

## Certificate of Entry (COE) Registration Guideline for Non-Thai Nationals

### Announcement

This registration is the application of Certificate of Entry (COE) only. The system is not related to visa application. If applicants have yet to receive a valid Thai visa, please contact Royal Thai Embassy or Royal Thai Consulate-General in your area for visa application at least 7 – 15 working days before the expected date of travel. For more inquiries, please visit official website of Royal Thai Embassy or Royal Thai Consulate-General where you intend to apply.

**Before registration**, applicants should prepare files of required documents in .pdf or .jpeg version to upload to the system. The list of required documents for each category of eligible persons\* can be found in the next section.

The registration will be divided into 2 parts as follows:

**(1) Pre-approval:**

- Applicants fill in personal information and upload required documents into the system to prove eligibility to enter Thailand.

Thai visa

- If applicants have a valid Thai visa or re-entry permit, applicants are recommended to upload it into the system.
- If applicants have yet to receive a valid Thai visa, please contact Royal Thai Embassy or Royal Thai Consulate-General for visa application. However, applicants can also apply for the COE prior to obtaining a visa, but you may be requested to upload a valid Thai visa before COE issuance.

Medical insurance (including medical costs in the event that applicant contracts COVID-19, which must cover the total duration of stay in Thailand)

- If applicants have a medical insurance, applicants should upload it into the system.
  - If applicants do not have a medical insurance yet, applicants can upload it later, together with the plane ticket and the Alternative State Quarantine (ASQ) booking confirmation.
  - To facilitate foreigners travelling to Thailand, Thai General Insurance Association (TGIA) and Thai Life Assurance Association (TLAA) are cooperating with Thailand's 16 leading life and non-life insurance companies under the regulation of the Office of Insurance Commission (OIC) to offer COVID-19 Insurance Protection Program which its terms and conditions are covering requirement of Thai government. For more inquiries, please visit <http://covid19.tgia.org>.
- After the submission of their applications, the applicants will be given a 6-digit reference code. The code will be used to track registration status and to download the COE.
  - Royal Thai Embassy and Royal Thai Consulate-General will pre-approve application within 3 working days.
  - The applicants are able to edit personal information at “Edit information” and track registration status at “Check the result”.

**(2) Issuance of COE:**

- After application has been pre-approved, the applicants should buy air ticket and book ASQ.  
For more ASQ information, please visit [www.hsscovid.com](http://www.hsscovid.com).
- Go to “Confirm trip” menu and provide flight detail, plane ticket, ASQ booking confirmation on arrival date, and medical insurance (if the applicants have not provided it in pre-approved stage) and upload the above-mentioned documents into the system within 15 days after application has been pre-approved.
- If applicants do not submit the required documents within 15 days, the system will automatically cancel the application, which applicants have to start the application process over again.
- Royal Thai Embassy and Royal Thai Consulate-General will issue a COE within 3 working days after the applicants have submitted travel information.
- The applicants can check registration status at “Check the result” menu. If COE is granted, applicants can download the COE directly from the registration website.

For more inquiries, please read COE Registration Guideline at [coethailand.mfa.go.th](http://coethailand.mfa.go.th) or contact Royal Thai Embassy and Royal Thai Consulate-General near you.

**After COE issuance**, please ensure that you have the following documents to present at the check-in counter and to the Department of Disease Control’s Representatives upon arrival into Thailand.

- (1) Passport
  - (2) Certificate of Entry (COE)
  - (3) Fit to Fly Health Certificate. (Thailand’s Health Control requires a hard copy version.)
  - (4) Medical certificate with a laboratory result indicating that COVID-19 is not detected, using RT-PCR test, issued within 72 hours before departure (in case of connecting flights, before embarkation from initial port).
  - (5) (For the Department of Disease Control upon arrival into Thailand only) Medical insurance or letter from employer guaranteeing that the insurance company or employer will cover a minimum of 100,000 USD of medical costs incurred by the applicant in Thailand, including medical costs in the event that applicant contracts COVID-19 (The insurance must cover the total duration of stay in Thailand)
  - (6) T.8 Form (Thailand’s Health Declaration Form). You can download T.8 Form at <https://bit.ly/34X6sAJ>.
- **DOCUMENTS (3) (4) (5) MUST BE IN ENGLISH OR THAI ONLY. CERTIFIED TRANSLATIONS INTO ENGLISH OR THAI ARE ACCEPTED IN THE CASE THAT THE ORIGINAL COPY IS IN A FOREIGN LANGUAGE.**
  - **DOCUMENT (5) NEEDS TO BE QUOTED IN US DOLLARS. OTHER CURRENCIES WILL NOT BE ACCEPTED BY THE DEPARTMENT OF DISEASE CONTROL.**

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\*By virtue of Section 9 of the Emergency Decree on Public Administration in Emergency Situations B.E. 2548 (2005) and Section 11 of the State Administration Act B.E. 2534 (1991), the entry to Thailand is permitted for particular persons in the exempted list. The list for non-Thai nationals includes the following:

(1) Exempted persons or persons who are specified, permitted or invited by the Prime Minister or Chief official responsible for remedying the emergency situation to enter into the Kingdom pertaining to necessity, whereby conditions and time frames may also be prescribed;

(2) Persons on diplomatic or consular missions or under International organizations, or representatives of foreign governments or agencies performing their duties in Thailand, or any other persons in international agencies, that the Ministry of Foreign Affairs gives permission pertaining to necessity, including their spouse, parents, or children; ([click here for more information](#))

(3) Non-Thai nationals who are spouses, parents, or children of Thai nationals ([click here for more information](#))

(4) Non-Thai nationals who have a certificate of residence, or have been permitted to take up residency in the Kingdom; ([click here for more information](#))

(5) Non-Thai nationals who have a work permit or have been granted permission to work in the Kingdom in accordance with Thai laws, including their spouses or children; ([click here for more information](#))

(6) Non-Thai nationals who are students of educational establishments in Thailand approved by Thai authorities, including their parents or guardians, except for students of non-formal schools in accordance with laws on private schools or of any other similar private educational establishments; ([click here for more information](#))

(7) Non-Thai nationals who need to receive medical treatment in Thailand, including their accompanying persons, except for treatment for COVID-19 ([click here for more information](#))

(8) Non-Thai nationals who are permitted to enter the Kingdom under a special arrangement with a foreign country or have been granted permission by the Prime Minister – all of whom must strictly adhere to the Kingdom's communicable disease prevention and control measures.

**List of documents to upload on registration system for Royal Thai Embassy/ Consulate-General consideration**

Category of non-Thai nationals permitted to enter Thailand*	Exempted Category	Required documents for pre-approved registration (All documents must be in English or have a certified translation)	Required documents for COE issuance
<b>Exempted Persons</b> Exempted persons or persons who are specified, permitted or invited by the Prime Minister or Chief official responsible for remedying the emergency situation to enter into the Kingdom pertaining to necessity, whereby conditions and time frames may also be prescribed	2	Please contact the Ministry of Foreign Affairs of Thailand or Royal Thai Embassy or Royal Thai Consulate-General.	
<b>Diplomats and International Organizations Officers</b> Persons on diplomatic or consular missions or under International organizations, or representatives of foreign governments or agencies performing their duties in Thailand, or any other persons in international agencies, that the Ministry of Foreign Affairs gives permission pertaining to necessity, including their spouse, parents, or children	3	1. Copy of passport 2. Copy of Thai visa If the applicant does not have a valid visa, the applicant must submit the following original documents directly to the Embassy / Consulates-General to request the issuance of an appropriate visa (if required) 3. An official Note issued by the Ministry of Foreign Affairs of that country or International Organization. 4. A letter from the Ministry of Foreign Affairs of that country/ International Organization affirming that the Embassy/ International Organization responsible for healthcare or medical treatment expenses including COVID-19.	- Flight confirmation - ASQ / OQ confirmation on arrival date or equivalent documents
<b>Family of Thai Nationals</b> Non-Thai nationals who are spouses, parents, or children of Thai nationals	6	1. Copy of passport 2. Copy of valid Thai visa or re-entry permit (If visa/re-entry permit has already expired, please apply for a new one) 3. Copy of spouse's / parent's Thai passport or Thai Identification card. 4. Proof of relationship with Thai nationals, such as a copy of marriage certificate or birth certificate. 5. Medical insurance or letter from employer guaranteeing that the insurance company or employer will cover a minimum of 100,000 USD of medical costs incurred by the applicant in Thailand, including medical costs in the event that applicant contracts COVID-19 (The insurance must cover the total duration of stay in Thailand)	- Flight confirmation - ASQ confirmation on arrival date

Category of non-Thai nationals permitted to enter Thailand*	Exempted Category	Required documents for pre-approved registration (All documents must be in English or have a certified translation)	Required documents for COE issuance
<b>Certificate of Residence Holders</b> Non-Thai nationals who have a certificate of residence, or have been permitted to take up residency in the Kingdom, including their spouses or children	7	1. Copy of passport 2. Copy of valid Thai visa or re-entry permit (If visa/re-entry permit has already expired, please apply for a new one) 3. Copy of Certificate of Residence 4. Medical insurance or letter from employer guaranteeing that the insurance company or employer will cover a minimum of 100,000 USD of medical costs incurred by the applicant in Thailand, including medical costs in the event that applicant contracts COVID-19 (The insurance must cover the total duration of stay in Thailand)	- Flight confirmation - ASQ confirmation on arrival date
<b>Work Permit Holders</b> Non-Thai nationals who have a work permit or have been granted permission to work in the Kingdom in accordance with Thai laws, including their spouses or children	8	<b>For work permit holder</b> 1. Copy of passport 2. Copy of valid Thai visa or re-entry permit (If visa/re-entry permit has already expired, please apply for a new one) 3. Copy of a valid work permit or letter from relevant Thai authority confirming permission to work in Thailand (letter confirming approval of WP.3, approval letter from BOI, or approval letter from IEAT) 4. (if spouse or children will accompany a work permit holder) 4.1 Copy of passport of your spouses or children 4.2 Copy of official documents as proof of relationship, such as marriage certificate, or birth certificate. 5. Medical insurance or letter from employer guaranteeing that the insurance company or employer will cover a minimum of 100,000 USD of medical costs incurred by the applicant in Thailand, including medical costs in the event that applicant contracts COVID-19 (The insurance must cover the total duration of stay in Thailand)  <b>For spouse or children of a work permit holder</b> 1. Copy of passport 2. Copy of valid Thai visa or re-entry permit (If visa/re-entry permit has already expired, please apply for a new one)	- Flight confirmation - ASQ confirmation on arrival date

Category of non-Thai nationals permitted to enter Thailand*	Exempted Category	Required documents for pre-approved registration (All documents must be in English or have a certified translation)	Required documents for COE issuance
		3. Copy of passport of work permit holder 4. Copy of a valid work permit of work permit holder or letter from relevant Thai authority confirming permission to work in Thailand (letter confirming approval of WP.3, approval letter from BOI, or approval letter from IEAT) 5. Copy of official documents as proof of relationship, such as marriage certificate, or birth certificate. 6. Medical insurance or letter from employer guaranteeing that the insurance company or employer will cover a minimum of 100,000 USD of medical costs incurred by the applicant in Thailand, including medical costs in the event that applicant contracts COVID-19 (The insurance must cover the total duration of stay in Thailand)	
<b>Students</b> Non-Thai nationals who are students of educational establishments in Thailand approved by Thai authorities, including their parents or guardians, except for students of non-formal schools in accordance with laws on private schools or of any other similar private educational establishments (This category DOES NOT include students of non-formal schools in accordance with laws on private schools or other similar private educational establishments.)	9	<b>For student</b> 1. Copy of passport 2. Copy of valid Thai visa or re-entry permit (If visa/re-entry permit has already expired, please apply for a new one) 3. Copy of letter confirming enrollment or admission 4. (If parents or guardians will accompany a student) 4.1 Copy of passport of your parents or guardians 4.2 Copy of official documents as proof of relationship, such as marriage certificate, or birth certificate 5. Medical insurance or letter from employer guaranteeing that the insurance company or employer will cover a minimum of 100,000 USD of medical costs incurred by the applicant in Thailand, including medical costs in the event that applicant contracts COVID-19 (The insurance must cover the total duration of stay in Thailand)  <b>For parents or guardians of a student</b> 1. Copy of passport 2. Copy of valid Thai visa or re-entry permit (If visa/re-entry permit has already expired, please apply for a new one) 3. Copy of passport of student	- Flight confirmation - ASQ confirmation on arrival date

Category of non-Thai nationals permitted to enter Thailand*	Exempted Category	Required documents for pre-approved registration (All documents must be in English or have a certified translation)	Required documents for COE issuance
		4. Copy of letter confirming the student's status or admission of the student. 5. Copy of official document proving the relationship with the student as his/her parent or guardian, such as birth certificate. 6. Medical insurance or letter from employer guaranteeing that the insurance company or employer will cover a minimum of 100,000 USD of medical costs incurred by the applicant in Thailand, including medical costs in the event that applicant contracts COVID-19 (The insurance must cover the total duration of stay in Thailand)	
<b>Foreigners with Medical Appointment</b> Non-Thai nationals who need to receive medical treatment in Thailand, including their accompanying persons, except for treatment for COVID-19	10	<b>For patient</b> 1. Copy of passport 2. Copy of valid Thai visa or re-entry permit (If visa/re-entry permit has already expired, please apply for a new one) 3. Financial statement showing that the applicant is able to take responsibility for all of the treatment expenses and any other expenses that may be incurred during the stay in Thailand 4. Copy of confirmation letter for Alternative Hospital Quarantine (DHSS/AHQ 1) with stamp of approval from Ministry of Public Health 4. Medical insurance or letter from employer guaranteeing that the insurance company or employer will cover a minimum of 100,000 USD of medical costs incurred by the applicant in Thailand, including medical costs in the event that applicant contracts COVID-19 (The insurance must cover the total duration of stay in Thailand)  <b>**One patient is allowed a maximum of 3 accompanying persons who must be quarantined at the same hospital as the patient and the period of their stay in Thailand needs to be at least 14 days**</b>	- Flight confirmation - AHQ confirmation

Category of non-Thai nationals permitted to enter Thailand*	Exempted Category	Required documents for pre-approved registration (All documents must be in English or have a certified translation)	Required documents for COE issuance
		<b>For an accompanying person</b> 1. Copy of passport 2. Copy of valid Thai visa or re-entry permit (If visa/re-entry permit has already expired, please apply for a new one) 3. Copy of passport of patient 4. Patient's copy of confirmation letter for Alternative Hospital Quarantine (DHSS/AHQ 1) with stamp of approval from Ministry of Public Health 5. Affidavit of Support with stamp of approval form Ministry of Public Health 6. Medical insurance or letter from employer guaranteeing that the insurance company or employer will cover a minimum of 100,000 USD of medical costs incurred by the applicant in Thailand, including medical costs in the event that applicant contracts COVID-19 (The insurance must cover the total duration of stay in Thailand)	
<b>Foreigners under a Special Arrangement or have been granted permission by the Prime Minister</b> Non-Thai nationals who are permitted to enter the Kingdom under a special arrangement with a foreign country or have been granted permission by the Prime Minister. As of 21 October 2020, this consists of the following groups: (1) Approved Thailand Elite Member <sup>1</sup> (2) APEC Card Holder <sup>2</sup>	11	1. Copy of passport 2. Copy of valid Thai visa or re-entry permit (if required) (If visa/re-entry permit has already expired, please apply for a new one) 3. Medical insurance or letter from employer guaranteeing that the insurance company or employer will cover a minimum of 100,000 USD of medical costs incurred by the applicant in Thailand, including medical costs in the event that applicant contracts COVID-19 (The insurance must cover the total duration of stay in Thailand) 4. Additional required documents	- Flight confirmation - ASQ confirmation on arrival date

<sup>1</sup> Thailand Elite Member should contact Thailand Privilege Card Co., Ltd to check eligibility to enter Thailand. Thai Embassy/ Consulate-General will issued COE to a person whose named is in a list submitted by Thailand Privilege Card Co., Ltd., Ministry of Tourism and Sports or relevant government agencies.

<sup>2</sup> APEC Card holder must travel from a member economy where he/she holds citizenship (eligible member economies: Australia, China, Hong Kong, Japan, Malaysia, New Zealand, Singapore, South Korea, Taiwan and Vietnam), and is permitted to stay in Thailand for 90 days.



Category of non-Thai nationals permitted to enter Thailand*	Exempted Category	Required documents for pre-approved registration (All documents must be in English or have a certified translation)	Required documents for COE issuance
(3) Long Stay Visitor - Non-Immigrant O-A Visa Holder <sup>3</sup> - Non-Immigrant O-X Visa Holder <sup>4</sup> (4) Medium-Term Visitor - Tourist-TR Visa Holder (single entry) <sup>5</sup> - Businessman and Investor <sup>6</sup> (Non-Immigrant B Visa Holder) (5) Special Tourist Visa (Tourist-STV) Holder <sup>7</sup> (6) Approved Film Crew Member  *For more inquiries about Thai visa, please visit <a href="https://thaievisa.go.th">https://thaievisa.go.th</a>		<b>4.1 Thailand Elite Member</b> - Letter from Thailand Privilege Card Co., Ltd., or the Ministry of Tourism and Sports or relevant government agencies. <b>4.2 APEC Card Holder</b> - APEC card <b>4.3 Long Stay Visitor</b> - Certificate of Residence (if any) <b>4.4 Special Tourist Visa Holder</b> - Receipt or the proof of payment for at least 14 days of staying in ASQ or AHQ <b>4.5 Film Crew Member</b> - Copy of a permit letter issued by the Thailand Film Office, Department of Tourism, Ministry of Tourism and Sports of Thailand	

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<sup>3</sup> The applicant must be a foreigner age of 50 and over who have a permanent residence in a country in which the application is submitted.

Holder of Non-Immigrant O-A visa is allowed to stay in Thailand for 1 year. Employment of any kind is strictly prohibited.

<sup>4</sup> The applicant must be an ordinary passport holder with a nationality of Japan, Australia, Denmark, Finland, France, Germany, Italy, the Netherlands, Norway, Sweden, Switzerland, the United Kingdom, Canada, and the United States of America, with the age of 50 years old and over, including spouse and child (age under 20 years old). Holder of Non-Immigrant O-X visa is allowed to stay in Thailand for 5 years each time (total 10 years). Employment of any kind is strictly prohibited.

<sup>5</sup> Tourist Visa (TR) holder is permitted to stay in Thailand for 60 days and can apply for a 30-day extension.

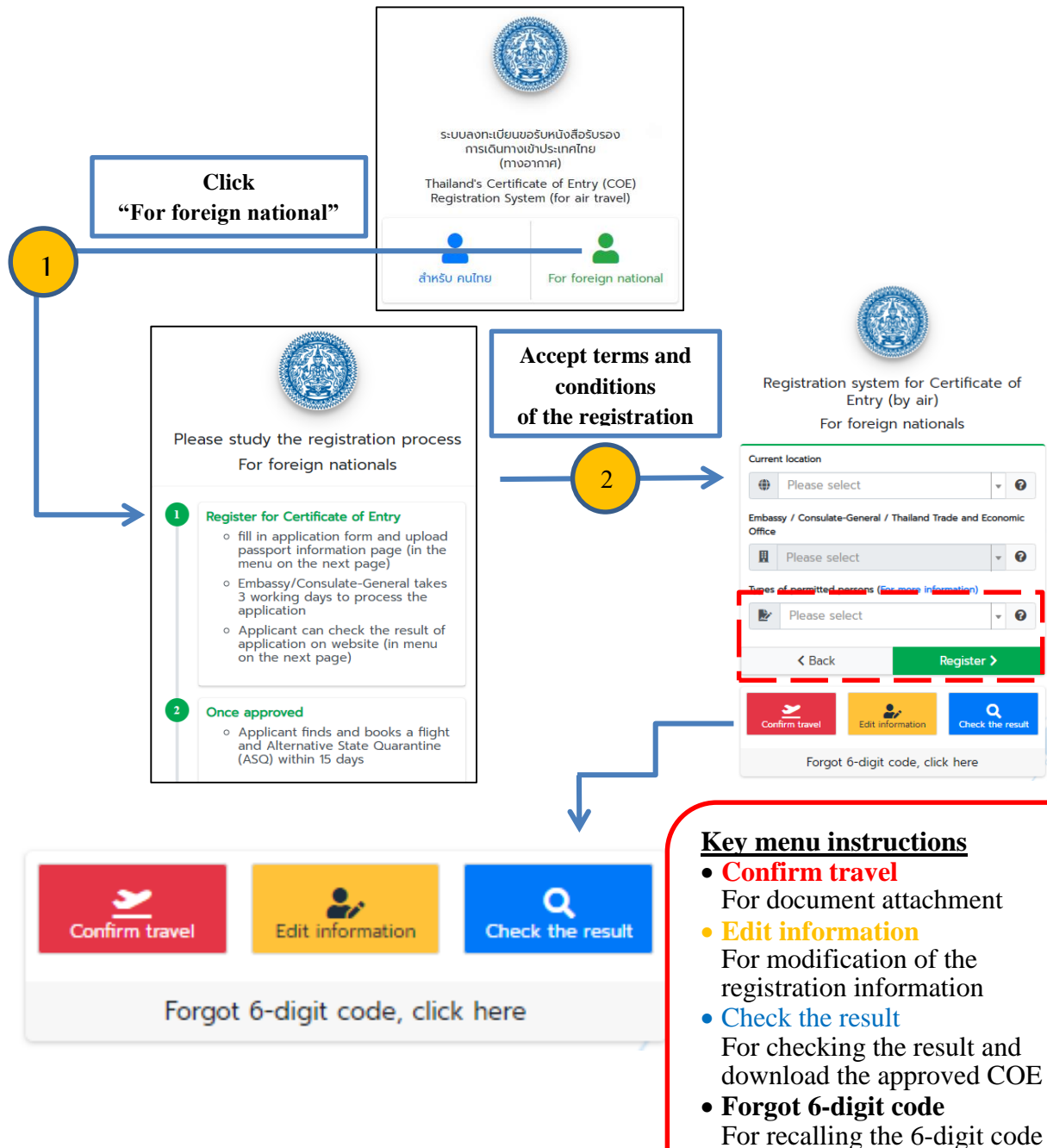
<sup>6</sup> A non-Immigrant B visa holder is permitted to stay in Thailand for 90 days. Applicant must have an invitation letter from a Thai company with a registered capital not less than 2 million THB or evidence showing ownership of a condominium/ deposit in a Thai bank/ Thai government bond with face value not less than 3 million THB.

<sup>7</sup> Applicant for STV must reside in the country with a low-rate of confirmed COVID-19 cases as determined fortnightly and officially by Announcement of the Ministry of Public Health of Thailand. STV visa holder is allowed to stay in Thailand for 90 days and the STV can be extended 2 times, 90 days each.

# Certificate of Entry (COE) Registration Manual

The steps shown within this document is an example of the registration process.  
All personal detail, document code and contact information displayed are suppositions only.

## 1. Pre-approval Registration



**After registered, fill in personal information in the provided form**

The registration form on the left includes the following fields:

- Current location: Please select
- Embassy / Consulate-General / Thailand Trade and Economic Office: Please select
- Types of permitted persons (For more information): Please select

Buttons at the bottom: Confirm travel, Edit information, Check the result. A link: Forgot 6-digit code, click here.

The 'Personal Information' form on the right includes the following fields:

- Title (Eng): Select or type
- Name (English):
- Middle name (English):
- Surname (English):
- Position:

**Required documents**

1. Passport
2. Additional documents (according to the type of person intended to enter Thailand)
3. Medical insurance (including medical costs in the event that applicant contracts COVID-19, which must cover the total duration)

**After all the information are filled in, the system will generate 6-digit code which will be used until the receipt of COE.**

**Saving information complete**  
The System has transmitted the application to relevant Embassy/Consulate-General  
Please keep this code for obtaining the Certificate of Entry:  
**9701861**

**Very important**  
Royal Thai Embassy/Consulate-General will pre-approve your documents within 3 working days. After you are pre-approved, please upload your plane ticket, ASQ booking confirmation and other required documents (if any) within 15 days.  
go to [coethailand.mfa.go.th](https://coethailand.mfa.go.th) at the Confirmation of Travel Menu

**Please note that :**

- Air ticket and Alternative State Quarantine (ASQ) booking confirmation must be uploaded to the system within 15 days after your application has been pre-approved.
- If failed to upload the above, the system will automatically cancel your application, and the applicant must start registration process again.

## 2. Travel confirmation

1

Confirm travel Edit information Check the result

Forgot 6-digit code, click here

Please fill in information for confirmation  
Only for air travelers

PASSPORT NUMBER

FIRST NAME

LAST NAME

6-digit code obtained after registration

Search Close

3

Attach the evidence of your flight reservation (photo or PDF file of flight reservation)

When your registration is complete, please upload the evidence of your flight reservation within 15 days.

You have time to left

Day	Hour	Minutes	Second
14	23	55	38

Flight number

\* Example: TG000

Date of Departure

Date of Arrival

2

After submit travel itinerary, the Royal Thai Embassy and Royal Thai Consulate-General will issue a COE within 3 working days.

## 3. Information modification and tracking the approval result

- The applicants are able to edit personal information at “Edit information” and track registration status at “Check the result”.

Please fill in information for verification

PASSPORT NUMBER

FIRST NAME

LAST NAME

6-digit code obtained after registration

Search Close

Check the result

Approval status

Waiting for approval

Your application is under consideration

OK

Approved

Click Download button below to obtain Certificate of Entry

Download

### Please note that :

- The information can be modified only
  - (1) When the registration is completed and the embassy/ consulate-general has yet to approve the submitted application, or
  - (2) When the embassy/ consulate-general has rejected the application but allow applicant to modify the information.
- The COE can be received at the “Download” button.

#### 4. The recall of the 6-digit code

In case the applicant forgets the given 6-digit code, it can be recalled as follows.

**1**

Confirm travel Edit information Check the result

Forgot 6-digit code, click here

**2**

Please fill in information to receive a 6-digit code

PASSPORT NUMBER

FIRST NAME

LAST NAME

Date/Month/Year of Birth

✓ Search ✕ Close

**3**

✓

Your 6-digit code is

970186

Acknowledged

#### 5. Entry to Thailand

5.1 After the receipt of COE, please prepare the additional documents to **declare at the check-in counter** as follows.

- (1) **Passport and valid Thai visa/ re-entry permit** (if required)
  - (2) **Certificate of Entry (COE)**
  - (3) **Fit to Fly Health Certificate.** (Thailand's Health Control requires a hard copy version.)
  - (4) **Medical certificate with a laboratory result indicating that COVID-19 is not detected, using RT-PCR test, issued within 72 hours before departure** (in case of connecting flights, before embarkation from initial port).
  - (5) Insurance or letter from employer guaranteeing that the insurance company or employer will cover a minimum of 100,000 USD of medical costs incurred by the applicant in Thailand, including medical costs in the event that applicant contracts COVID-19 (The insurance must cover the total duration of stay in Thailand)
  - (6) T.8 Form (Health Declaration Form). You can download T.8 Form at <https://bit.ly/34X6sAJ>.
- Documents (3) (4) (5) must be in English or Thai only. Certified translations into English or Thai are accepted in the case that the original copy is in a foreign language.

5.2 The abovementioned documents in 5.1 must be declared to the immigration and disease control officers once the passenger has arrived in Thailand.

**Note:** If encounter any problem during the registration, please contact the embassy/ consulate-general which the applicant has registered in the form.

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