

Single Non – Immigration Type ED : Document Checklist Form

Please tick in the circle

- ☐ Complete application form (Fill in all details)
- ☐ Passport (at least 6 months validity)
- ☐ Copy of passport
- ☐ Two colour photos within 6 months size 3.5x4.5cm
- ☐ Confirmed return air ticket (date on the ticket must be after the date of visa collection)
- ☐ 6 months updated bank statements/EPF Slips
 - 80,000 rupees per person
 - Credit facility limit (in case of using bank statement with debit amount)
 - Letter and copy of passport of a person who sponsors the trip (in case of using bank statement of applicant's parents/spouse/children)
 - Unexpired fixed deposit saving
- ☐ Marriage certificate with certified English translation (in case of using bank statement of spouse)
- ☐ Birth certificate with certified English translation (in case of using bank statement of parents)
- ☐ Company registration certificate showing the applicant as the owner or director of the company with certified English translation (in case of using company bank statement)
- ☐ Confirmation letter to prove that the applicant has registered for the course/training/workshop/conference and details of the course/training/workshop/conference
- ☐ Letter of the applicant's employee to grant leave or propose the applicant to attend the course/training/workshop/conference
- ☐ Registration of the organisation/institution/company of which the applicant is working for (in case the applicant is not working for Sri Lankan government or international organisation)
- ☐ Registration of the inviting organisation/institution/company (in case the inviting party is not Thai government or international organisation)
- ☐ Educational evidence (in case of going to study in Thailand)
- ☐ Letter to explain the reason of not using the previous Thai visa
- ☐ Evidence to prove identity if the applicant's name on passport is different from bank statement or air ticket

I declare that all information and documents submitted to the Embassy are true and genuine.

(sign) Applicant
(.....)

Please read the following notice:

- *1. The Embassy has the right not to issue visa without stating any reason.**
- *2. The Embassy has the right to reject all incomplete application or application with incomplete or unclear documents and request more documents other than the documents stated in this form.**
- *3. The Embassy will not issue visas to the applicants who submit untrue information or fake documents and will put them on the Embassy's blacklist.**