

No. 39001/1240



Royal Thai Embassy,
Islamabad

URGENT
ANNOUNCEMENT

Re: Invitation for Security Service Proposal

The Royal Thai Embassy, Islamabad invites all eligible security services companies in Pakistan to submit a proposal and service fee quotation to provide Security Services to the Royal Thai Embassy Islamabad compound on an annual contractual basis starting from 1 October 2020 – 30 September 2021.

1. **Main Scope of Work**

1.1 **Embassy Main Gate and Backside Gate (Everyday 24/7)**

- **Morning Shift** (6.00 a.m. – 6.00 p.m.) - 1 Supervisor and 3 Security officers (2 armed security officers)
- **Evening Shift** (6.00 p.m. – 6.00 a.m.) - 4 Security officers without Supervisor

1.2 **Consular Section Gate (Monday – Friday from 08.30 a.m. – 06.00 p.m. except weekends and public holidays observed by the Embassy)**

- 3 Security officers (2 men and 1 lady)

2. **Eligibility Criteria**

2.1. The interested companies should have work experience in these fields for at least three years. Any work experiences with foreign companies or other diplomatic missions would be a plus.

2.2. The interested companies have sound and stable financial status.

2.3. The interested companies' net worth calculated as the difference between total assets and total liabilities has been positive for the last three years.

3. **Submission of Proposal for Selection Process**

The eligible companies are advised to submit the sealed letter containing:

3.1. Detailed proposal and service fee quotation (all costs must be clearly itemized and inclusive),

3.2. Company profile,

3.3. Company registration, bank accounts, tax papers, and other relevant documents as may be required,

The above sealed letter must be submitted by hand at the Royal Thai Embassy (Consular Section), from 18 – 25 September 2020 during office hours. The final selected company to enter into the service contact with the Embassy will be announced on 29 September 2020 on the website of the Embassy. The Embassy reserves the rights to reject all or any of the interested companies and will not be bound to assign any reasons therefor.

For further information or inquiries, please contact the Royal Thai Embassy at Telephone No. 0315-900-9949 during office hours or consular@roythaiemb.com

