

Thailand's Annual International Training Course (AITC) 2017

Sustainable Community-Based Ecotourism Development

I. **Course Title:** Sustainable Community-Based Ecotourism Development

II. **Duration:** April 30 – May 17, 2018 (16 days)

III **Closing date for application:** 27 March 2017

IV. Background and Rational

As one of the world's most favorite travel destination, Thailand has offered various forms of tourism. Recently, community-based ecotourism has become one of the most popular practices throughout the country. The main concept is that the community itself plays a leading role in the management with an aim to promote responsible travel to natural area while conserve the environment and protect way of life of the local people. Main characters of community-based ecotourism include:

- Contribution to conservation of natural and cultural heritage
- Involvement of local and indigenous communities in the planning, development and operation with an aim to improve their well-being
- Empower community to be able to organize tours for small sized groups.

V. Course Objectives

To share Thailand's experiences in sustainable community-based ecotourism development.

VI Expected outcome

- Enhanced understanding on policies and practices of community-based ecotourism through the observation of best practices in Thailand
- Sharing relevant knowledge and experience among participants from different countries
- Participants are able to develop proposal/idea on how to apply knowledge and experiences gained during the training programme to the case of their country.

VII. Course Contents

7.1 Course Outline

- Introduction to Ecotourism in Thailand: Strategy and Policy
- Sustainable Tourism in Thailand
- Ecotourism & Adventure Tourism in Thailand
- Ecotourism Business in Thailand

- Sustainable and Community-Based Ecotourism Administration
- Corporate Social Responsibility & Green Initiatives

7.2 Study Visits/ Field Trips/ Special Activities

7.2.1 Study Visits to community-based ecotourism sites such as;

- Ecotourism Bike-tour
- The Ecotourism Group Bannamchieo Community
- Pak Nam PraSae Community
- Thai Island and Sea Natural History Museum
- Sea Turtle Conservation Center by Royal Thai Navy
- HRH Princess Maha Chakri Sirindhorn Herb Garden
- Hotel in Pattaya

7.2.2 Field Trips/ Special Activities to community-based ecotourism sites such as;

- The Grand Palace & Wat Phra Sri Rattana Satsadaram, etc.
- Nongnooch Tropical Garden/Thaitanee/Pattaya Floating Market, etc.

7.3 Advance Assignments

7.3.1 Country reports

All participants are required to prepare a country report on a general information, tourism industry as well as status/policy relevant to ecotourism in their countries. And prepare for 10 minutes presentation during the training programme.

7.3.2 Project Assignment

All participants are required to prepare a report on how to apply knowledge and experiences gained during the training programme to the case of their country. And prepare for a presentation during the training programme.

VIII. Number of Participants: 20 persons

IX. Qualifications

Candidates must possess qualifications as specified in "Guideline for Thailand's Annual International Training Course Programme" No. 2 "Qualifications" as well as following qualification.

Graduated with Bachelor degree in field related to tourism management, environment, natural resources, social or other relevant disciplinary areas with at least five (5) years work experience in the field of tourism.

XI Evaluation

Participants are required to attend all activities organized during the course as attendance in all sessions is obligatory. TICA reserves the rights to revoke its fellowship offer or take appropriate action deemed appropriate in case a participant is in attendance of less than 90 percent of the training hours.

XII Training Institution:

Academic Service Centre, Burapha University,
169 Long-Hadd Bangsaen, Saensuk, Muang, Chonburi, 20131 Thailand

XIII Contact

For more information, please contact;

Bureau of International Cooperation on Human Resource Development
Thailand International Cooperation Agency (TICA)

Government Complex, Building B, 8th Floor, Chaengwattana Rd. Laksi District,
Bangkok 10210 THAILAND

Website: www.tica.thaigov.net

Email: aitc@mfa.go.th

appropriate level for coordinating top-down and bottom-up planning; for organizing community involvement in planning and implementation, and for improving the coordination between government and private health care. Many key development sectors are represented at this level.

District Health Management Learning (DHML) started in 2014 as a key to reinforcement of district health system in Thailand. Lessons learnt reported that DHML fit into a sustainable comprehensive and continuous grounded capacity building which is now functioning in most districts in Thailand and still evolving. Several teams and facilitating conditions are being set up in order to work better together (functional relationship), continuously learn together (learning relationship), strengthen the organisation together (managerial relationship), for sustainable development of people-centred district health systems.

This training course will provide the principles of health system and its learning from Thailand's experiences, the integrated activities/program in the system, and how to strengthening through different patterns of resource allocation or different ways of working to achieve SDGs.

V. Course Objectives

- To introduce the principle concept of health system components; service delivery, health work force, health information system, access to essential medicines, financing, and leadership/governance
- To introduce the monitoring and evaluation of health system strengthening framework and to show how health inputs and processes are reflected in output that in turn are reflected in outcome and impact.
- To demonstrate how DHML could be strengthened for sustainable development of people-centred
- To share and exchange the experiences of management health system in Thailand and participants' countries in achieving SDGs

VI Expected outcome

- Participants are able to identify basic concept of health system
- Participants are able to identify and share areas of improvement in their countries' health care system
- Participants gain experience in health care system strengthening and create network among themselves in order to share their future work in different contexts
- Participants are able to develop a plan to strengthen their countries' health care system or their countries' district health care system
- Participants are expected to share their project outcome after implementing and exchange their experiences

VII Course Contents

Course outline: Four learning modules will be delivered during the course

Module 1 Health care reform and SDGs: This module aims to provide a principle of health care reform in deferent countries, challenge that they face including the key strategies of their success. In addition, the SDG will be shared and exchanged. Thus, health care reform and experience will be shared.

Module 2 designed based on WHO framework that describes health systems in terms of six core components or "building blocks"; (i) service delivery,(ii) health work force, (iii) health information system, (iv) access to essential medicines, (v) financing, and (vi) leadership/governance

Module 3 monitoring and evaluation of health systems strengthening will be elaborated together indicators and data sources across the results chain in its entirety; input process, output, and outcome to impact. The contents will be designed to address monitoring and evaluation needs for different users and multiple purposes, including; (i) monitoring of the program inputs, process and results, required for the management of health system investments; (ii) health system performance assessment, as the key for country decision-making process; and (iii) evaluating the results of health evaluation reform investment and identifying which approaches work best

Module 4 DHML will be introduced to the participants to share and learn during the course. The principle of DHML, design and implementation including evaluation will be provided.

Study trip: One week of study trips will be held in Supan buri province. The participants could observe and experience of several health service systems in deference level, including exchange their experience with those who work in health and non-health team. It will highlight the interaction of ccommunity empowerment in Thailand, Context based learning, Contracting unit for primary care, family care team, and implementing the District Health Management Learning (DHML).

Advance assignment

- All participants are required to prepare
- 2-3 page analysis of health system in their countries which consisted of (i) service delivery, (ii) health work force, (iii) health information system, (iv) access to essential medicines, (v) financing, and (vi) leadership/governance, health care reform (if any)
 - 1 page analysis of strength and weakness of health care system of participant's countries

Project assignment

Participants are required to describe and analyse the organisation of their local health system, identify a priority unsatisfactory issue and propose an intervention in order to improve on the outcome of their health care system. Some intermediary presentations and group works

are organized to facilitate individual work. Participants submit a memorandum and present the result of their work in plenary at the end of the course.

VIII Number of Participants 20 persons

IX Qualifications

Candidates must possess qualifications as specified in "Guideline for Thailand's Annual International Training Course Programme" No. 2 "Qualifications" as well as following qualifications.

- Has been working related as a health personnel for at least 2 years
- Computer literate
- Under 45 years of age

X Venue

ASEAN Institute for Health Development (AIHD), Mahidol University
999 Salaya Campus, Phudthamonthon 4, Salaya, Nakorn Pathom 73170
www.aihd.mahidol.ac.th

XI Evaluation

- Participants are required to attend all activities organized during the course as attendance in all sessions is obligatory. TICA reserves the rights to revoke its fellowship offer or take appropriate action deemed appropriate in case a participant is in attendance of less than 90 percent of the training hours.
- Participants will be evaluated their achievement by their performance in analysis of their countries' health care system and in planning how to strengthen their countries' health care system.
- Participants will be requested to present their work during the training.

XII Training Institution:

ASEAN Institute for Health Development (AIHD), Mahidol University
Mahidol University
999 Salaya Campus,
Phudthamonthon, Nakorn Pathom 73170

XIII Contact

For more information, please contact;
Bureau of International Cooperation on Human Resource Development
Thailand International Cooperation Agency (TICA)
Government Complex, Building B, 8th Floor, Chaengwattana Rd. Laksi District,
Bangkok 10210 THAILAND
Website: www.tica.thaigov.net
Email: aitc@mfa.go.th

Thailand's Annual International Training Course (AITC) 2017

“Natural Disasters Management”

I Course Title: Natural Disasters Management

II Duration: 8 – 26 May 2017 (19 days)

III Closing date for application: 27 March 2017

IV Background and Rational

Currently, the World is facing a number of natural disasters. The recent ones that caused devastating damages are earthquake, tsunami, heavy rain, floods, landslides and sinking holes. One of the main cause of natural disasters is activities in our daily life. Therefore, natural disaster management is very important. Especially, people living in risk areas should be properly and timely warned, while the damaged areas should be mitigated and affected people be relieved, rehabilitated and empowered by appropriate occupational training in order to improve their living.

The training program on natural disaster management focuses on how to manage natural disaster situation, such as earthquake, tsunami, floods, landslides and sinking holes, both before and after the phenomena. The capacity to manage the situation depends, to a large extent, on effective collaboration and coordination between government and other sectors, especially through effective communication. Another focus is on community-based natural disaster management with holistic livelihood patterns that aims at building up capacity to manage and/or prevent natural disasters sustainably in the long term. This includes the sharing of knowledge, experiences and skills concerned with environmental and natural resources preservation. Community motivation and mobilization will be discussed to ensure continued community ownership and responsibility to help prevent natural disasters while preparing for the worst case scenario.

V Course Objectives

- To create understanding on basic knowledge concerning natural disaster and risk management
- Participants are able to develop idea to improve the effectiveness of natural disaster and risk management in their countries.
- To develop a network among personnels working on natural disaster preparedness and awareness

VI Course Contents

Course Outline

- 1) General: An overview of natural disaster occurrence and management in Thailand
- 2) Earthquake: Earthquake occurrence, risk and self-protection
- 3) Volcanic Eruption: Volcanic eruption occurrence, risk and self-protection Tsunami occurrence, risk and self-protection
- 4) Tsunami: Tsunami occurrence, risk and self-protection
- 5) Storm and Heavy Rain: Storm and Heavy rain occurrence, risk and self-protection
- 6) Flood: Flood occurrence, risk and self-protection
- 7) Landslide: Landslide occurrence, risk and self-protection
- 8) GIS for Disaster Management
- 9) Technology for Risk Assessment : Case Study of Landslide
- 10) Sinkholes: Sinkholes occurrence, risk and self-management and mitigation
- 11) Coastal Erosion: Coastal Erosion occurrence, risk and self-management and mitigation
- 12) Disaster Management: Lesson learned on natural disaster management: local and regional experiences for development
- 13) Disaster Management: Prevent loss of life and damage to critical infrastructure
- 14) Disaster Management: Data integration to cope with the disaster
- 15) Disaster Management: Knowledge management in community for natural disaster preparedness and awareness
- 16) Disaster Management: Community-based natural disaster management
- 17) Disaster Management: Urban disaster risk management
- 18) Disaster Management: Social Network: Case study flooding in Thailand
- 19) Disaster Management: Incident Command System (ICS) using to properly manage during crisis

Workshop/Practices

- 1) Case studies on natural disaster management
- 2) Practices on natural disaster preparedness and awareness, communication for natural disaster crisis

Study Trips/Field Trips

- 1) One-day field trip in the topic of "Earthquake, Flood and Landslide: Management and Mitigation"
- 2) Two-day field trip in the topic of "Environmental Management for Natural Disaster Reduction"

Advance Assignments (to be submitted no later than 20 April 2017)

Participants are required to submit a Country Report (Template to be circulated) on general information of their work and their countries as well as;

- The current situation on natural disasters occurrence and natural disasters management in their country.
- Country policy related to natural disasters management and environmental management for natural disaster reduction.
- Best practices related to natural disaster preparedness and awareness, communication for natural disaster crisis.
- Lessons learned about natural disaster management in their countries.

VII Number of Participants: 20 persons

VIII Qualifications

Candidates must possess qualifications as specified in “Guideline for Thailand’s Annual International Training Course Programme” No. 2 “Qualifications” as well as following qualifications.

- Have more than 2 years working experience in related fields.
- Current work positions at practitioner or intermediate level
- Graduated with Bachelor Degree or Higher Degree

IX Venue

Faculty of Environment and Resource Studies,
 Mahidol University
 Salaya Campus
 Phuttamonthon 4 Rd., Salaya,
 Phuttamonthon, Nakhon Pathom 73170, Thailand

X Evaluation

Participants are required to attend all activities organized during the course as attendance in all sessions is obligatory. TICA reserves the rights to revoke its fellowship offer or take appropriate action deemed appropriate in case a participant is in attendance of less than 90 percent of the training hours.

XI Training Institution:

Faculty of Environment and Resource Studies,
 Mahidol University
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XII Contact

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to scale up ART program with an aim toward universal coverage. Numbers of cases under ART have increased from 13,000 in 2003 to 363,444 cases in 2015, respectively.

Additionally, HAART is the most common therapy using an antiretroviral drug which can reduce viral load and mortality rate of AIDS cases. For the efficient treatment of reducing viral load, HIV-RNA $< 50/\text{mm}^3$ level, the patient has to continue taking prescribed medication punctually and regularly, to control reducing the viral load in the body at lowest level to give better immunity and decelerate HIV/AIDS resistance for good health, and to avoid drug resistance. If the patient can take the ARV regularly more than 95 % of drug regimen ARV will have more efficiently to reduce viral load. On the other hand patient who takes ARV less than 95% of regimen, ARV will not reduce viral load in blood efficiently. Therefore, medication adherence is the vitally necessary in the long-term treatment to reduce HIV and increase immunity in order to help patient improve life quality. For better efficient treatment and care services and counseling to promote good adherence, the service provider should have a basic knowledge involving to HIV, the infectious mechanism, basic knowledge of antiretroviral ARV regimen, diagnosis, adherence and counseling guideline to encourage patient to have a good adherence, technology and equipment to efficiently monitor on treatment. Therefore, policy maker should have knowledge of service systems and management antiretroviral system treatment and care to conduct appropriate services plans for efficiency. Also, the most important factor is to follow up the good long-term adherence to achieve of ARV therapy, reduce budget to solve the drug resistance problems in the future. Plus, setting up access to service system, the referral treatment system, ARV of standard resistance, having local manufactured ARVs, to follow up on complications of drug and drug resistance are the necessary factor.

During the course of ART program development for more than 10 years, Thailand has developed its HIV and AIDS Care Program in a comprehensive manner to make the ART program sustainable and Long-Term Adherence to ART. There are several issues that one must consider in the process of ART program management. It is important that both national and international level, the program management should understand fully how to execute ART Program to ensure accessibility to ART for those in need, and its sustainability.

The Annual International Training Course on Management of Antiretroviral Treatment (ART) and Long-Term Adherence to ART will offer an opportunity understand more on the ART Program Management, to get a full understanding of a comprehensive management in implementing ART program and Long-Term Adherence to ART. For this reason, the International Training Center on AIDS, TB and STIs (ITC), Bureau of AIDS, TB and STIs, Department of Disease Control, Ministry of Public Health, Thailand, has developed the international training course curriculum entitled "**The International Training Course on Management of Antiretroviral Treatment (ART) and Long-Term Adherence to ART**" in order to serve for those demands. Many experts from international agencies, academic

institute, regional and provincial hospital and Department of Disease Control transferred their experiences to assist ITC in developing this curriculum.

V. Course objectives:

1. To build up capacity on ART program and Long-Term Adherence management
2. To provide knowledge and understanding about the principles and concepts of Long-Term Adherence and to set up strategies, methodology including monitoring and evaluation of Long – Term Adherence
3. To provide knowledge and understanding on the essential components of ART program management
4. To share Thailand's experiences and information on the ART program Long-Term Adherence management among participants from different countries
5. To observe comprehensive ART services package in Universal Health Coverage
6. To initiate networking among ART program manager from various countries.

VII Course Contents

- Module 1: Overview of Global ART Program and National Program
- Module 2: Updated Knowledge on HIV Infection and Antiretroviral Treatment
- Module 3: Components of Service Delivery in Ending AIDS Program and ART Program
 - Sub-module 1 Principle of adherence
 - Sub-module 2 Strategies and tool to promote adherence and tools to measure adherence
 - Sub-module 3 Adherence in Children and adolescent
 - Sub-module 4 Treatment literacy
- Module 4: National HIV/AIDS Program Management and Service Packages
- Module 5: HIV Counseling and Testing Services
- Module 6: Drug Resistance
- Module 7: Adherence to ART
- Module 8: Financing to ART Program
- Module 9: ART Program Monitoring and Evaluation
- Module 10: Sustainability of ART Program
- Module 11 : Stigma and Discrimination
- Module 12: Study visit at
 - Bamrasnaradura Infectious Diseases Institute for management of ART program for HIV/AIDS services (adult ARV clinic, ANC clinic, adult adherence, counseling service include case study, PLHA club,etc.
 - Provincial and Community hospital for ART program and ART adherence and learning tools used for ART adherence
 - National Health Security Office for ARV medicine, procurement and supplies, IT system for ART

- Government Pharmaceutical Organization Factory at Pathumthani province for ART production, procurement of ARV and condom and Vendor Managed Inventory system (VMI)
- Ramathibodi hospital for Laboratory screening and diagnostic for CD4, viral load, drug resistance, quality assurance, quality control (QA/QC)

Advance assignments: Participants are required to prepare their country report on HIV/AIDS and ART program consisting of

- Demographic data
- Situation of National Antiretroviral Treatment Program and adherence to ART
- Epidemiology/ Policy/ HIV/AIDS
- Health services system including Universal Health Coverage focus on HIV/AIDS program
- HIV counseling and testing services
- Care service for People Living with HIV
- M&E System related to HIV/AIDS program
- Community participation in health care systems

Training methods conveyed in this course are based on interactive lectures, discussion, case based discussion, experience sharing, brain storming, group work, after action review (AAR), demonstration, and site visit.

VIII Number of Participants 20 persons

IX Qualifications

Candidates must possess qualifications as specified in "Guideline for Thailand's Annual International Training Course Programme" No. 2 "Qualifications" as well as following qualifications:-

- Be a health official of medical, nursing or public health background with at least 2 (two) years experience in the treatment and care for PLHA and well conversant on the HIV/AIDS program of own country.
- Age between 27 to 50 years old.
- Expecting to continue working in the current services where knowledge acquired from the training will be used.

X Venue: Bangkok

XI Expected Results:

- Participants have increased knowledge in management of Antiretroviral Treatment (ART) and Long-Term Adherence to ART, the mean of post-test scores is significantly higher than that of the pre-test.
- Participants can develop action plan for Antiretroviral Treatment (ART) and Long-Term Adherence to ART in their settings using lesson learned from the training.

Expected outcomes:

Participants can set up multidisciplinary HIV/AIDS care team and/or develop a network for management of Antiretroviral Treatment (ART) and Long-Term Adherence to ART. The knowledge/skills gained from the course could be applied to the work responsibility.

XII Evaluation

- **Knowledge/skills evaluation**
Knowledge and skills on Intensive International Training Course for ART and Adherence to ART at National and Local Program Managers of participants will be evaluated by using pre-test and post-test questionnaire. Pre-test will be applied before the initiation of the training course and a post-test will be conducted at the end of the course. The results will be made known to each individual with the average score of the class.
- **Administrative evaluation**
After the post-test questionnaire, participants will be required to evaluate the overall training course as well as administrative evaluation.

XIII Training Institution:

International Training Center on AIDS, TB and STIs (ITC),
Bureau of AIDS, TB and STIs,
Department of Disease Control,
Ministry of Public Health,
Thailand

XIII Contact

For more information, please contact;
Bureau of International Cooperation on Human Resource Development
Thailand International Cooperation Agency (TICA)
Government Complex, Building B, 8th Floor, Chaengwattana Rd. Laksi District,
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VI Course Contents

The training includes lectures (theory and practice) and field trips.

The lecture part will cover solar energy such as solar thermal and solar photovoltaic applications; biomass energy such as biodiesel and bio-oil refinery, bio-oil and bio-char under pyrolysis.

For the field trip, the participants will visit communities where solar energy, biomass and biogas are used.

All participants are required to prepare a Country Report on “Potential of Renewable Energy Utilization for Low Carbon Society in Your Country” (Maximum 5 pages) (Country Report Template to be circulated)

VII Number of Participants: 20 persons

VIII Qualifications

Candidates must possess qualifications as specified in “Guideline for Thailand’s Annual International Training Course Programme” No. 2 “Qualifications” as well as following qualifications.

- Currently work on at least one of the area of renewable energy such as solar energy, biogas or biofuels, etc.
- No over 45 years of age.

IX Venue

Faculty of Engineering, Chiang Mai University,
Chiang Mai, Thailand

X Evaluation

Participants are required to attend all activities organized during the course as attendance in all sessions is obligatory. TICA reserves the rights to revoke its fellowship offer or take appropriate action deemed appropriate in case a participant is in attendance of less than 90 percent of the training hours.

Moreover, participants must pass the final writing examination.

XI Training Institution:

Faculty of Engineering, Chiang Mai University,
Chiang Mai, Thailand

XII Contact

For more information, please contact;

Bureau of International Cooperation on Human Resource Development

Thailand International Cooperation Agency (TICA)

Government Complex, Building B, 8th Floor, Chaengwattana Rd. Laksi District,
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Email: aitc@mfa.go.th



Thailand International Cooperation Agency
Ministry of Foreign Affairs of Thailand

GUIDELINES

for Thailand's Annual International Training Courses (AITC) Programme

1. About AITC

Realizing a significance role of Human Resources Development in economic and social development, the Royal Thai Government attaches great importance towards forging cooperation through South-South Cooperation, particularly through organizing short-term training programmes. The Annual International Training Courses (AITC) is one of flagship programmes conducted by Thailand International Cooperation Agency (TICA). Aiming at sharing Thailand's best practices and experiences to the world, the AITC programme offers short-term training courses under a wide range of development-related topics.

AITC course is categorized under four plus one themes. The highlighted themes is Sufficiency Economy Philosophy (SEP), the key factor behind Thailand's achievement of sustainable development in many areas. The other themes are areas in which Thailand's best practices can help address global challenges. They include Food Security, Climate Change, Public Health and other Sustainable Development Goals (or SDGs) related topics. To keep up with the dynamism of sustainable development agendas, the AITC courses are updated regularly with the main themes revised every three years. During 2017 – 2019, TICA is pleased to offer more than 90 short-term training courses with the expected number of participants of nearly a thousand from developing countries around the world.

2. Qualifications

2.1 Candidates must be nominated by central government agencies in a country from the AITC eligible countries/territories list. (See "List of Eligible Countries/Territories")

2.2 Candidates should be an officer or agent (preferably from government agencies) currently working in the area related to the training topic.

2.3 Candidates must have a degree and/or professional experience suitable to the training topic.

2.4 Candidates must have a good command of English.

2.5 It is recommended that candidates be less than 55 years of age.

2.6 Candidates must be in good health.

2.7 Nomination of female candidates is encouraged.

2.8 TICA reserves the rights to revoke fellowship offered to participants who are pregnant during the period of training.

3. Procedures for submission of nominations

3.1 Nomination must be made by central government agencies in charge of nomination of national candidates (such as Ministry of Foreign Affairs) or by relevant central government agencies for which the nominated candidates currently work. Nomination must be in line with relevant rules and regulations of the nominating countries/territories.

Each eligible countries/territories are invited to nominate up to two (2) candidates per course.

3.2 The nomination must be supported by the following two documents;

- Application form
- Medical Report

Two (2) copies of originals of all forms duly filled out, counter-signed and stamped by the authorized person must be submitted.

3.3 The nomination must be submitted to TICA through the Royal Thai Embassy/ Permanent Mission of Thailand to the United Nations/ Royal Thai Consulate-General accredited to eligible countries/territories. (See "List of Eligible Countries/Territories")

3.4 Originals of nomination documents, duly filled out, must be received no later than a specified deadline of each course.

3.5 Application form must be filled in typed-block letter. Soft file of the Application Form and Medical Report Form can be found at <http://www.tica.thaigov.net/main/contents/files/information-20161217-152430-795372.pdf>

4. Selection of candidates

4.1 In considering applications, particular attention shall be paid to the candidates' background, their current position in the service of their Government, and practical use they expect to make of the knowledge and experience gained from training on the return to their Government positions.

4.2 Selection of participants is also based on geographical distribution and gender balance, unless priority is set for particular country/ group of countries.

5. Duration of the courses

All AITC courses are carried out on a full-time basis. The exact dates for each course are as specified.

6. Attendance and Activities of the Programme.

6.1 Participants are required to attend all activities organized during the course as attendance in all sessions is obligatory. TICA reserves the rights to revoke its fellowship offer or take appropriate action deemed appropriate in case a participant is in attendance of less than 90 percent of the training hours.

6.2 Each AITC course is designed according to its respective purpose. Most courses comprise three segments: lecture, field visit and workshop.

6.3 Participants are required to prepare their country report on topic relevant to the training course prior to the beginning of the course and prepare for their presentation during the course.

7. Travel and financial arrangements

7.1 Successful candidates will be offered an award which covers:

- Return economy class airfare
- Accommodation for the duration of training in Thailand
- Training allowance
- Social programme
- Insurance
- Airport meeting service

7.2 Regulations on travel and financial arrangements

- International travel - Return economy class air ticket will be provided via the most direct and most economical route from the international airport at participant's respective country/territory to the location where the course will take place. The award does not cover domestic travel cost in participant's respective country.

Transit destination will be arranged according to a need for visa application to Thailand and/or on the most direct and most economical route basis.

All booking and change to the booking, including a setting of date of arrival and departure, must be done by TICA only. Ticket will be issued in electronic form (e-ticket) only.

Baggage allowance quota is in line with the airlines' policy. Any purchase for extra baggage allowance is not covered by the award.

- Training allowance - Participants are entitled to receive a daily allowance in the course of the programme at the rates established by the Royal Thai Government which is designed to cover the cost of all meals. Therefore, the daily allowance will be reduced if meals are provided by the organizers. The allowance is not a salary or an honorarium. The allowance is not intended to cover the fellow's continuing expenses at home, nor personal expense. Therefore, it is suggested that each participant should bring some pocket money to cover their personal expenses. Allowance and all reimbursement will be made in Thailand and in Thai Baht (THB) only.

- Insurance - Group Accident and Hospitalization Insurance during the period of training in Thailand will be provided. The insurance does not cover pre-existing illnesses and outpatient medical/dental treatment. Participants are advised to obtain their own travel insurance which is fully covered for any costs arising from loss or theft of personal belongings.

- Accommodation - Accommodation will be provided to all participants during their training in Thailand at designated hotel/accommodation. Any cost arising from accommodation arranged by participants themselves cannot be reimbursed in all case. Accommodation does not cover any cost arising from participant's personal consumption i.e. mini bar, international/local call or internet (unless provided as compliment by the hotel.)

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- Visa arrangement – Participants will be responsible for obtaining appropriate visa prior to their travel to Thailand, if required. List of countries entitled for visa exemption and visa on arrival to Thailand can be found at <http://www.immigration.go.th/nov2004/doc/services.pdf> TICA will provide facilitation to participants who require visa application i.e. liaising with the Royal Thai Embassy/ Consulate and advising on appropriate procedure and necessary documents for visa application.

Participants must cover all costs arising from visa application i.e. visa fee, travel cost to the Royal Thai Embassy/ Consulate, postal fee (in case visa application is made by post,) transit visa fee (in case participants needs to apply for visa to Thailand at a transit country). The visa fee can be reimbursed upon presenting an original receipt of the fee but not exceed 2,000 THB.

Participants must not bring their family members with them during their training period. Participation in the training cannot be used as reference for visa application to Thailand of his/her family member.

- Airport meeting service – Transfer to and from airport will be provided to participants. TICA will coordinate directly with the limousine service to prepare for the airport transfer.

8. Contact

For more information, please contact;

Bureau of International Cooperation on Human Resource Development

Thailand International Cooperation Agency (TICA)

Government Complex, Building B (South Zone), 8th Floor,

Chaengwattana Rd. Laksi District,

Bangkok 10210

THAILAND

Website : www.tica.thaigov.net

Email : aitc@mfa.go.th



BM

Thailand International Cooperation Agency
Ministry of Foreign Affairs of Thailand

APPLICATION FORM
for Annual International Training Course (AITC) Programme

<p>INSTRUCTIONS</p> <p>The AITC application form is composed of four parts. Part A to part C must be completed by candidate and part D by central government agency*. All fields are mandatory. Application form must be filled in <u>typed block letter</u>. The nomination must be supported by this application form and medical report. Two (2) copies of originals of all documents duly filled out, counter-signed and stamped by the authorized person must be submitted to TICA through the Royal Thai Embassy/ Permanent Mission of Thailand to the United Nations/ Royal Thai Consulate-General accredited to eligible countries/territories. Originals of nomination documents, duly filled out, must be received no later than a specified deadline of each course. Soft file of this application form can be downloaded at http://www.tica.thaigov.net</p> <p>* For detailed information on nomination process, please see "Guideline for AITC"</p>	<p>(Please attach photograph here)</p>
<p>Course Name:</p>	

A. PERSONAL HISTORY (Please attach a copy of your passport)

<p>Title</p> <p><input type="radio"/> Mr.</p> <p><input type="radio"/> Ms.</p> <p><input type="radio"/> Mrs.</p> <p><input type="radio"/></p>	<p>Family name</p>	<p>Given name</p>	<p>Other name</p>			<p>Gender</p> <p><input type="radio"/> Male</p> <p><input type="radio"/> Female</p>
<p>City and country of birth</p>	<p>Nationality</p>	<p>Date of birth (DD/MM/YY)</p>		<p>Age</p>	<p>Marital Status</p>	<p>Religion</p>
<p>Work address:</p> <p>Telephone No: (Country Code / Area Code / Number)</p>		<p>Home address:</p> <p>Telephone NO: (Country Code / Area Code / Number)</p>				

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Email address:

Preferred International Airport of departure/arrival :

Contact person in case of emergency:
Name: Relationship of this person to you:
Telephone No: Email:

LANGUAGE

English proficiency	Read			Write			Speak		
	Excellent	Good	Fair	Excellent	Good	Fair	Excellent	Good	Fair

Mother tongue:

EDUCATION

Name of Institution	City / Country	Years attended		Degrees, Diplomas and Certificates	Special fields of study
		From	To		

Have you ever been trained in Thailand? If yes, please specify course name and duration.

No

Yes, please specify

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B. EMPLOYMENT (Important to give complete information)

Employee	Period (from-to)	Title of Position	Duties and Responsibilities

C. EXPECTATIONS

Please describe your present work/responsibilities and the practical use you will make of this training/study on your return home in relation to the responsibilities you expect to assume. (attached paper, if necessary)

I certify that my statements in answer to the foregoing questions are true, complete and correct to the best of my knowledge and belief. If offered the training award, I undertake to :-

- (a) conduct myself at all time in a manner compatible with my responsibilities as a participant of the training course;
- (b) spend full time during the period of the programme as directed by TICA and training institution;
- (c) refrain from engaging in in political, commercial, or any other activities except those governed by the training programme;
- (d) submit a well-researched country report or any papers and make a prepared presentation as assigned;
- (e) accept the travel arrangements and the financial conditions relating to the fellowship provided by the Royal Thai Government
- (f) return to my home country upon the completion of my course of training.

Signature of candidate:

Printed name:

Date:

D. NOMINATION: To be completed by authorized person of the nominating agencies of the AITC eligible countries/territories. (See "Guideline for AITC" for detailed information on nomination.

I certify that;

- (a) The activities under this training will contribute to the specialization of the nominee. And in the case of a fellowship being granted to the nominee, full use would be made of the fellow's expertise in the field covered by her/his fellowship;
- (b) to the best of my knowledge, all information supplied by the nominee is complete and correct;
- (c) to the best of my knowledge, the nominee has adequate knowledge and experience in related fields and has adequate English proficiency for the purpose of the fellowship in Thailand.

On return from the fellowship, the nominee will be employed in the following position:

Title of post

Duties and responsibilities.....

Official stamp:

Organization:

Official address:

Telephone no.:

Facsimile:

Email:

Signature of responsible government official

Name and title of responsible government official

MEDICAL REPORT

INSTRUCTIONS

To be completed in capital letters by a registered medical practitioner after thorough clinical and laboratory examination including x-ray of chest.

Name of Nominee:

Age :

Gender :

Nationality:

1. Is the person examined at present in good health and able to work full time?

2. Is the person examined able physically and mentally to carry on an intensive study programme away from her/his duty station/home place?

3. Is the person examined free from infectious diseases which could present risks for both the candidate and her/his contacts during the fellowships?

4. Does the person examined have any medical conditions which might require treatment during her/his fellowships?

5. (For female nominee) Is the person examined pregnant?

I certify that the person examined is medically fit to undertake a training course in Thailand.

Physician signature (with stamp)

Full name and address of examining physician:

Place and Date:

Telephone no.:

Email:



URGENT

No. 1604.2/

The Royal Thai Embassy presents its compliments to and with reference to the Embassy's note No..... dated ... December 2016 regarding the announcement of the Annual International Training Course (AITC) programme for 2017, has the honour to forward details of the following training programmes.

- 1. Sustainable Community-Based Ecotourism Development (Attachment 1)
- 2. Strengthening Health System: The key Contributing to achieve Sustainable Development Goals (SDGs) (Attachment 2)
- 3. Natural Disasters Management (Attachment 3)
- 4. Management of Antiretroviral Treatment and Long-Term Adherence to ART (Attachment 4)
- 5. Green Energy for Low Carbon Society (Attachment 5)

In this regard, the Embassy has further the honour to request for the’s kind assistance in conveying the announcement of the above five AITC 2017 courses to relevant government agencies/offices. Please note that each eligible countries/territories are invited to nominate up to two (2) candidates per course and applications must be submitted to TICA through Royal Thai Embassy/ Permanent Mission of Thailand to the United Nations/ Royal Thai Consulate-General accredited to eligible countries/territories.

Detailed information on guideline for application for the AITC training programme as well as other updates can be found at <http://www.tica.thaigov.net/main/en/information>. For more information, please send an email to aitc@mfa.go.th.

The Royal Thai Embassy avails itself of this opportunity to renew to the the assurances of its highest consideration.

Ministry of Foreign Affairs,
Bangkok.
January 2016 B.E. 2559

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