

# 申请商务签证(NON-B)的规定

## (以赴泰国工作或是进行商务活动为目的的签证)

**停留期限：**不超过 90 天

**签证费用：**人民币 480 元

**申请材料：**

1.有效期超过 6 个月的护照加一份复印件；

2.身份证加一份复印件；

3.护照规格的近期电子彩照；

4.提交泰国邀请方（公司、组织、机构等）的**邀请信**原件（必须是泰文或是英文）；泰方邀请信必须用单位的专用信函纸（上面有公司名称，电话，详细地址等），必须写明申请人身份，职位，工资，此行目的及往返时间，泰方邀请信必须盖有该公司的公章，被授权签字的股东签字，并附上单位及个人联系电话；必须打印，任何手写邀请信无效；

5.泰方公司的**营业执照**复印件及泰方公司的**股东名单**复印件；

6.前往泰国工作者，必须有泰国邀请方（公司、组织、机构等）所在地**劳务局的批准文件**；

7.申请人工作单位所出示的英文证明原件（若是中文，必须自己到任意一家正规的翻译公司翻译成英文）。**单位证明**必须用单位的专用信函纸（上面有公司的名称、电话、详细地址等），并用电脑打印有关内容；单位证明上必须写明申请人身份，职位，工资，此行目的及往返时间。并担保申请人一定返回。单位证明必须盖有该公司的公章，法人代表签字，并附上单位联系人的姓名和电话；

8.中方公司营业执照复印件并由领导签字，加盖公章；

9.泰方公司的相关税务单复印件。

10.近期 3 个月内的银行存款流水:单次入境申请者，其银行流水余额不低于 7,500 元人民币;多次入境申请者，其银行流水余额不低于 30,000 元人民币。

**备注：** 1. 无业人员不给予办理签证；

2. 申请人需提前在官网 [www.thaievisa.go.th](http://www.thaievisa.go.th) 进行电子申请、预约和缴费，并在所预约的时间内携带所有申请资料前往领事馆签证处面签；

3. 仅限于泰国驻昆明总领事馆馆区内省份的，即：云南省、湖南省和贵州省。

**签证延期及停留：**

若需要在泰国停留更长时间，可以到泰国国家移民局办理签证延期。地址：Government Center B, Chaengwattana Soi 7, Laksi, Bangkok 10210, 电话：+66-2141-9889，或所在地区移民局办公室联系，详细可参考网址：<http://www.immigration.go.th> 签证延期及停留的最终解释权在于泰国移民局。

## **NON-B VISA**

**FOR:** those who wish to work or have business activities in Thailand

**PERMIT TO STAY:** not exceeding 90 days

**FEE:** 480 RMB

**DOCUMENTS:**

1. Passport with a validity of not less than 6 months plus one copy.
2. ID card plus one copy.
3. A recent passport-sized electronic photo.
4. Letter of Invitation in English or Thai from the company/organisation/counterpart in Thailand, stating that the applicant is invited or employed. Details on the letter should include position, salary and duration of contract, with official seal, signature of the legally authorised representative, address and contact number of the company/organization/counterpart in Thailand. Only an original, printed letter is accepted.
5. A copy of business registration of the company/organisation/counterpart in Thailand together with the name list of the authorised shareholders.
6. Letter of permission from the Department of Employment of Thailand for employing the applicant.
7. Letter of Reference in English from the Chinese company for which the applicant works, confirming the applicant's position, salary, purpose of travel to Thailand, duration of stay with particular dates for departure and return, and guarantee that the applicant will return to China as scheduled, with official seal, signature of the legal representative, address and contact number of the company.
8. A copy of business license of the applicant's company or employer with official seal and signature of the legally authorised representative.
9. A copy of the company's taxation documents, issued by the Revenue Department of Thailand.
10. Bank statement with minimum balance of 7,500 RMB (for Single Entry Visa) / 30,000 RMB (for Multiple Entries Visa), at least in the past 3 months.

### **NOTE**

1. Visa is not available for an applicant who is unemployed.
2. The applicant should submit the application using the "E-visa" system, through the website [www.thaievisa.go.th](http://www.thaievisa.go.th). In the E-visa system, all applicants for Non-Immigrant visas will be requested to make an appointment to deliver the relevant documents (in person) at the RTCG, Kunming.
3. Only applicants with residence in Yunnan, Guizhou and Hunan can apply for this type of visa at the RTCG, Kunming.

### **EXTENSION OF STAY**

Those who wish to stay longer must apply for permission at the Immigration Bureau, located at Government Center, Building B, Chaengwattana Soi 7, Laksi, Bangkok 10210, Tel +66-2141-9889 or at a provincial immigration office (see: <http://www.immigration.go.th> ). The extension of stay and the change of a certain type of visa are solely at the discretion of the Immigration Bureau.