



Royal Thai Embassy
370 Orchard Road,
Singapore 238870.

Vacancy Announcement

No. **2** / 2023

The Royal Thai Embassy will recruit suitable candidate for a position of driver with basic salary of SGD 1,185 per month plus allowance and overtime.

1. Job Descriptions

1.1 Provide safe and punctual driving services to all passengers. Maintain good record of safe driving and adherence to all traffic rules;

1.2 Ensure that interior and exterior of the primary assigned vehicles are kept clean. Undertake cleaning and vehicle maintenance checks on weekly basis at minimum, or more regularly if required; and

1.3 Undertake other tasks as directed.

2. Qualifications

2.1 Male with the age between 22 - 55 years old with good health;

2.2 Has a minimum 5 years of licensed driving experience, with interpersonal skills, and no criminal records;

2.3 Hold a valid Singapore Class 3 or 3A or 3C driving license with good record plus Bus driver's vocational license (BDVL) would be advantaged;

2.4 Has at least high school diploma;

2.5 Good written and spoken English. Thai speaker can be advantageous;

2.6 Must have flexibility to work after office hours or on weekends and holidays, and be able to work independently without close supervision;

2.7 Attentive, courteous and cooperative manner in dealing with all passengers; and

2.8 Familiarity with the routes in Singapore.

3. Documents to be submitted

3.1 Application form;

3.2 Two passport-sized photographs;

3.3 Copy of passport or national ID;

3.4 Copy of relevant pass in Singapore;

3.5 Copy of Singapore's driving license;

3.6 Copy of education certificate;

3.7 Recommendations and / or references (optional).

4. Applications

The interested applicant may submit application form (attached file) with relevant documents listed above via email naratcha.a@thaiembassy.sg under the subject "job application".