live abroad - Malta.

After some rough economic times coupled with an increased birth rate, Malta experienced significant emigration. It was so significant that there are now more Maltese living abroad than within the country itself.

Largest country with no farms - Singapore.

Although there are a number of small nations in the world that show no hint of having an agriculture-



based economy, (take Vatican City for example) Singapore is the largest of these urban city-states.

Almost entirely covered in jungle – Suriname.

With 91% of its land covered in jungle Suriname's half-a-million residents live primarily along the coast near the capital. Only 5% of the population (mainly indigenous people) live inland.

Most likely to disappear beneath the waves – Maldives.

With all the talk of global warming and rising sea levels, it is the residents of the Maldives that have the greatest reason to fear. With an average height of around 1.8 meters above sea level their nation is the lowest on Earth.

Produces most of the world's oxygen – Russia.

Siberia is home to approximately 25% of the world's forests that span an area larger than the continental United States, making Russia the largest converter of CO_2 into breathable compounds.

Most overweight population - Nauru.

With over 95% of its population being overweight, the small island nation of Nauru is by far the fattest country on Earth. Its obesity epidemic is primarily attributed to the importation of western fast food that coincided with an increased standard of living in the 20th century due to the global popularity of its phosphate exports. It's almost non sequitur...almost.

By Pimravee

