Please Note: any reference in this form to 'country' refers to 'foreign country' which is defined in paragraph 22(1) (f) of the Acts Interpretation Act 1901 as any country (whether or not an independent sovereign state) outside Australia and the external Territories.

Who should use this form?

Applicants applying for a Work and Holiday visa.

Purpose of the program

The Work and Holiday visa program provides opportunities for resourceful, self-reliant and adaptable young people from arrangement countries to holiday in Australia and to supplement their funds through incidental employment.

Who is eligible?

Australia currently has Work and Holiday visa arrangements which allow young passport holders of gazetted countries to apply for a visa to work and holiday in Australia.

To be eligible for the grant of a Work and Holiday visa if you are outside Australia, you must:

• provide a letter of approval from your government agreeing to your stay in Australia under the Work and Holiday visa arrangement;
• be aged between 18 and 30 years at the time of application;
• hold a valid passport of an arrangement country;
• have not previously entered Australia on a Work and Holiday visa;
• be able to speak English at a functional level;
• hold a diploma or degree;
• have a reasonable prospect of obtaining employment in Australia;
• meet health and character requirements; and
• be outside Australia at the time of visa grant.

To be eligible for the grant of a Work and Holiday visa while you are in Australia, you must:

• currently be in Australia as the holder of a Work and Holiday visa;
• provide a letter of support from your foreign government;
• provide a letter from your current employer supporting your application; and
• continue to meet all other visa criteria.

To be granted a Work and Holiday visa, you must also agree that:

• your main reason for coming to Australia is to holiday (any work should be incidental to supplement funds);
• you will not undertake studies or training for more than 3 months; and
• you will leave Australia at the end of your authorised stay.

Conditions for a Work and Holiday visa to Australia

Work and Holiday visa applicants must be willing and able to abide by the conditions listed below while in Australia. If you are unwilling or unable to abide by these conditions, you should not apply for this visa. If you do not abide by these conditions, your visa may be cancelled or you may be subject to other penalties. If you have any questions or concerns about the conditions, you should ask for more information from an Australian overseas mission.

8108 – You must not work in Australia for more than 3 months with one employer. If you wish to extend your 3 months work with one employer you must obtain permission in writing from the Secretary.

8201 – You must not undertake studies or training for more than 3 months.

8540 – This condition will restrict the type of visa you can apply for after you arrive in Australia.

8503 – No Further Stay

The effect of the 8503 ‘No Further Stay’ condition is that it will not be possible for you to apply to remain in Australia beyond the authorised period of stay shown on your visa label.

How do I apply?

Completed application forms may be sent by mail, accompanied by the appropriate visa application charge. Do not send cash with your application.

A limit may be imposed on the number of visas granted. This limit is reviewed annually. Please check with the Australian Government office as to whether the limit on the number of visas granted has been reached.

Is there a charge for the visa?

Yes. Details of visa application charges can be obtained from the Department of Immigration and Multicultural and Indigenous Affairs (DIMIA) website www.immi.gov.au under form 990i Charges. Please ensure that you choose the latest form 990i from the selection, in order to obtain up-to-date charges. The Australian Government office where you intend to lodge your application is also able to provide you with information on charges and the method of payment accepted at that office. See the Application Checklist which lists documentation which must be attached to your application.

Continued on the next page

1 Except to engage Australia’s protection under the 1951 UN convention relating to the status of refugees.
Do I need a return ticket?
Yes you need a return ticket, or you need to be able to show that you have sufficient funds for a return or onward fare.
You should also provide evidence (eg. bank statement or savings book) that you have enough funds, ie. $5,000 to support yourself for the initial stage of your holiday.

Do I need to have a medical examination?
All applicants are required to meet health criteria. Formal health examinations will be required in certain circumstances:
• A chest x-ray (using form 160) will be required:
  - if you are a resident of, or have spent in the last 5 years more than 3 consecutive months in, a country or countries considered to be of a very high risk in terms of tuberculosis.
  - if you are outside Australia and have not yet entered Australia on a Work and Holiday visa, a Work and Holiday visa:
    - if you are likely to enter an Australian hospital or health care area (including nursing homes);
    - if you are likely to be engaged in an Australian child care centre (including preschools or creches), as either an employee or trainee; or
    - if you are likely to work or study in a classroom environment for more than 4 weeks.
• A chest x-ray (using form 160) and a medical examination (using form 26), including any specialist reports, will be required if there is an indication that you may not meet the health requirement.
• Additionally, you will be required to undergo HIV/Hepatitis B testing if:
  - you intend to work in the health care industry (eg. doctors, nurses, dentists and dental hygienists).
Examinations are conducted by 'panel doctors'. A list of panel doctors can be obtained by visiting the website of your nearest Australian Government office. Two passport-sized photographs will be required for any medical or x-ray examination.
Failure to submit the appropriate documentation at the time of application may result in delays in the processing of your visa.

For how long is the visa valid?
If you are outside Australia and have not yet entered Australia on a Work and Holiday visa, a Work and Holiday visa:
• gives you 3 months to travel to Australia from the date that the visa is granted, and
• allows you to stay in Australia for 12 months from the date that you first entered Australia.
If you are in Australia and are lodging an application for a new Work and Holiday visa, the visa will allow you to stay in Australia for 12 months from the date that the visa is granted.

Can I travel into and out of Australia on my Work and Holiday visa?
Yes, your visa will allow ‘multiple entry’ to Australia. If you are applying outside of Australia, you can enter, depart and re-enter Australia within 12 months from the date of first entry to Australia.
If you are applying in Australia, your visa will allow you to depart and re-enter Australia for 12 months from the date that the visa is granted.

What are the work conditions?
The main purpose of your visit should be to holiday and travel. Although you may stay for a maximum of 12 months in Australia, you should not work for the full period of your stay. As a Work and Holiday visa holder you are not permitted to work for longer than 3 months with the same employer.
You may seek an extension to work for one employer for a further 3 months by applying in writing to the Secretary.

Where can I find information on rates of pay and conditions?
You can contact the nearest office of the Department of Employment and Workplace Relations in Australia. Alternatively, general information on wages and conditions can be obtained through their internet address which is www.wagenet.gov.au
The wages and conditions of a Work and Holiday visa holder should be consistent with Australian standards.
If you intend to work in your occupation in Australia you should be aware that registration or licensing may be required. This applies particularly to the health professions. You should contact the relevant assessing body to check if you need to obtain registration or licensing in Australia. See form 1121i Skilled Occupations List on the DIMIA website www.immi.gov.au for contact numbers.

Do I need health insurance?
You will need to provide evidence of health insurance for the duration of your visa.

Can I change to another visa?
You may apply for a further Work and Holiday visa if:
• you are currently in Australia as the holder of a Work and Holiday visa;
• you provide a letter of support from your foreign government;
• you provide a letter from your current employer supporting your application; and
• you continue to meet all other visa criteria.
You may be eligible for a total of 3 consecutive Work and Holiday visas. Applicants who have held 3 Work and Holiday visas cannot apply for further stay in Australia. Refer to condition 8503 – No Further Stay on page 1.

Is there anything else I should know about the visa conditions?
The Work and Holiday visa conditions outlined on page 1 are printed on the visa. A breach of these conditions may result in cancellation of your visa and you may be required to leave Australia. If you require further information about the conditions, please contact any DIMIA office.

Where can I get more information?
Please contact the Australian Government office in the country which issues your passport.
How to apply

Who should use this form?

Refer to the eligibility criteria on page 1.

Visa application charge

There is a prescribed charge which must accompany each application. The application will not be valid unless the charge has been received. If the application is unsuccessful there is generally no provision to refund the charge.

Before you make your payment, please contact the Australian Government office where you intend to lodge your application to find out what methods of payment can be accepted at that office.

Step 1

Make sure you have a passport which is valid for your intended stay in Australia.

Step 2

Complete the application form.

Please use a pen, and write neatly in English using BLOCK LETTERS.

You must provide the address of where you intend to live while your application is being processed. Failure to give a residential address in your application will result in your application being invalid. A Post Office box address will not be accepted as your residential address.

You must provide the name and address of a person in Australia who may be contacted on your behalf.

You must attach to your application the details of your itinerary (in Australia and elsewhere) for the 12 month period of your visa.

Step 3

If you are not in Australia, contact the Australian Government office in the country which issues your passport to confirm lodgement arrangements.

If you are in Australia, you must lodge your application at:

Canberra Global Processing Unit
Department of Immigration and Multicultural and Indigenous Affairs
PO Box 717
Canberra City ACT 2601

See the Application Checklist which lists documentation which must be attached to your application.

If you wish to change any details after you lodge your application, or if you wish to withdraw it, please contact the office where you lodged the form.

What happens next?

Your application will be considered and you may be asked to provide additional information to enable a decision to be made.

You will be advised in writing whether your application has been approved or not. If your application is refused, you will be given a reason for the decision.

Authorisation of a person to receive written communications

You may authorise another person to receive all written communications about your application with DIMIA. That person will be known as your authorised recipient. To do this you will need to complete Part F Options for receiving written communications and Part G Authorised recipient details in this form. The authorised recipient will need to sign at Part H. You can only appoint one authorised recipient at any time. DIMIA will communicate with the most recently appointed authorised recipient.

DIMIA is required under section 494D of the Migration Act 1958 to send to your authorised recipient any written communications relating to your application that would otherwise have been sent to you. DIMIA will only send to your authorised recipient information which you are entitled to receive. For example, if you are a visa applicant and have a sponsor, your authorised recipient will not receive personal information about your sponsor, unless your sponsor also appointed the same authorised recipient.

If you decide to change the authorised recipient that you have nominated after you have lodged your application, you must promptly advise DIMIA in writing of the details of that person. You may use form 1231 Appointment of authorised recipient for this purpose.

Authorisation of a migration agent to act on your behalf

If you have a migration agent acting on your behalf in relation to your application you need to complete Part F Options for receiving written communications and Part I Migration agent details. The migration agent will need to sign at Part J.

Appointing a migration agent to act on your behalf includes authorising DIMIA to send to that agent any written communication about your application that would otherwise have been sent to you.

You will be taken to have received any documents sent to that agent as if they had been sent to you.

When you provide details of the migration agent please make sure you give the agent’s 7-digit migration agent registration number (MARN) and the agent’s full name.

If you change your migration agent or end his/her appointment after you have lodged this application you must promptly advise DIMIA by using form 956 Appointment of migration agent or exempted agent, which is available on the DIMIA website or from your migration agent. You should also notify the agent of this, preferably in writing.

Appointing a migration agent to act on your behalf includes authorising DIMIA to:

• discuss your application with your agent and seek further information via your agent; and
• send to your agent any written communication about your application that would otherwise have been sent to you. This means your migration agent will be your authorised recipient for written communication under section 494D of the Migration Act 1958 and you will be taken to have received any documents sent to the migration agent as if they were sent to you.

Continued on the next page ▶
DIMIA will communicate with your agent about your application, including your personal information such as health, police checks, financial viability and personal relationships. If your agent authorises it, this communication may take place by e-mail. DIMIA will only send to your agent information which you are entitled to receive. For example, if you are a visa applicant and have a sponsor, your agent will not receive personal information about your sponsor, unless your sponsor has also appointed the same agent.

In some situations DIMIA staff will need to speak with you directly, rather than your migration agent, for example, if you are applying for a visa DIMIA may interview you about your personal circumstances relevant to the visa application. In some situations DIMIA staff will also send documents to you directly (such as your passport) instead of sending these to your agent, but will inform your agent that it has done so.

If you have appointed a migration agent to act for you, you are still responsible for the accuracy of information and supporting documentation that you provide to your agent so that your agent can provide it to DIMIA.

Using a migration agent

You are not required to use a migration agent. However, if you intend to use a migration agent you are advised to use a registered migration agent.

Under Australian law, anyone who uses knowledge of migration procedures to offer immigration assistance to a person wishing to obtain a visa to enter or remain in Australia must be registered.

A list of registered migration agents is available from the Migration Agents Registration Authority (MARA) website www.themara.com.au

You can contact the MARA at:

PO Box Q1551
QVB NSW 1230
AUSTRALIA

Phone: 61 2 9299 5446
Facsimile: 61 2 9299 8448
Email: themara@themara.com.au

Registered migration agents are bound by the Migration Agents Code of Conduct and generally charge for their services. The MARA investigates complaints against registered migration agents and may take disciplinary action against them. If you have a concern about a registered migration agent, you should contact the MARA. You can also download a copy of the complaint form from the MARA website.

Using an agent exempted from registration

Only registered migration agents can provide ‘immigration assistance’ for a fee or gift. However, certain people, such as officials, parliamentarians, diplomats, are able to provide immigration assistance as exempted agents so long as they do not receive a fee or gift.

If you wish to appoint an exempted agent you must complete form 956 Appointment of migration agent or exempted agent and attach it to this application form.

Consent to communicate electronically

DIMIA may use a range of means to communicate with you. However, electronic means such as fax or e-mail will only be used if you indicate your agreement to receiving communication in this way.

To process your application DIMIA may need to communicate with you about sensitive information, for example, health, police checks, financial viability and personal relationships. Electronic communications, unless adequately encrypted, are not secure and may be viewed by others or interfered with. If you agree to DIMIA communicating with you by electronic means, the details you provide will only be used by DIMIA for the purpose for which you have provided them, unless there is a legal obligation or necessity to use them for another purpose, or you have consented to use for another purpose. They will not be added to any mailing list.

The Commonwealth Government accepts no responsibility for the security or integrity of any information sent to DIMIA over the internet or by other electronic means.

If you authorise another person to receive documents on your behalf and they wish to be contacted electronically, their signature is required on the form to indicate their consent to this form of communication.

About the information you give

DIMIA is authorised to collect information provided on this form under Part 2 of the Migration Act 1958 ‘Control of Arrival and Presence of Non-Citizens’. The information provided will be used for assessing your eligibility for a visa to travel, enter and remain in Australia and for other purposes relating to the administration of the Migration Act, for example, to monitor the conduct of migration agents, or for ensuring compliance with the Migration Act.

The information provided might also be disclosed to agencies who are authorised to receive information relating to adoption, border control, business skills, citizenship, education, health assessment, health insurance, health services, law enforcement, payment of pensions and benefits, taxation, review of decisions and registration of migration agents.

Relevant information about you will be disclosed to Federal, State and Territory police to assist in your location and possible detention in the event that you become an unlawful non-citizen. You will become an unlawful non-citizen if your visa ceases (by cancellation for breach of visa condition for example) or expires and you do not hold another visa authorising you to remain in Australia.

The collection, access, storage, use and disclosure by DIMIA of the information you provide in this form is governed by the Privacy Act 1988 and, in particular, by the 11 Information Privacy Principles. The information form 992i Safeguarding your personal information, available from DIMIA offices, gives details of agencies to which your personal information might be disclosed.

The information on this form, including the results of any tests for Human Immunodeficiency Virus (HIV), will be used to assess your health for an Australian visa. A positive HIV or other test result will not necessarily lead to a visa being denied. Your result(s) may be disclosed to the relevant Commonwealth, State and Territory Health agencies.

Separate these information pages from the application form and keep them for future reference.
Please note: If your documents are in a language other than English, translations into English must be provided.

Application Checklist

This checklist is provided for your assistance. It is not a requirement of your application. However, please note that processing of your application will be delayed if you do not provide all the required information and documents at the time of lodgement.

TICK when completed.

Check the website or e-mail the Australian Government office where you intend to lodge your application to determine the medical requirements for grant of a Work and Holiday visa.

With your application you must include

If you are outside Australia:

Letter of approval from your government
The medical information or evidence required by the Australian Government office where you intend to lodge your application
Your passport, valid for the full duration of your intended stay in Australia
The application charge
Evidence of sufficient funds for your initial stay in Australia and onward fare
A recent passport photograph of yourself attached to your application form
Your diploma or degree evidencing your qualifications
Evidence of your level of English language ability
Evidence of health insurance for the duration of your stay in Australia
Details of your itinerary (Australia and elsewhere) for your 12 month visa period
If you are authorising another person to act and receive communications on your behalf, complete the sections on page 10 and 11.
You may also be required to provide
– personal ID card
– house registration
– marriage certificate
– birth certificate

If you are in Australia:

Letter of approval from your government
Letter from your current employer, supporting your application
Your passport, valid for the full duration of your intended stay in Australia
The application charge
Medical information and assessments required by the Canberra Global Processing Unit
If you are authorising another person to act on your behalf, complete the sections on page 10 and 11.
You may also be asked to provide other documents and information before a decision on your application can be made.

Separate these information pages from the application form and keep them for future reference.

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1208 (Design date 11/04) - Page 5
### Application for a Work and Holiday visa

**Part A – Your details**

<table>
<thead>
<tr>
<th>1</th>
<th>Your full name</th>
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<tr>
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<td>Family name</td>
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<td>Given names</td>
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<thead>
<tr>
<th>2</th>
<th>Have you been known by any other names? (including name at birth, previous married names, aliases)</th>
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<tr>
<td>No</td>
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<td>Yes</td>
<td>Give details</td>
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<th>Sex</th>
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<tr>
<td>Country</td>
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<th>Details from your passport</th>
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<td>Country of passport</td>
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<td>Date of issue</td>
<td>DAY MONTH YEAR</td>
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<td>Date of expiry</td>
<td>DAY MONTH YEAR</td>
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<tr>
<td>Issuing authority/Place of issue as shown in your passport</td>
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<th>8</th>
<th>Identity number (if applicable). For example, national identity card, Social Security card.</th>
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<th>9</th>
<th>Usual occupation</th>
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<tr>
<th>10</th>
<th>Give details of your employment history in the 2 years prior to your application. (List your most recent experience first)</th>
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<td>From</td>
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<td>To</td>
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<td>Occupation/position</td>
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<td>Employer and city</td>
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<td>Occupation/position</td>
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<tr>
<td>Employer and city</td>
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<th>Qualifications</th>
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Please Note: any reference in this form to ‘country’ refers to ‘foreign country’ which is defined in paragraph 22(1) (f) of the Acts Interpretation Act 1901 as any country (whether or not an independent sovereign state) outside Australia and the external Territories.

Continued on the next page
Part B – Previous applications

20 Have you been granted a Work and Holiday visa to Australia before?
No ☐ Yes ☐ Give details
Name
Place of application
Visa number V <
Date of entry to Australia / / YEAR
Name
Place of application
Visa number V <
Date of entry to Australia / / YEAR

21 Complete the following details if you have applied for any other visa to Australia in the last 5 years
M O N T H
Place of application
Type of visa applied for
Was a visa granted? Yes ☐ No ☐

22 Your contact in Australia
(your current employer if you are in Australia)
Full name
Given names
Current residential address

23 Have you ever:
• been in Australia and not complied with visa conditions or departed Australia outside your authorised period of stay?
• had an application for entry to or further stay in Australia refused, or had a visa for Australia cancelled?
No ☐ Yes ☐ Give details
Part C – Health details

24 In the last 5 years, have you visited or lived outside your country of usual residence for more than 3 consecutive months?

No ☐ Yes ☐ Give details

Name

Country(s)

Date From / / YEAR to / / YEAR

Name

Country(s)

Date From / / YEAR to / / YEAR

Name

Country(s)

Date From / / YEAR to / / YEAR

25 Do you:
• intend entering an Australian hospital (including nursing homes) for work, training, treatment or visiting?
• intend to work in an Australian preschool-aged child care centre (including preschools and creches) as an employee or trainee?
• intend to work or study in a classroom environment for more than 4 weeks?

No ☐ Yes ☐ Please give full details. Attach the results of your chest x-ray, as required by the Australian Government office where you intend to lodge your application.

26 Have you:
• ever had, or do you currently have, tuberculosis?
• been in close contact with a person who has, or has had, active tuberculosis?
• ever had a chest x-ray which showed an abnormality?

No ☐ Yes ☐ Please give full details

27 During your proposed stay in Australia, do you have, or expect to incur medical costs, or require treatment or medical follow up for:
• blood disorders
• cancer
• heart disease
• hepatitis B
• HIV infection, including AIDS
• kidney disease, including dialysis
• liver disease
• mental illness
• pregnancy
• respiratory disease that has required hospital admission
• any form of surgery
• any other health concerns

No ☐ Yes ☐ Please give full details

28 Do you require assistance with mobility and/or care in Australia or overseas?

No ☐ Yes ☐ Please give full details
<table>
<thead>
<tr>
<th>Question</th>
<th>Yes</th>
<th>No</th>
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</thead>
<tbody>
<tr>
<td>Do you hold health insurance to cover your stay in Australia?</td>
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<tr>
<td>Do you intend performing medical/dental/nursing procedures (eg. as a</td>
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<td>practising/trainee doctor, dentist, nurse etc.) during your stay in</td>
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<tr>
<td>Australia?</td>
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</table>

If insufficient space attach a separate sheet.

Part D – Character details

31 Have you ever:

- been convicted of a crime or offence in any country (including any conviction which is now removed from official records)?

- been charged with any offence that is currently awaiting legal action?

- been acquitted of any criminal offence or other offence on the grounds of mental illness, insanity or unsoundness of mind?

- been removed or deported from any country (including Australia)?

- left any country to avoid being removed or deported?

- been refused a visa for Australia or another country?

- been excluded from or asked to leave any country (including Australia)?

- committed, or been involved in the commission of war crimes or crimes against humanity or human rights?

- been involved in any activities that would represent a risk to Australian national security?

- had any outstanding debts to the Australian Government or any public authority in Australia?

- been involved in any activity, or been convicted of any offence, relating to the illegal movement of people to any country (including Australia)?

- served in a military force or state sponsored/private militia, undergone any military/paramilitary training, or been trained in weapons/explosives use (however described)?

If you answered “Yes” to any of the above questions you must give all relevant details in the space provided below.

If the matter relates to a criminal conviction, please give the nature of the offence, full details of sentence and dates of any period of imprisonment or other detention.
Part E – Assistance with this form

32 Did you receive assistance in completing this form?
No ☐ Go to Part F
Yes ☑ Please give details of the person who assisted you

Family name (not a business or company name)

Given names

Address

POSTCODE

33 Is the person an Australian registered migration agent?
No ☐
Yes ☑ Go to Part F

34 Did you pay the person and/or give a gift for this assistance?
No ☐
Yes ☑ How much did you pay?

A$ AND/OR

What kind of gift did you give? (eg. jewellery)

Value of gift (approximately)
A$

Part F – Options for receiving written communications

35 All written communications about this application should be sent to:
(Tick one box only)

Myself ☑ All written communications will be sent to the address for communications that you have provided in this form. Go to Part K

Migration agent ☐ Go to Part I

Agents exempted from registration ☐ You must complete form 956 Appointment of migration agent or exempted agent and attach it to this application form. Go to Part K

Authorised recipient ☑ This is a person authorised to receive written communications other than a migration agent. All written communications that would otherwise have been sent to you in relation to this application will be sent to that person.

36 Do you want the authorised recipient to receive requests for medical investigation or information about your health, or the health of your spouse or dependants, that may arise or be revealed in the course of this application?
No ☐
Yes ☑

Part G – Authorised recipient details

Note: Do NOT complete this section if you are a migration agent, go to Part I

37 Provide the details of the person who is authorised on your behalf to receive all written communications about this application.

Title: Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other ☑

Family name

Given names

Authorised recipient’s postal address

Telephone number or daytime contact

Office hours

Mobile phone

Part H – Authorised recipient consent

38 As the authorised recipient named on this form, do you agree to DIMIA communicating with you by facsimile, e-mail or other electronic means?
No ☐
Yes ☑ Give details

Facsimile

E-mail address

39 I understand and accept that I am the person authorised by the applicant to receive all written communications about this application.

Signature of authorised recipient

Date / / Year

Now go to Part K
Part I – Migration agent details

40 Provide the details requested below about the migration agent who is authorised to act on your behalf and to receive all written communications about this application.

Migration Agent Registration Number (MARN)

Title: Mr □ Mrs □ Miss □ Ms □ Other □

Family name

Given names

Business or company name

Postal address

Telephone number or daytime contact

Office hours

Mobile phone

Part J – Migration agent consent

41 As the migration agent named on this form, do you agree to DIMIA communicating with you by facsimile, e-mail or other electronic means?

No □

Yes □ Give details

Facsimile

E-mail address

Part K – Declaration

43 I declare that:

• the information on this form is correct;
• I have read the notes at the front of this application, and am aware of the conditions that will apply to my visa and that I am required to abide by them.

Signature of applicant

Date / / 

Signature of migration agent

Date / / 

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