



NOTES AND DECLARATION FOR VISA APPLICATION
ROYAL THAI CONSULATE-GENERAL, HONG KONG

Please note clearly the following:

1. The documents listed in the **Document Checklist for Visa Application** are required to be submitted and are considered as part of the applicant's application. They must be arranged in the order listed when submitted. If an application is at any time found to be incomplete, it will be rejected and no visa will be granted based on such application. Applicants are required to check **Visa Information and Requirements** — including **Additional Requirements for Selected Nationalities and Travel Documents** — published on the Royal Thai Consulate-General's website (<https://hongkong.thaiembassy.org/>).
2. Where an application is submitted on behalf of the applicant by another person, the relevant power of attorney or letter of authorization must also be presented.
3. Documents in languages other than English or Thai must be translated into English or Thai, and the translation must be certified. If the certified translation is unclear or incomprehensible, applicants may be required to revise and resubmit the concerned certified translation.
4. Submission of document copies without presentation of the original document as required:
 - (a) Documents issued by the HKSAR authorities - a notarized copy may be submitted without presentation of the original document only if the signature and seal of the Notary Public concerned has been conveyed to the Royal Thai Consulate-General by the Registrar of the High Court of the HKSAR;
 - (b) Documents issued by the Thai authorities - a certified true copy may be submitted without presentation of the original document where the certification was made by the relevant Thai authorities or the Royal Thai Consulate-General;
 - (c) Documents issued by other foreign authorities – a notarized or certified true copy may be submitted without presentation of the original document only if the notarization or certification was made by the relevant government entity (e.g. consulate-general) in the HKSAR.
5. The submission, and presentation (where required), of all documents listed in the **Document Checklist for Visa Application** and per **Additional Requirements for Selected Nationalities and Travel Documents** does not guarantee that the requested visa will be issued to the applicant. The final decision on whether to grant or refuse visas rests with the Thai immigration authorities and the relevant authorized consular agents, and any and all applications may be rejected without prejudice. The applicant may be required to be interviewed or to submit additional documents as deemed appropriate.
6. A visa does not guarantee entry into the Kingdom of Thailand; grant of stay permit is subject to the Thai immigration authorities' final determination
7. The applicant must provide genuine documents and information. If at any time it is found that a counterfeit or forged document was used or a false statement was given, the relevant application will be rejected or the relevant visa voided, and the relevant applicant and concerned parties will be liable under applicable laws. The incident will be reported to the relevant authorities for appropriate action, including future prohibition of entry into the Kingdom of Thailand.
8. All visa fees are to be paid in cash only and are non-refundable once the processing of the application begins – regardless of its outcome. All visa fees are subject to change without prior notice.
9. Applications with Additional Requirements for Selected Nationalities and Travel Documents will generally take longer to process. For other applications, if **all required documents** are submitted, it will generally take:
 - (a) **2 business days** to process an application for Tourist (TR), Special Tourist (STV), and Transit (TS) visa;
 - (b) **4 business days** to process an application for Non-Immigrant visa.The Royal Thai Consulate-General will generally contact the applicant by electronic mail within 2 business days if the application is incomplete (e.g. certain information was left blank in the application form and/or not all required documents have been submitted). The application processing time in such cases will depend on the applicant's cooperation.

I declare that I have thoroughly read and clearly understood all content stated above.

Signature _____

Date _____