

**TERMS OF REFERENCE FOR THE  
ASEAN CONNECTIVITY COORDINATING COMMITTEE**

**I. BACKGROUND**

1. The ASEAN Connectivity Coordinating Committee is established under the ASEAN Coordinating Council pursuant to the decision of the 17<sup>th</sup> ASEAN Summit on 28 October 2010 and as espoused in the Ha Noi Declaration on the Adoption of the Master Plan on ASEAN Connectivity.

**II. PURPOSES**

2. The ASEAN Connectivity Coordinating Committee shall work to ensure the effective implementation of the Master Plan on ASEAN Connectivity to:

- promote economic growth;
- narrow development gaps;
- enhance ASEAN integration and Community building process;
- enhance competitiveness of ASEAN;
- promote deeper social and cultural understanding and mobility of people; and
- connect ASEAN Member States within the region and with the rest of the world.

**III. ROLES AND FUNCTIONS**

3. The ASEAN Connectivity Coordinating Committee shall:

- a) Monitor, evaluate and review on a regular basis, or as appropriate, the implementation of the strategies, actions and projects of the Master Plan on ASEAN Connectivity;
- b) Coordinate with the National Coordinators, the Committee of Permanent Representatives to ASEAN, relevant ASEAN sectoral bodies and sub-regional arrangements to ensure that the implementation of the strategies, actions and projects are in line with the Master Plan on ASEAN Connectivity;
- c) Identify issues and challenges, which arise from the implementation of the Master Plan on ASEAN Connectivity, and make appropriate recommendations to the ASEAN Summit through the ASEAN Coordinating Council;
- d) Coordinate with ASEAN Dialogue Partners, multilateral development banks including various international and regional financial institutions,

international organisations, private sector and other relevant stakeholders to promote the implementation of Master Plan on ASEAN Connectivity and mobilise all possible sources of funding;

- e) Evaluate and recommend additional strategies, actions and prioritised projects to the ASEAN Summit through the ASEAN Coordinating Council;
- f) Liaise with the National Coordinators to carry out outreach activities and consultations with stakeholders to raise awareness of ASEAN Connectivity;
- g) Explore strategies to strengthen connectivity between ASEAN and other regions including East Asia and beyond; and
- h) Undertake other activities as instructed by the ASEAN Coordinating Council.

#### **IV. COMPOSITION OF THE COMMITTEE**

4. The ASEAN Connectivity Coordinating Committee shall comprise the Permanent Representatives to ASEAN or any other special representatives appointed by ASEAN Member States.

#### **V. CHAIRMANSHIP**

5. The ASEAN Connectivity Coordinating Committee shall be chaired by the Member State assuming the ASEAN Chair.

#### **VI. REPORTING MECHANISM**

6. The ASEAN Connectivity Coordinating Committee shall report, on a regular basis and well in advance of the ASEAN Coordinating Council meetings, the progress of implementation of the Master Plan on ASEAN Connectivity to the ASEAN Coordinating Council. The ASEAN Coordinating Council shall make appropriate recommendations, in consultation with the ASEAN Political Security Community Council, ASEAN Economic Community Council and ASEAN Socio-Cultural Community Council, to the ASEAN Summit.

#### **VII. DECISION MAKING**

7. All decisions of the ASEAN Connectivity Coordinating Committee shall be taken by consensus.

**VIII. PARTICIPATION**

8. The ASEAN Connectivity Coordinating Committee may invite National Coordinators, relevant sectoral bodies, Asian Development Bank (ADB), World Bank, Economic Research Institute for ASEAN and East Asia (ERIA), United Nations Economic and Social Commission for Asia and the Pacific (UNESCAP), the private sector, or representatives of Dialogue Partners and other external parties, to participate in their meetings and other relevant activities, as and when necessary.

**IX. ESTABLISHMENT OF SUB-COMMITTEES AND COORDINATING MECHANISMS**

9. The ASEAN Connectivity Coordinating Committee, if necessary, may establish a sub-committee to facilitate its work as well as in coordinating with interested Dialogue Partners and external parties.

**X. FREQUENCY AND VENUE OF MEETINGS**

10. The ASEAN Connectivity Coordinating Committee shall convene at least two meetings a year.

11. All meetings of the ASEAN Connectivity Coordinating Committee shall be held at the ASEAN Secretariat or other venue as agreed by the Committee.

**XI. ROLE OF THE ASEAN SECRETARIAT**

12. The ASEAN Secretariat shall provide the necessary resources and support for the effective functioning of the ASEAN Connectivity Coordinating Committee.

**XII. REVIEW**

13. The terms of reference of the ASEAN Connectivity Coordinating Committee shall be subject to review by the ASEAN Coordinating Council as and when necessary and by consensus.

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