



Royal Thai Consulate - General, Dubai

No.	Documents required for Non-Immigration Visa - Work	Yes
1	Application form <ul style="list-style-type: none"> One (1) typed and signed application form with complete and accurate details. A handwritten application form will not be accepted. 	
2	Two (2) photographs of passport size with WHITE BACKGROUND , taken within the past six months.	
3	Original passport and a photocopy of passport <ul style="list-style-type: none"> Minimum of 6 (six) months validity from the intended date of arrival to Thailand, with a blank visa page to affix the visa sticker. Pages showing the applicant's photograph, details, dates of issue and expiry. Damaged passports will not be accepted. 	
4	A photocopy of UAE residence visa <ul style="list-style-type: none"> Every applicant must have a valid UAE residence visa, at least 3 (three) months validity from the intended date of arrival to Thailand GCC citizens can submit a photocopy of their valid Emirates ID. 	
5	Original Guarantee or a No Objection Certificate to travel <ul style="list-style-type: none"> Sponsored by company - a No Objection Certificate to travel issued on a proper company's letterhead including name, postal address and telephone number of company, with details regarding applicant's working position, salary and purpose of travel to Thailand, duly stamped with the name of the signatory. Investor/Owner/Partner of a company must provide a letter and a photocopy of a valid trade license or title deed. Self-sponsored/Golden visa - The Consulate-General may request additional documents as deemed necessary. The sponsor's name as stated on the UAE residence visa must be the same entity as the signatory of the letter. In the case of electronic letters, scanned letters or letters with electronic stamp, the applicant may be asked to show the e-mail from the applicant's company to which the NOC is attached from a mobile phone or electronic device at the counter. A handwritten letter will not be accepted. 	
6	Flight ticket <ul style="list-style-type: none"> The Itinerary ticket must be issued from the airline only. (A confirmed air ticket paid in full) The Itinerary ticket must show an outbound trip from Dubai. The Itinerary ticket (PNR number) must be accessible on the airline system. The Consulate-General reserves the rights to request for the applicant's domestic flight tickets if there is any. Agency bookings or email bookings will not be accepted. 	
7	A copy of hotel confirmation letter <ul style="list-style-type: none"> The hotel confirmation letter from the hotel which covers the full trip. The name of the person (including the names of family member(s) or accompanying person(s)) applying for a visa must be clearly stated on the hotel confirmation letter. If the accommodation is booked under a different name, a letter, typed and signed by the person whose name appears on the confirmation letter must be provided together with a copy of his/her passport. E-mail correspondence without hotel confirmation will not be accepted. 	
8	WP3/WORK PERMIT/BOI <ul style="list-style-type: none"> The letter of approval issued by the office of Foreign Workers Administration, Department of Employment, Ministry of Labour or Thailand Board of Investment. 	
9	Invitation letter - A letter from a company stating the purpose of visit to Thailand. <ul style="list-style-type: none"> An invitation letter from the Thai company or organization in Thailand addressed to the Consulate-General and stating the purpose of visit and the request to apply for a Non-Immigrant category "B" visa. An invitation letter must be signed and stamped by the legally authorized person(s), a copy of Thai national ID Card/passport and work permit of the authorized person(s) in Thailand. 	
10	A photocopy of corporate documents, namely From Department of Business Development : Ministry of Commerce, Thailand. <ul style="list-style-type: none"> Company Affidavit of Thai Company issued not more than 6 months. Trade license / List of shareholders (BOR OR JOR 5) / Financial statement of the latest year From the Revenue Department, Thailand. <ul style="list-style-type: none"> Value-added tax registration (Por Por 20) The balance sheet, statement of income tax and business (Por Ngor For 50 and Por For Ngor 30 of the latest year) 	
11	Employment contract <ul style="list-style-type: none"> Indicating rationale for employing the applicant as well as his/her salary, position and qualifications. (The document must be signed by an authorized managing director and affixed with the seal of the company) 	
12	A full CV of the applicant.	
13	If the applicant's spouse/child will be accompanying him/her, the following documents are required: <ul style="list-style-type: none"> An invitation letter from the Thai company or organization in Thailand addressed to the Consulate-General and stating the purpose of visit and the request to apply for a Non-Immigrant category "O" visa for a family member(s). A photocopy of a marriage certificate/a birth certificate. (In the English language only, and attested by the Ministry of Foreign Affairs and International Cooperation, Dubai) An original stamped bank statement of the applicant for previous consecutive 2 months showing a balance of not less than AED 47,000/Baht 400,000. The statement should be issued within no longer than 15 days from the date of issuance to the visa submission date. In the case of a bank statement with electronic bank stamp, the applicant may be asked to show the mentioned statement from a mobile banking application or e-mail at the counter. The name of the applicant must be clearly indicated on the statement. OR an income certificate with a monthly salary of not less than AED 5,000/Baht 45,000. 	
14	Visa fee: 800 AED (single-entry) <ul style="list-style-type: none"> Please bring an exact amount of cash. The Consulate-General does not provide change. 	
15	Validity of visa: 3 months (single-entry). The visa must be used within its period of validity.	
16	Duration of stay: Not exceeding 90 days. / Once the applicant arrives in Thailand, the company has to apply for the applicant's work permit at the office of Foreign Worker Administration, Department of Employment, Ministry of Labour.	

Additional Information:

- All documents **MUST BE IN ENGLISH ONLY**.
- The visa process takes 2 working days from the date that the applicant submits all required documents. Please note that there is no express visa service.
- An online visa appointment is compulsory for **EACH applicant/passport**. Please **print it out and show it** to the security and submit to the officer at the counter.
- The Consulate-General has not authorized any agency or travel agents to process the Thai visa on the applicants' behalf.
- All applicants must come to the Consulate-General in person for visa submission. (A marriage certificate and birth certificate are required in case of submission on behalf of spouses and children below 15 years.)
- All copies of documents from Thailand must be "**CERTIFIED TRUE COPY**" and signed and sealed by the signatory.

Important note:

- The Royal Thai Consulate-General Dubai officers reserve the right to **request** additional document(s) or an interview with the applicant, as deemed necessary as well as **reject** any application without prejudice.
- Once the documents are submitted to the Consulate-General, it shall **not be returned** to the applicant.
- Each applicant is required to pay a **non-refundable** visa fee for the visa application to be processed.
- After applying for your visa, you will not be able to take your passport back while your visa application is being processed.
- The applicants must provide genuine documents and information. If the applicants are found to provide false documents or give false information, their applications will be **blacklisted for 6 months** and/or be reported for further determination of appropriate action and future prohibition to enter the Kingdom of Thailand.
- If any applicant (s) improperly or aggressively behaves, The Royal Thai Consulate-General reserves the right to be asked to leave from the consulate, their applications will be **blacklisted for 1 month** and/or be reported for further determination of appropriate action and future prohibition to enter the Kingdom of Thailand.