



NUCLEAR SECURITY SUMMIT 2014 THE HAGUE

FIRST MEDIA NOTE

DECEMBER 2013

NSS2014 Organisation
Ministry of Foreign Affairs
The Hague, the Netherlands

Word of welcome

With three months to go before the Nuclear Security Summit 2014, the NSS2014 Organisation would like to inform media representatives about the logistical and practical arrangements for the Summit.

This document contains important information about registration and accreditation procedures, travel arrangements and hotel bookings. A second Press and Media Note with more in-depth information on available facilities and a detailed overview of media coverage opportunities during the Summit will follow in February.

We look forward to your early registration and to welcoming you to The Hague in March for the Nuclear Security Summit 2014.

On behalf of the NSS2014 Organisation,

A handwritten signature in blue ink, appearing to read "H.M.S. Schaapveld".

H.M.S. Schaapveld
Project Director

December 2013

TABLE OF CONTENTS

1. General information.....	6
2. Practical information	7
2.1. Venue International Media Centre	7
2.2. Opening hours	7
2.3. Media Liaison Officers	7
2.4. Security policy	7
3. Facilities and services.....	8
3.1. Meals and refreshments	8
3.2. Interpretation services.....	8
3.3. Host services: broadcasting, photography.....	8
3.4. Stand-up positions	8
3.5. Information/documentation.....	8
3.6. Telecommunications	8
3.7. Costs	9
3.8. Mobile app	9
4. Media coverage opportunities	10
4.1. Media pools	10
4.2. Arrival	10
4.3. Press briefings or interviews	10
4.4. Bilaterals	10
4.5. Leaders’ photo	10
4.6. Press conference.....	10
5. Registration and accreditation	11
5.1. Procedure	11
5.2. Zone access, ID badges	11
6. Visas, transport and accommodation.....	12
6.1. Visas	12
6.2. Transport.....	12
6.3. Accommodation	12
7. General information about The Hague/the Netherlands	14

1. General information

In 2009 President Obama delivered a speech in Prague in which he called nuclear terrorism one of the greatest threats to international security. With that in mind, Mr Obama hosted the first Nuclear Security Summit (NSS) in Washington, DC in 2010, in order to draw attention, at the highest possible level, to the need to secure nuclear material and thus prevent nuclear terrorism. In 2012 the second NSS was held in Seoul, focusing on the progress made on implementing the Washington Outcomes. The third NSS, in The Hague in 2014, will centre on the results achieved and on the future.

The Netherlands has a global reputation as a country of peace, justice and security. Both the International Court of Justice and the International Criminal Court are headquartered in The Hague. The NSS is especially important for us because the Netherlands is home to two major transshipment hubs – Schiphol Airport and the Port of Rotterdam – which heightens the risk of nuclear material being smuggled across our borders. The Netherlands is also home to companies in the nuclear sector that require tight security. By hosting the NSS we are doing our part to make the world and the Netherlands a safer place.

The Nuclear Security Summit 2014 will be held on Monday 24 and Tuesday 25 March 2014 at the World Forum in the International Zone in The Hague. A total of 53 heads of state and government and the heads of five international organisations have been invited to the Summit. Approximately 1,500 delegates will accompany their Heads of Delegation.

Based on the experience of the two previous Nuclear Security Summits, approximately 3,000 media representatives are expected to come to The Hague to report on the conference. To facilitate their work, a large-scale International Media Center will be set up next to the World Forum.

Invited countries

Algeria	Malaysia
Argentina	Mexico
Armenia	Morocco
Australia	The Netherlands
Azerbaijan	New Zealand
Belgium	Nigeria
Brazil	Norway
Canada	Pakistan
Chile	Philippines
China	Poland
Czech Republic	Republic of Korea
Denmark	Romania
Egypt	Russia
Finland	Saudi Arabia
France	Singapore
Gabon	South Africa
Georgia	Spain
Germany	Sweden
Hungary	Switzerland
India	Thailand
Indonesia	Turkey
Israel	Ukraine
Italy	United Arab Emirates
Japan	United Kingdom
Jordan	USA
Kazakhstan	Vietnam
Lithuania	

Observers

IAEA
Interpol
European Commission
European Union
UN

2. Practical information

2.1. Venue International Media Centre

The International Media Centre will encompass several buildings in the International Zone in the immediate vicinity of the World Forum, the venue of the Nuclear Security Summit 2014. The International Media Centre has ample facilities for representatives of both the audiovisual media and the written press, including work stations, technical booths, stand-up positions, briefing rooms, information desks and catering facilities for meals, snacks and refreshments.

2.2. Opening hours

The International Media Centre is open round the clock from noon on Sunday 23 March until midnight on Tuesday 25 March.

2.3. Media Liaison Officers

The NSS2014 Organisation has appointed a number of Media Liaison Officers to facilitate interaction between the media, the delegations in the World Forum and the NSS2014 Organisation. At central locations in the International Media Centre, Media Liaison Officers will be available to assist media representatives, answer questions and escort representatives to media coverage opportunities at the World Forum and the International Media Centre.

2.4. Security policy

The government of the Netherlands will be responsible for the safety and security of all participants during the Summit. Under the coordination of the National Coordinator for Security and Counterterrorism (NCTV), security measures will be taken in anticipation of all possible security threats based on risk assessments.

Security measures will be strict at the airport, at hotels, during transport and at the Summit venue and the adjacent International Media Centre. Full registration and cooperation at security lanes will be required.

The entire International Zone, including the International Media Centre, will be a high security area. For Media representatives there will be one entrance located at the east side of the International Zone. Only accredited persons will be admitted (see chapter 5).

All individuals and equipment will be subject to security screening.

A limited number of satellite vans can be admitted to the premises. These units will be subjected to a security check. Details will be communicated after registration (see chapter 5).

Media representatives will have access to certain parts of the Summit venue when admitted to a press pool (see chapter 4). These press pools will be accompanied by communication and security officers from the NSS2014 Organisation.

The International Media Centre, like all public buildings in the Netherlands, is a non-smoking area. Outside smoking areas will be designated.

3. Facilities and services

3.1. Meals and refreshments

Meals will be served, buffet style, at various locations in the International Media Centre. During the opening hours of the International Media Centre, breakfast will be available from 6:00 to 10:00. Lunch will be available from 12:00 – 14:00. Dinner will be available from 18:00 to 21:00. Snacks and refreshments will be available around the clock.

Complementary coffee, tea, water and light snacks will be offered. Meals and beverages will be available at moderate costs.

3.2. Interpretation services

Relevant sessions, including the opening and closing ceremonies, will be broadcast live at the International Media Centre and will be made available to the media in the original language of the speaker and in English interpretation.

Interpretation of the concluding press conference by the Dutch Chair of the NSS2014 will be made available in the six official UN languages (Arabic, Chinese, English, French, Russian and Spanish).

No further interpretation services will be available at the International Media Centre.

3.3. Host services: broadcasting, photography

The Dutch Public Broadcasting Corporation (NOS) has been appointed host broadcaster by the NSS2014 Organisation. NOS is responsible for the audiovisual documentation of the Summit and for the distribution of footage of all relevant sessions and meetings to users of the International Media Centre. NOS will maintain an information desk at the International Media Centre for all matters related to the distribution of audiovisual material and related technical services.

The Dutch National News Agency (ANP) has been appointed to serve as the host photographer by the NSS2014 Organisation. ANP is responsible for the photographic documentation of the Summit and for the distribution of photos of all relevant sessions and meetings to users of the International Media Centre. ANP will maintain an information desk at the International Media Centre for all matters related to the distribution of photographic material and related technical services.

3.4. Stand-up positions

Approximately 25 stand-up positions for audiovisual media will be available for rent during the summit. From these positions, reporters will have an excellent view of the World Forum, including the leaders' entrance. Allocation will be done on a first-come-first-served basis, but the NSS Organisation reserves the right to make exceptions to this principle. More detailed information about dimensions and facilities will be communicated to media representatives after accreditation. See also 3.8.

3.5. Information/documentation

Information on all organisational and substantive issues during the Summit will be provided to journalists via narrowcasting on TV screens located throughout the International Media Centre.

3.6. Telecommunications

Free Wi-Fi is available for all media throughout the International Media Centre. Passwords will be provided.

Internet access will also be available at the workstations. Mobile access for mobile phone, tablets or laptops will be available throughout the International Zone. Extra capacity will be provided by the phone companies.

On the press section of the NSS website, www.nss2014.com/press, media representatives will find a link that leads to the website of the Netherlands Telecommunications Agency, where the application form can be found.

3.7. Costs

Various additional facilities, materials and services will be available in the International Media Centre at cost price. A rate card containing the fees for these facilities, materials and services and information on reservation procedures will be given to media representatives after accreditation.

3.8. Mobile app

The chair of the NSS2014 aims to hold an almost paperless summit. During the Summit, media representatives will therefore have access to the programme and general information through a mobile app. This app will be suitable for most mobile devices and will be available through app stores from early 2014. You will receive a unique access code for secure access to the information. The introduction of the NSS app renders the paper version of the programme obsolete.

4. Media coverage opportunities

The media will have ample opportunity to report on the Summit and get first-hand information and material from various sessions that will be open to media representatives. The following overview gives an impression of these opportunities.

4.1. Media pools

Given the extensive security measures in place and the compact nature of the venue, the media will be admitted to the World Forum in media pools only. In the International Media Centre, registration for these press pools will be coordinated by the NSS organisation.

4.2. Arrival

Heads of Delegation will arrive at the World Forum in motorcades in the early afternoon of 24 March. A pool of audiovisual media will be admitted to an area in the immediate vicinity of the location where leaders exit their vehicles and enter the World Forum. In addition, the host broadcaster and host photographer will cover the arrival of the Heads of Delegation and make their material available to all users of the International Media Centre.

4.3. Press briefings or interviews

Leaders have the opportunity to give press briefings in the orange zone in the World Forum. For this purpose, four briefing rooms with a maximum capacity of 40 seats each and one briefing room with a capacity of 80 seats will be available in this zone. Information on these briefings (venue, time) will be communicated through narrowcasting in the International Media Centre. To attend these briefings, members of the media need to register with the NSS2014 Organisation at the International Media Centre.

Two rooms in the orange zone will also be available for media interviews with leaders. To make use of these rooms, media need to file a request with the NSS2014 Organisation in the International Media Centre. Allocation will be done on a first-come-first-served basis, but the NSS2014 Organisation reserves the right to make exceptions to this principle.

Information on facilities and services available in these briefing and interview rooms will be communicated to media representatives after accreditation.

Within the International Media Centre, several briefing rooms will be available for briefings by spokespersons from the NSS2014 Organisation and from delegations, as well as by experts on various aspects of nuclear security, invited by the NSS2014 Organisation to offer background information on nuclear security to the media.

4.4. Bilaterals

Provided that the relevant delegations agree, members of the audiovisual media can briefly attend the beginning of bilateral meetings between leaders in the orange zone on 24 and 25 March. Audiovisual media wishing to cover such meetings can register with the NSS2014 Organisation at the International Media Centre.

4.5. Leaders' photo

On 25 March, leaders will gather for a group photo at the World Forum. Audiovisual media wishing to cover the event can register with the NSS2014 Organisation in the International Media Centre. Also, the host broadcaster and host photographer will be take official photos and footage of this event.

4.6. Press conference

After the official closing session of the Summit on 25 March, Prime Minister Rutte will give an official press conference. This press conference will take place at the International Media Centre and will be open to media representatives who have registered with the NSS2014 Organisation.

5. Registration and accreditation

5.1. Procedure

All media wishing to cover the NSS from the International Media Centre within the International Zone must register with and be accredited by the NSS2014 Organisation. Registration needs to be done on an individual basis.

Journalists and personnel of media organisations can apply for registration on the NSS website as of mid-December 2013: www.nss2014.com/press. Upon confirmation of their credentials, individual journalists and media personnel will be given access to the NSS registration portal in order to finalise the registration. In order to complete the registration process, prospective participants must upload an electronic photo, a scan of the information page of their passport, a scan of their press card (both sides) and a scan of an assignment letter.

Please note that hotel accommodation in the vicinity of the Summit venue is limited. The NSS2014 Organisation has pre-booked a large number of hotel rooms for delegates and media representatives. Most rooms can only be held until 22 December 2013. In order to secure accommodation for media representatives they are strongly advised not to wait until finalization of the registration process before booking hotel accommodation. For further details see paragraph 6.3.

Registration closes on 10 March. Please note that the NSS2014 Organisation advises media representatives to register well in advance of this date. There will be no on-site registration at the conference venue.

Journalists and media personnel accredited to the NSS2014 will have to individually collect their NSS ID badges at the press accreditation and access location at the media entrance of the Summit venue. The opening times of the accreditation and access location will be published in the Second Media Note.

The NSS ID badge must be worn visibly at all times during the Summit.

5.2. Zone access, ID badges

The International Media Centre is within the immediate vicinity of the conference venue in the International Zone. The Media Centre is in the so-called Yellow Zone. Free movement to other zones in the International Zone is restricted. The conference venue is only accessible to journalists who are part of the pre-registered media pool, e.g. for the purpose of covering a press briefing or bilateral meeting between delegations. Media pools are accompanied by Media Liaison Officers and security personnel, whose instructions have to be closely followed at all times.

6. Visas, transport and accommodation

6.1. Visas

When arriving in the Netherlands, all media representatives must present a valid passport with the appropriate visa (if required). Unfortunately, applying for a visa at the border is not possible.

The Netherlands is part of the Schengen Area, which consists of a group of 26 European countries that have abolished passport and immigration controls at their common borders. The following website shows which passport holders need to apply for a visa and provides information about the application process. If the nationality of the passport holder is not listed, a Schengen visa is not required to enter the Netherlands: <http://www.government.nl/issues/visa-for-the-netherlands-and-the-caribbean-parts-of-the-kingdom/visa-for-the-netherlands-the-schengen-visa>.

Media representatives intending to cover the NSS who need to apply for a visa have to do so in the country where they reside.

The NSS2014 Organisation advises media representatives to obtain their visas well in advance. Applying for visa is possible as of three months before the start of the Summit. Please keep in mind that issuing a visa can take up to 14 days.

Addresses of Dutch embassies, consulates and other representations can be found at:
<http://www.government.nl/issues/embassies-consulates-and-other-representations/contents>

For the following countries applying for a visa should be done at the mentioned embassy instead of the Dutch embassy:

Nationality	Apply for visa at:
Armenia	German embassy
Azerbaijan	French embassy
Gabon	French embassy
Kazakhstan	Astana: Austrian embassy Almaty: Hungarian embassy
Nigeria	Abuja: Belgian embassy Lagos: French consulate-general

6.2. Transport

Media arriving at Schiphol Amsterdam Airport can reach The Hague in a number of ways:

- Taxi: there are taxis at the airport exits (a trip to The Hague costs approximately €50);
- Train: there is a train station located underneath Schiphol Amsterdam Airport (the journey to The Hague takes about 30 minutes and costs around €14 for a one-way, first-class ticket);
- Rental car: all major rental agencies have offices at Schiphol.

Because of limited parking space in the vicinity of the World Forum, a shuttle service will be provided on 24 and 25 March from The Hague Central Station to the Summit venue. The shuttle service is for personnel and light equipment only.

Please be aware that on the days of the conference, 24 and 25 March, traffic on roads leading to and inside The Hague is expected to be much heavier than normal. This applies especially to the roads between Schiphol airport and The Hague and the roads leading to the conference venue.

6.3. Accommodation

To ensure the availability of hotel rooms during the NSS2014 and to prevent significant price increases, the host country has taken it upon itself to block off hotel rooms in The Hague and the surrounding area

for NSS participants, including media. Please note that media representatives must book and pay for their own accommodation.

Hotel rooms can be booked by contacting our booking agent:

The Hague Hotel Services

Nieuwstraat 10b
2566 AD Leidschendam
The Netherlands
Telephone: +31 70 382 2000
Fax: +31 70 354 8827
Email: thhs@itotours.nl
Opening hours: 9:00 – 17:30 CET (Mon-Fri)

As of 1 December 2013, hotels can also be booked online, through the website www.nss2014.com/press.

Please note that most rooms can only be held until 22 December 2013. Members of the press are therefore urged to finalise bookings before 22 December 2013. After this date, accommodation will be available, but in a limited fashion.

Upon reservation, the booking agency will send an accommodation booking confirmation and a payment request by email. After receiving the payment, a payment confirmation and hotel voucher will be sent by email. (The terms and conditions for booking, payment and cancellation can be found on the website).

Members of the press are informed that the minimum booking period is for three nights for hotels in The Hague. Surrounding cities may have a different policy.

7. General information about The Hague/the Netherlands

The Hague

The Hague, which is the seat of the Dutch government, is sometimes known as the City of Peace and Justice.

Climate

The Netherlands has a moderate maritime climate. The average temperature in March is around 10° C, but it can be colder, and rain is always a possibility.

Currency and banking

The currency used in the Netherlands is the euro. It comprises six coins (€0.05, €0.10, €0.20, €0.50, €1 and €2) and seven notes (€5, €10, €20, €50, €100, €200 and €500). Notes of €100, €200 and €500 are not generally accepted in shops or restaurants.

If you have a foreign bank card with a Cirrus or Maestro logo you can withdraw money from an ATM. Some ABN AMRO bank ATMs also accept cards with the PLUS logo. Check your card and the ATM for EDC and EC logos as well. Of course, you can also use most credit cards to obtain money from an ATM. Most banks are open from Monday to Friday from 9:00 to 17:00. Only major bank offices are open on Saturdays. GWK Travelex is open every day of the week. Most GWK Travelex offices are located nearby train and bus stations.

You can exchange money at banks and bureaux de change. Many hotels also offer this service.

Value Added Tax and service charges are included in the bill in hotels, restaurants, shops and taxis. Tips for extra service are always appreciated but not required. It is customary to give taxi drivers and waiters a tip of about 10 per cent.

Cheques

Travellers' cheques can be exchanged at GWK Travelex offices. Shops in the Netherlands do not accept travellers' cheques or any other type of cheque.

Credit cards

Most major credit cards are accepted widely, but not everywhere. If in doubt, ask in advance. Cash-on-card services are available from selected American Express, Diners Club, MasterCard and Visa addresses. These cards are also accepted by all GWK currency exchange outlets and Change Express Offices.

Electricity

The power supply is 220-230 volts (plug: two round prongs).



Local time

Standard Time Zone: GMT +1.

Local & international phone calls

The country code for the Netherlands is +31 and the area code for The Hague is (0)70.

For outbound international phone calls from the Netherlands, you must first dial '00', followed by the relevant country code.

Smoking

Smoking is prohibited in all public buildings, bars and restaurants.

