

THAI VISA APPLICATION & CERTIFICATE OF ENTRY (COE) REGISTRATION GUIDELINE FOR NON-THAI NATIONALS

Consular Section | Royal Thai Embassy, Dhaka

VISA APPLICATION SUBMISSION

TR (Single Entry)

CHECKLIST

- ☐ An application form duly filled out and signed by the applicant;
- ☐ A valid passport for travelling to Thailand with sufficient remaining validity; (*Not less than six months*)
- ☐ Passport must have at least 2 blank pages for a visa sticker and immigration stamps;
- ☐ One set of passport information page, most recent Thai visa page and renewal page (*if any*)
- ☐ Copies of documents of the first applicant including a Sponsorship Letter, Bank Statement, Bank Solvency Certificate, Marriage Certificate and/or Proof of Relationship Certificate are required;
- ☐ An active phone number is required;
- ☐ Two colour passport-sized photos (3.5 x 4.5cm), taken against a white background and within the past 6 months;
- ☐ Evidence of adequate finance e.g. Current Bank Solvency and Bank Statement of the last 6 months with satisfactory transaction (*at least 20,000 Baht per person and 40,000 Baht per family OR 60,000 Taka per person and 120,000 Taka per family*). Only original Bank Statement and Bank Solvency Letter are acceptable;
- ☐ A copy of round-trip air ticket or a booking confirmation;
- ☐ In case where the applicant is sponsored by his/her company and the company Bank Statement and Bank Solvency Letter are submitted, a trade license has to be attached. The Royal Thai Embassy reserves the right to request the applicant's personal Bank Statement;
- ☐ A visa request letter from the applicant and a recommendation letter from his/ her employer (Salary Bank Statement (preferably)/Pay Slip/Salary Certificate for employee), a BMDC certificate or letter from hospital if the applicant is a Doctor, a Bar Council Certificate or letter from a law firm if the applicant is a lawyer or a recommendation letter from the school/ university or student card/ evidence of school/ university enrolment.
- ☐ Proof of relationship is required if applying with his or her family;
- ☐ Copy of Marriage Certificate (if in Bengali original notarized English translated and photocopy of the original) must be submitted;
- ☐ Trade license (original notarized English translated and photocopy of the original) for proprietorship business, Memorandum of Article for limited company if the applicant's name is not mentioned in the trade license;
- ☐ Parents' consent letter is required for minors (age under 18)
- ☐ For foreign passports that do not mention parents' names, birth certificates of minors are required;

CERTIFICATE OF ENTRY (COE)

Every applicant in addition to a Thai visa, must obtain a Certificate of Entry (COE) to be allowed entry into Thailand. Applicants under this category need to contact the Embassy after getting the Visa, to receive guidance & send documents via email. Upon receiving the documents and subject to our confirmation, the Embassy will guide the applicant regarding certificate of Entry (COE) registration & other entry formalities.

REQUIRED DOCUMENTS FOR CERTIFICATE OF ENTRY (COE)

FOR PRE-APPROVAL

- ☐ A valid passport for travelling to Thailand with sufficient remaining validity; (*Not less than six months*)
- ☐ Copy of Thai Visa; (need to send via email at thaivisa.dac.TR@gmail.com)
- ☐ Copy of valid Medical Insurance policy for all applicants (*in English*) which expressly covers treatment and medical expenses in Thailand, in relation to COVID-19 (*in the event that applicant contracts COVID-19*) with minimum coverage of 100,000 USD. The insurance must cover the total duration of stay in Thailand;
- ☐ Evidence of adequate finance e.g., current bank solvency and bank statement (*local bank only*) of the last 6 months with satisfactory transaction (*at least 20,000 Baht per person and 40,000 Baht per family or 60,000 Taka per person and 120,000 Taka per family*);
- ☐ Copy of valid Bangladeshi Visa / NVR Copy; (for foreigners)
- ☐ A certificate of vaccination against COVID-19 (in English) with a vaccine approved by Thailand's Ministry of Public Health or the World Health Organization (WHO) no less than 14 days before their travel date. (*if any*) (Current quarantine measures still apply regardless of the vaccination stays)

FOR FINAL-APPROVAL

(Upon confirmation from the Embassy)

- ☐ Copy of confirmed flight reservation with valid PNR; (Semi Commercial flight / Special flight)
- ☐ Copy of confirmation of Alternative Quarantine (AQ) hotel booking, issued and signed by the facility management for a 14-day quarantine, along with proof of payment;

ADDITIONAL DOCUMENTS

(Upon confirmation from the Embassy)

- ☐ Copy of RT-PCR test (DHIS2 version extracted from covid19reports.dghs.gov.bd) for COVID-19 from any BGD Govt. approved testing labs for international passenger. Please note, the sample collection time must be within 72 hrs. of flight departure time from Dhaka.