

**Non-Thai Nationals who Have Work Permit or Have Been Granted
Permission to Work in the Kingdom in accordance with Thai Laws,
including Their Spouses or Children
(Non-Immigrant Category B, IB and O)**

1. For non-Thai nationals who have been granted permission to work in the Kingdom:

- 1.1 Valid passport no less than 6 months;
- 1.2 Photo in color taken within the last 6 months to reflect your current appearance, taken in front of white background, full-face view directly facing the camera (photo must not be the same as the photo in the current passport);
- 1.3 Document indicating the applicant's current residency:
For Korean nationals: Resident Register,
For non-Korean nationals: a copy of Alien Registration Card front-back;
 - 1.3.1 Certificate of Entry and Departure (1-year record);
- 1.4 A copy of a recent 3-month bank statement or certificate of deposit balance (ending balance of no less than 30,000 THB. or 1,200,000 KRW.);
- 1.5 A copy of valid work visa with a proof of employment or an approval letter from relevant authorities;
- 1.6 Supporting documents
 - (a) Documents required for Non-Immigrant Category "B" (Working):
 - A copy of valid work permit or pre-approval work permit 3 (WP.3/WP.32) from Ministry of Labour or a letter to certify employment from IEAT;
 - Letter from applicant's company indicating name, passport number, applicant's position, length of employment, salary, purpose of visit, and length of stay in Thailand;

- Corporate documents: signed and sealed:
 - Company affidavit, Business registration and license;
 - A copy of letter signer's Thai ID card or a power of attorney from the company
- Additional corporate documents may be requested for supplementation if necessary:
 - Statement of Income Tax and Business Tax (Por Ngor Dor 50 of last fiscal year and Por Por 30 of last 3 months)
 - Value-added tax registration(Por Por 20)
 - Employment Contract

(b) Documents required for Non-Immigrant

Category "IB":

- A copy of approval letter from BOI (Board of Investment);
- Letter from applicant's company indicating name, passport number, applicant's position, length of employment, salary, purpose of visit, and length of stay in Thailand;
- Corporate documents: signed and sealed:
 - Company affidavit, Business registration and license;
 - A copy of letter signer's Thai ID card or a power of attorney from the company
- Additional corporate documents may be requested for supplementation if necessary:
 - Statement of Income Tax and Business Tax (Por Ngor Dor 50 of last fiscal year and Por Por 30 of last 3 months)
 - Value-added tax registration(Por Por 20)
 - Employment Contract

(c) Documents required for Non-Immigrant

Category "B" (Teaching):

- An original letter of acceptance from a school or university in Thailand
- A copy of school (in Thailand) license,

establishment certificate or business registration, list of shareholders, and school profile

- Evidence of educational qualification
- A notarized criminal record certificate;

2. For spouses of non-Thai nationals who have been granted permission to work in the Kingdom:

- 2.1 Valid passport no less than 6 months;
- 2.2 Photo in color taken within the last 6 months to reflect your current appearance, taken in front of white background, full-face view directly facing the camera (photo must not be the same as the photo in the current passport);
- 2.3 Documents indicating the applicant's current residency:
For Korean nationals: Resident Register,
For non-Korean nationals: a copy of Alien Registration Card front-back;
 - 2.3.1 Certificate of Entry and Departure (1-year record);
- 2.4 A copy of a recent 3-month bank statement or certificate of deposit balance (ending balance of no less than 30,000 THB. or 1,200,000 KRW.),
In case of submitting a family bank statement, a proof of relationship must be provided;
- 2.5 A copy of spouse's passport and valid work permit (if any) who have been granted permission to work in the Kingdom;
- 2.6 A copy of a marriage certificate or other documents to certify marriage;
- 2.7 An invitation letter from the company where the spouse is currently working;

3. For children of non-Thai nationals who have been granted permission to work in the Kingdom:

- 3.1 Valid passport no less than 6 months;
- 3.2 Photo in color taken within the last 6 months to reflect your current appearance, taken in front of white background, full-face view directly facing the camera

(photo must not be the same as the photo in the current passport);

3.3 Documents indicating the applicant's current residency:

For Korean nationals: Resident Register,

For non-Korean nationals: a copy of Alien Registration Card front-back;

3.3.1 Certificate of Entry and Departure (1-year record);

3.4 A copy of a recent 3-month bank statement or certificate of deposit balance (ending balance of no less than 30,000 THB. or 1,200,000 KRW.),
In case of submitting a family bank statement, a proof of relationship must be provided;

3.5 A copy of parent's passport and valid work permit (if any) who have been granted permission to work in the Kingdom;

3.6 A copy of a birth certificate or other documents to certify relationship;

3.7 An invitation letter from the company where the parent is currently working.

**** Please note:**

- Consular officers reserve the right to request additional documents as deemed necessary and also reserve the right to reject any application without having to provide a reason.

- The issuance of E-Visa may take 7-14 working days (excluding the submission date). **

- Enquiries: visa.sel@mfa.go.th
