

## Single Non – Immigration Type B : Document Checklist Form

### Please tick in the circle

- ☐ Complete application form (Fill in all details)
- ☐ Passport (at least 6 months validity)
- ☐ Copy of passport
- ☐ Two colour photos within 6 months size 3.5x4.5cm
- ☐ Confirmed return air ticket (date on the ticket must be after the date of visa collection)
- ☐ 6 months updated bank statements/EPF Slips
  - 80,000 rupees per person
  - Credit facility limit (in case of using bank statement with debit amount)
  - Letter and copy of passport of a person who sponsors the trip (in case of using bank statement of applicant's parents/spouse/children)
  - Unexpired fixed deposit saving
- ☐ Marriage certificate with certified English translation (in case of using bank statement of spouse)
- ☐ Birth certificate with certified English translation (in case of using bank statement of parents)
- ☐ Company registration certificate showing the applicant as the owner or director of the company with certified English translation (in case of using company bank statement)
- ☐ Invitation letter from the Thai company
- ☐ Copy of the ID card of the person who signs on the Thai invitation letter (in case of which such a person is not a director of the Thai company)
- ☐ Registration letter of the Thai company (The letter must be not more than 6 months old before the date of application submission)
- ☐ Balance sheet, statement of income tax and business tax (PorNgorDor 50 and PorNgorDor 30) of the latest year and VAT registration (PorNgorDor 20)
- ☐ Letter of the company which proposes the applicant to do with business with the Thai company
- ☐ Registration of the company which proposes the applicant to do business with the Thai Company
- ☐ Hiring contract (in case of going to work in Thailand)
- ☐ Educational evidence (in case of going to work in Thailand)
- ☐ Work permit or letter from Ministry of Labour of the Kingdom of Thailand/Form WP3 (in case of going to work in Thailand)
- ☐ Letter to explain the reason of not using the previous Thai visa
- ☐ Evidence to prove identity if the applicant's name on passport is different from bank statement or air ticket

I declare that all information and documents submitted to the Embassy are true and genuine.

(sign) ..... Applicant  
(.....)

### Please read the following notice:

- \*1. The Embassy has the right not to issue visa without stating any reason.**
- \*2. The Embassy has the right to reject all incomplete application or application with incomplete or unclear documents and request more documents other than the documents stated in this form.**
- \*3. The Embassy will not issue visas to the applicants who submit untrue information or fake documents and will put them on the Embassy's blacklist.**