

Non-Immigrant (B) Work and Business Visas

Purpose of entry	Duration of stay
Employment	3 months
Business visit	
Internship (non-curricular internship)	
Employed as academic staff/ teacher in Thailand	
Sport-related activities (Trainers/Coach/Instructor/etc.)	
Sports personnel (Sports Authority of Thailand)	
Employment (BOI)	
Business visit (BOI)	

Validity of visa		Visa Fee
Single	3 months from issue date	11,000 yen
Multiple	1 year from issue date	26,000 yen
※Visa fees must be paid by e-payment of the e-Visa system using a credit card (Visa or Master Card) only. The visa application fee is non-refundable.		

Required Documents		
The following documents must be uploaded in large and clear JPEG and PDF formats. (The file size must not exceed 3MB)		
1.	Biodata page of Passport or Travel Document	
2.	Photographs taken within the last six months	
3.	Document indicating current location: 3.1 For Japanese: A driver’s license or My Number Card For non-Japanese: A residence card that is valid for at least three months 3.2 E-Ticket itinerary	
4.	Financial evidence: A recommendation letter or bank statements for the past three months showing a balance of no less than 30,000 THB issued within one month.	
Required Documents for the following purposes:		
5.-6.	Employment	5. An Invitation letter is attached along with the company registration from a registered company in Thailand, and WP32 (An approval letter from the Ministry of Labour) ★

	Business visit	5. An Invitation letter is attached along with the company registration from a registered company in Thailand
	Internship (non-curricular internship)	5. Letter confirming the internship/ participation attached along with the company registration from a registered company in Thailand
	Employed as an academic staff/ teacher in Thailand	5. Letter from the relevant authority, such as the Ministry of Education, the University, and International School 6. Certificate of criminal record clearance from the country of residence
	Sport-related activities (Trainers/Coach/Instructor/etc.)	5. An Invitation letter is attached along with the company registration from a registered company in Thailand, and WP32 (An approval letter from the Ministry of Labour) ★
	Sports personnel (Sports Authority of Thailand)	5. Letter from Sports Authority of Thailand 6. An Invitation letter is attached along with the company registration from a registered company in Thailand, and WP32 (An approval letter from the Ministry of Labour) ★
	Employment (BOI)	5. An Invitation letter is attached along with the company registration from a registered company in Thailand, and Letter from the Thailand Board of Investment (BOI)
	Business visit (BOI)	5. An Invitation letter is attached along with the company registration from a registered company in Thailand, and Letter from the Thailand Board of Investment (BOI)

Remark	
Invitation Letter	The letter must be addressed to the “Royal Thai Consulate-General, Osaka”, indicating the applicant's name, assignment's position, salary, date of entry, and length of stay in Thailand, signed by the authorized person and has a company seal.
Recommendation Letter	The letter must be addressed to the “Royal Thai Consulate-General, Osaka”, indicating the applicant's name, assignment's position, salary, date of entry, and length of stay in Thailand, signed by the authorized person and has a company seal.
WP3 (An approval letter from the Ministry of Labour) ★	As a general rule, Japanese nationals are exempt from submitting WP3. However, submission is optional and may be done voluntarily if desired.