



Announcement

The Royal Thai Embassy in Astana

No. 10/2565

Recruitment of a Driver Position

The Royal Thai Embassy wishes to announce the recruitment of the position of a Driver with details as follows:

Job Description

- 1) Drive official Embassy vehicles;
- 2) Carry out daily maintenance of Embassy vehicles, including cleaning;
- 3) ensure regular scheduled maintenance of vehicles is adhered to,
- 4) Be required to report to duty on full-time basis;
- 5) Perform other duties that may be assigned.

Qualifications

- 1) A minimum of a high school diploma or equivalent;
- 2) A valid driver's license of category "B and D" of Kazakhstan;
- 3) Able to work beyond the regular working hours;
- 4) Good knowledge of the city and roads of Astana;
- 5) Additional English communication skills, skills in mechanical, electrical, or IT would be an added advantage;
- 6) Is hardworking, trustworthy, polite and responsible, with good teamwork spirit.

Salary 131,431.- Tenge per month.

The candidate will be responsible for his/her own income tax payment. The candidate's obligatory pension payment will be deducted from his/her salary by the Embassy and paid to the concerned authorities. The Embassy will be responsible for the candidate's obligatory social security and health insurance payments.

Initial Contract 1 November 2022 - 30 September 2023.

Period

Interested candidates are invited to apply by submitting the following documents: (1) curriculum vitae with one photo taken no later than 6 months; (2) a copy of diploma; (3) a copy of I.D. card or passport; (4) one-page letter of intent, outlining reasons why the applicant is suitable for this position; (5) proof of vaccination against COVID-19; and (6) contact details. Documents should be sent by email to thaiembassy.tse@mfa.go.th by **22 October 2022**. Applicants will be invited for interviews at the Embassy. For further information, kindly contact telephone number +7 7172 926 440 between 09.30 - 12.00 hours and 14.00 - 17.00 hours from Monday to Friday.

