**Demand Letter**

Date………………………………

Dear Sir,

We, as per our Power of Attorney dated…………………………………………………………………………………………. do place an order for (Name of recruiting company of Thailand) ……………………………………………………………………………………………………………….. to select and recruit Thai worker)s as follows:

Location of project ………………………………………………………………………………………………………………………………………………………….

Nature of project …………………………………………………………………………………………………………………………………………………………….

No. of Vacancies Trades Salary per month

………………………….. ……………………. …………………………………...

………………………….. ……………………. …………………………………….

Qualifications

………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

The worker is to be recruited under the following terms and conditions of service:

1. Period of contract ……………………………………………………………………………………………………………………………………………………
2. Food facilities …………………………………………………………………………………………………………………………………………………………..
3. Accommodation ………………………………………………………………………………………………………………………………………………………
4. Working hours ………………………………………………………………………………………………………………………………………………………….
5. Passage facilities ………………………………………………………………………………………………………………………………………………………
6. Medical facilities ………………………………………………………………………………………………………………………………………………………
7. Overtime conditions …………………………………………………………………………………………………………………………………………….….
8. Annual leave ……………………………………………………………………………………………………………………………………………………………
9. Insurance coverage ………………………………………………………………………………………………………………………………………………….

Yours faithfully,

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(...............................)

 Authorized Signature and seal of Company