(confidential)

Application Form

1. For Position of ………..…….. …………………………………………………………………………..

 Name ……………..…….. Surname …………………… Gender …………………………………..

 Previous name …………………………..……… When was it changed ……………………………

2. Previous Surname ………………………………. Evidence document ……………………………..

3. Other names ……………………………………………………………………………………………...

4. Date of birth ………………………………………. Place of birth …………………………………….

 Nationality ……………………….. Citizenship ………………………. Religion …………………….

 Previous citizenship …………………………. Document for confirmation ………………………..

5. Current address …………….. House No ………… Lane ………..……… Street ………………….

 District ………………………… City ………………………… Phone ………………………………...

 Email:………………………………………………………………………………………………………

6. ID Card …………………………………. Date of issue …………………………..

 Place of issue ……………………………………….. City ……………………………………………..

7. Address during the last 15 years

|  |  |
| --- | --- |
| Period From To | Home No Street District City Country |
|  |  |  |
|  |  |  |
|  |  |  |

8. Height ……………………. cm. Weight ……………… kg. Special marks …………………..

9.Education Background

|  |  |  |  |
| --- | --- | --- | --- |
| PeriodFrom To | Name and Address of Institutions | Subject of Study | Record of Studies |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

10. Other special courses and activities

|  |  |
| --- | --- |
| PeriodFrom To | Activity Specialty |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

11. Knowledge of languages (excellent, very good, good, fair)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Language | Reading | Listening | Writing | Speaking |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

12. Working record

|  |  |  |  |
| --- | --- | --- | --- |
| PeriodFrom To | Previous place of work | Position | Reason of quitting the job |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

13. Extra job and your hobbies.

…………………………………………………………………………………………………………………

…………………………………………………………………………………………………………………

…………………………………………………………………………………………………………………

…………………………………………………………………………………………………………………

14. Military service (male applicant only)

…………………………………………………………………………………………………………………

…………………………………………………………………………………………………………………

…………………………………………………………………………………………………………………

…………………………………………………………………………………………………………………

…………………………………………………………………………………………………………………

…………………………………………………………………………………………………………………

…………………………………………………………………………………………………………………

15. Reason for applying this position and expectation.

…………………………………………………………………………………………………………………

…………………………………………………………………………………………………………………

…………………………………………………………………………………………………………………

…………………………………………………………………………………………………………………

…………………………………………………………………………………………………………………

…………………………………………………………………………………………………………………

…………………………………………………………………………………………………………………

16. Your identification documents (ID card, passport, etc.)

|  |  |  |  |
| --- | --- | --- | --- |
| Name and Type | No. | Place of issue | Date of issue, expiry |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

17. Criminal and civil record

|  |  |  |  |
| --- | --- | --- | --- |
| Date | Place | Charges | Result |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

18. Parents

|  |  |  |
| --- | --- | --- |
| Details | Father | Mother |
| Name |  |  |
| Date of birth |  |  |
| Place of birth |  |  |
| Nationality, religion |  |  |
| Previous and current citizenship |  |  |
| Occupation and position |  |  |
| Work address and phone |  |  |

19. Marital status (please, mark by x)

Single Engaged Married Window(er) Separated Divorced

|  |  |  |
| --- | --- | --- |
| Details | Previous spouse(or groom/fiancée) | Current spouse(or groom/fiancée) |
| Name, previous name |  |  |
| Date of birth |  |  |
| Place of birth |  |  |
| Nationality, religion |  |  |
| Previous and current citizenship |  |  |
| Occupation and position |  |  |
| Address and phone of workplace |  |  |
| Date of Engagement/marriage |  |  |
| Current address of the spouse |  |  |
| Reason of Separation/ divorce |  |  |
| Last address of the spouse before separation  |  |  |

Note: if you were engaged or married for more than one time, please, write the record on a separate paper.

20. Children

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Details | 1 | 2 | 3 | 4 |
| Name |  |  |  |  |
| Date of birth |  |  |  |  |
| Nationality, citizenship, religion |  |  |  |  |
| Current address |  |  |  |  |
| Occupation, position |  |  |  |  |
| Name of School |  |  |  |  |
| Telephone |  |  |  |  |
| Name of your child’s Wife or husband |  |  |  |  |
| His/her nationality, citizenship, religion |  |  |  |  |
| His/her occupation, position |  |  |  |  |
| Name of school (workplace) |  |  |  |  |
| Phone |  |  |  |  |

21. Details about your brothers and sisters

|  |  |
| --- | --- |
| Details |  |
| Name |  |
| Date of birth |  |
| Nationality, citizenship, religion |  |
| Current address |  |
| Occupation, position |  |
| Name of School |  |
| Telephone |  |
| Name of the spouse |  |
| Spouse’s nationality, citizenship, religion |  |
| Spouse’s occupation and position |  |
| School or workplace |  |
| Phone |  |

22. Details about cousins who work for the Government

|  |  |
| --- | --- |
| Details |  |
| Name |  |
| Relationship |  |
| Nationality, citizenship, religion |  |
| Occupation, position |  |
| School or workplace |  |
| Current address |  |
| Reason of immigration abroad |  |

23.Person who lives with you

|  |  |  |
| --- | --- | --- |
| No. | Name | Relevance |
| 1. |  |  |
| 2. |  |  |
| 3. |  |  |
| 4. |  |  |
| 5. |  |  |
| 6. |  |  |
| 7. |  |  |
| 8. |  |  |
| 9. |  |  |
| 10. |  |  |

24. References

|  |  |  |  |
| --- | --- | --- | --- |
| No. | Name | Relevance | Contact |
| 1. |  |  |  |
| 2. |  |  |  |
| 3. |  |  |  |

 25. Details about your close friends (except your cousins, previous boss and persons abroad)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name | How you got acquainted | His/her nationality, citizenship, religion) | Home address | Address of workplace and phone |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

26. Supporting person in the past and present (except your parents)

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Nationality, citizenship, religion | Address phone | Address of workplace, phone |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

27. If you have any additional record which you want to give an account of and which is not indicated here, please, attach it on a separate paper.

 Name in full……………………………………………..

 Signature………………………………………………..

 Date……………………………………………………...

How to get to your house?

(Map)

Home…………………………………. Lane………………………………. Street………………………

District………………………………… City………………………………... Phone……………………...

Lessor’s name ………………………………………………. Phone……………………………………...

Name of contract person to call in emergency cases ………………………………………………….

Relationship…………………………………… Home No…………………….. Street…………………..

District………………………………………………………… City………………………………………...

Phone No……………………………………………………………………………………………………..