



**ROYAL THAI EMBASSY
DOHA**

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ANNOUNCEMENT
No. 1/B.E. 2568 (2025)
JOB VACANCY - Driver

The Royal Thai Embassy in Doha wishes to announce a job vacancy for the position of Driver, with details as follows:

1. Position and Salary

- 1.1 Full-time driver.
- 1.2 Starting salary: QAR 3,120 per month (inclusive). Annual raises are subject to work performance evaluations.
- 1.3 Overtime compensation and Annual local bonuses.
- 1.4 The successful candidate will be responsible for their own accommodation, transportation, meals, and health insurance, which are deemed included in the overall salary package. The Embassy is currently reviewing its benefits policy and reserves the right to revise these provisions in the future.

2. Role and responsibilities

2.1 Main Responsibilities:

- Safely drive the Ambassador, Embassy officials, staff, and official guests as required.
- Deliver and collect documents, correspondence, and mail to/from government offices, embassies, and other organizations.
- Collect, transport, and dispatch diplomatic pouches as assigned.
- Maintain Embassy vehicles in excellent condition, including regular cleaning and minor upkeep.
- Coordinate and schedule vehicle inspections, servicing, and repairs at approved service centers within set deadlines.
- Maintain accurate records of journeys, fuel consumption, maintenance, and vehicle service history.

2.2 Other Assignments:

- Assist Embassy staff with general tasks, ad hoc assignments, and special events as required.
- Perform any other responsibilities assigned by the Embassy management.

3. Qualifications

Personal Requirements

- 3.1 Male, aged 30–40 years. (Applicants of Thai nationality must submit proof of military conscription status.)
- 3.2 Presentable, polite, service-minded, and cooperative personality with good morals, ethics, and interpersonal skills.
- 3.3 Flexible and able to work varied and irregular hours as required.
- 3.4 Physically and mentally healthy, free from chronic illnesses or conditions that may impair duty performance (e.g., hypertension, heart disease, color blindness), and not carrying communicable diseases prohibited under Qatari law.
- 3.5 No criminal record; must not have been sentenced to imprisonment except for minor or negligent offenses.
- 3.6 No habitual alcohol use or drug addiction.

Education and Languages

3.7 Minimum of a high school diploma or equivalent; higher education is an advantage.

3.8 Good command of English (written and spoken); basic knowledge of Arabic is desirable.

Professional Experience and Skills

3.9 Proven experience as a professional driver in an official or corporate setting.

3.10 Holder of a valid Qatar driving license with a clean record.

3.11 Holder of a valid Qatar Identification Card or residence permit/visa permitting work in Qatar.

3.12 Thorough knowledge of Qatari roads, streets, neighborhoods, and key locations, along with basic knowledge of vehicle maintenance and safety procedures.

3.13 Competent in using GPS and live traffic navigation applications, and able to communicate efficiently with Embassy staff through appropriate messaging applications.

4. Required Documents: Applicants must submit the following:

1. Completed application form
2. Recent passport-sized photograph
3. Curriculum Vitae (CV) in English
4. Copy of valid Qatar driving license
5. Copy of valid Qatar ID card
6. Copy of transcript or educational certificate(s).
7. Medical report confirming fitness for employment
8. Police clearance certificate
9. Reference letter(s), if available.

Applications should be sent to: thaidoh@qatar.net.qa

(Please indicate "Application for Driver" in the subject line of your email.)

5. Application deadline and recruitment process:

5.1 Applications, including all required documents, must be submitted between **7 – 21 September 2025.**

5.2 **Only shortlisted candidates will be contacted for interviews.** The Embassy reserves the right to shortlist candidates and to conduct interview and/or practical driving tests as part of the recruitment process.

6. Conditions

6.1 The selected candidate will commence duty on a mutually agreed date, subject to a three-month probation period.

6.2 Upon commencement of employment, the driver shall not engage in any other employment, including ride-hailing or delivery services (e.g., Uber, Talabat).

6.3 The final selection and appointment of the successful candidate shall be made solely at the discretion of the Embassy, and the Embassy's decision shall be final.

Announced on 3 September 2025



(Sir Swangsilpa)
Ambassador of the Kingdom of Thailand
to the State of Qatar

Royal Thai Embassy, Doha
Job Application Form

**INSERT
RECENT
PHOTO
HERE**

Please complete this form accurately and in full. Incomplete applications may not be considered.

1. Position

Driver

2. Personal Information

Full Name: _____

Date of Birth (DD/MM/YYYY): _____

Nationality: _____

Current Address: _____

Telephone Number: _____

Email Address: _____

3. Driving License Details

License Type: _____

License Number: _____

Date of Issue: _____

Date of Expiry: _____

5. Qatar Identification Card Details

QID Number: _____

Date of Issue: _____

Date of Expiry: _____

4. Employment History

(Please list your most recent employment first)

Employer 1: _____

Position Held: _____

Period of Employment: _____

Duties & Responsibilities: _____

Employer 2: _____

Position Held: _____

Period of Employment: _____

Duties & Responsibilities: _____

Employer 3: _____

Position Held: _____

Period of Employment: _____

Duties & Responsibilities: _____

5. Education

(Please list your highest qualification first)

Institution 1: _____

Qualification: _____

Year Completed: _____

Institution 2: _____

Qualification: _____

Year Completed: _____

6. Skills and Languages

7. References

(Please provide two professional references)

Reference 1 Name: _____

Relationship: _____

Contact Information: _____

Reference 2 Name: _____

Relationship: _____

Contact Information: _____

8. Declaration

I hereby declare that the information provided above is true and complete to the best of my knowledge. I understand that any false information may disqualify me from employment or result in termination if employed.

Signature: _____ Date: _____

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