



No. 0404/ค.11112

The Ministry of Foreign Affairs presents its compliments to all Diplomatic Missions, Consular Posts and International Organisations (DCIOs) in Thailand and in pursuant to the Ministry's Note No. 0404/c.7380 dated 25 March 2015 concerning information on applications for Stay Permit, has the honour to inform the latter of the time frame for the extension of Stay Permit for members of diplomatic missions such as diplomats and families, technical and administrative staff and families, service staff and families, and private servants of diplomats, and international organization officers as follows:

1. Requests for the extension of Stay Permit shall be sent to the Ministry two (2) months prior to the expiration date of the current Stay Permit, or at the earliest opportunity after they assume their duty in Thailand; and
2. Those who over staying in Thailand whether they hold diplomatic / official / service / ordinary passports (for some cases) / UN Laissez-Passers **shall be liable to pay a fine of 500 baht per day at the Immigration Bureau with no exception.**

The Ministry has further the honour to seek the DCIOs cooperation to remind their staff to be aware of the expiry date of their current Stay Permit and act promptly to extend it in advance as all requests are processed on a first-come first-serve basis.

The Ministry of Foreign Affairs avails itself of this opportunity to renew to all Diplomatic Missions, Consular Posts and International Organisations in Thailand the assurances of its highest consideration.



Diplomatic Missions, Consular Posts
and International Organisations,
BANGKOK.