

JICA Knowledge Co-Creation Program for Long Term Participants

Overview Information on “Sustainable Urban Planning and Urban Transportation Development (JFY 2020)”

This information pertains to one of the Japan International Cooperation Agency (JICA)'s Knowledge Co-Creation Program (Long-Term). This handout gives information on the overview of the program. This program will be implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement between both governments.

1. Overview

The JICA Knowledge Co-Creation Programme for Long Term Participants on “Urban and Transportation Development Future Leaders Training Program” is a new Master Degree Scholarship Program specially provided by the Japan International Cooperation Agency (JICA) in collaboration with universities in Japan, which shall be implemented as part of the Official Development Assistance of the Government of Japan.

This Program provides excellent study and research opportunity for to-be leaders of urban and transportation development to acquire high-level competence comprehensively covering both academic studies and practical knowledge.

The Program consists of a regular graduate program for study and research in the field of engineering at a Japanese university and additional custom-made programs including followings:

- Study and research at the respective university for the program; Waseda Univ., Tokyo Institute of Technology, Hokkaido Univ., Yokohama National Univ. and Hiroshima Univ.
- Internship at Japanese urban and/or transportation development companies,
- Field trips to cities with cutting-edge technologies,
- Special lectures on practical topics such as urban and transportation management, administration, finance, and human resource development,
- Special lectures on Japan's historical experience to achieve successful urban and transportation development, and
- Networking with participants from other Asian countries and Japanese professionals.

2. Objectives

The objective of the Program is capacity development of leaders for the next generation in urban and transportation development. The graduates of the program are expected to lead urban and transportation sector of their countries to achieve better urban and transportation management.

Therefore, the Program aims for the participants to grow and nurture in the following terms;

- **Problem-Solving Capacity**
 - Identify, analyze, and solve the issues logically
 - Write and present thesis
 - Understand, interpret, and apply from experiences of other urban and transportation
- **Comprehensive Knowledge in the field of urban and transportation development**
 - Acquire the theoretical and systematic basis of urban and transportation development
 - Deepen understanding about the urban and transportation management

- Enhance comprehensive capacity of both theory and practice

➤ **Developing long-term ties and networks**

- Develop network with other participants from Asian urban and transportation sectors
- Develop networks with Japanese professionals and students
- Develop long-term partnerships with Japanese entities and companies

3. Program Outlines

The program consists of three large components.

A) Education and research Program (Master's degree course)

- ✓ Acquire theoretical knowledge systematically
- ✓ Improve the ability to solve problems through research activities
- ✓ Acquire master's degree in engineering from the respective university for the program; Waseda Univ., Tokyo Institute of Technology, Hokkaido Univ., Yokohama National Univ. and Hiroshima Univ.

B) Custom made Programs

(1) Details of Custom made Programs

The custom made Program aims to improve practical abilities, construction of networks, deepen understanding of Japanese urban and transportation development

- ✓ Annual retreat with other participants in the universities for the Program
- ✓ Field survey in Japan and/or other country
- ✓ Participation in JICA's other training courses
- ✓ Participation in international conferences
- ✓ Participation in international symposium

C) Common Programs (Optional)

In addition to the above mentioned programs, JICA will implement the Common Programs for JICA Participants. Some programs will be conducted by JICA Domestic Offices to promote international exchanges and cultural understandings between JICA participants and regional residents.

Also JICA will conduct a program, offering participants opportunities to gain a deep understanding of the Japanese development experience, and to draw lessons and gain insights that will support their development work in their home countries and internationally.

3. Number of Participants

6 participants per year (one participant from each country; Cambodia, Indonesia, Lao, Myanmar, Vietnam and Thai)

4. Duration and Academic Year

Two years in principle

September 2020 --- September 2022

5. Language to be used in this Program

English

6. Eligibility

(1) Essential Requirements

- Current Duties: officer/ engineer related to urban/ transportation development
Experience: at least a few years of practical experience in governing agencies
Age: less than forty (40) years old
Educational Background: have a Bachelor Degree
Language: with the linguistic skills required to take courses and receive research guidance in English
Health: in good health, both physically and mentally, to participate in the Program in Japan
Nationality: Cambodia, Indonesia, Lao, Myanmar, Vietnam and Thai

(2) Recommendable Qualifications

- Those who are expected to play a leading role in urban and transportation development in the future
- Those who have flexible adaptability and receptivity for study and research in a foreign country

7. Admissions

Participants must pass University's usual admission procedures including examinations to enter the program.

8. Application Guidelines

Participants must apply through both Procedure A and B

Procedure A is an application process necessary for selection of the candidates, the process will include academic examination by respective university (the universities for the Program)

Procedure B is an application process necessary for both participant's Government and the Government of Japan for the Official Development Assistance.

The details of each procedure are written as below.

Procedure A: University Admission Application

University admission process vary by the respective universities for the Program. JICA will inform participants of the selection schedule and requirement respectively.

Procedure B: JICA Scholarship Application

(1) Procedures and Required Documents for Application:

Each participant is required to submit the "Application documents" listed in (2) below by the end of May 2020 to JICA overseas office in your country. For a smoother application procedure, participant is recommended to submit the draft of **JICA Application Form** by the end of March 2020.

Note: the draft documents must be approved by your organization.

(2) Application Documents

- 1) JICA Application Form
- 2) A copy of Passport with photo (for checking nationality, name, sex, and date of birth).
*National ID and birth certificate are acceptable as a draft documents if the participant does not have a Passport. Certified English translation must be attached if ID is not written in English
- 3) 2 ID photos (4cm × 3cm) pasted on application form (Original and copy) and another 6 same photos.
- 4) Health certificate

9. Schedule

Date	Procedure A	Procedure B
- 31 st March, 2020	Nomination of candidate participants in respective organizations	
- 31 st March, 2020	University admission process vary by the respective universities for the Program. JICA will inform participants of the selection schedule and requirement respectively.	Draft of "Application Documents" is recommended to be submitted to JICA overseas office in your country.
- 31 st May, 2020		"Application Documents" must be submitted to JICA overseas office in respective countries.
- End of August, 2020		Preparation for Admission

September,
2020

Arrival in Japan/ Beginning of Term

10. Expenses to be borne by JICA¹

The following expenses will be borne by JICA in accordance with rules prescribed by JICA:

- (1) Tuition at Japanese university master's degree programs (and research student) (actual cost)
- (2) Expenses for custom-made program and support programs during the study in Japan (actual cost)
- (3) A round-trip airfare (actual cost)
- (4) Books / Interior research, etc. (fixed amount)
- (5) Allowances for living expenses (fixed amount)
- (6) Outfit allowance (general outfit and shipping) (fixed amount)
- (7) Moving allowance (lump-sum payment for rental contract)

11. Expenses not be borne by JICA

JICA will not bear costs other than the allowances described above. JICA is not responsible for the following expenses:

- (1) Passport fees (for re-issuance and extensions, etc.)
- (2) Visa fees of a transit country and transportation expenses to obtain Visa
- (3) Transportation expenses to obtain Japanese Visa
- (4) Domestic travel expenses in the home country
- (5) Departure tax²
- (6) Airport tax¹/airport facility charges¹ outside of Japan, including third countries
- (7) Customs duty
- (8) Excess baggage charges³
- (9) Compensation for lost and/or damaged baggage
- (10) "no show charge" to the transit airport hotel (not re-fundable)
- (11) Lost - ticket fee
- (12) Accommodation fee for day-use hotel in return flight
- (13) Transportation expenses other than official programs
- (14) Telephone bill or mini-bar tab at accommodation

¹ Above amount of each item will be revised every year.

Other costs should be covered by the participants' organizations or other individuals.

*Participants are not allowed to work while their stay in Japan.

*To invite family to Japan (spouse and children only), Participants should be responsible for all expenses, necessary procedure by themselves. JICA does not provide any support or additional financial assistance except issuing necessary documents for the process. JICA strongly recommend participants invite their family AFTER 6 MONTHS upon arrival in Japan.

² When these taxes should be paid separately from airfare JICA does not pay it.

³ Please take care of each flight's baggage allowance in your round route. Some participants may use plural airline companies. Each airline company sets its own baggage allowance. JICA will not bear the gap between your baggage weight and baggage allowance

Note: If participant does not follow the regulation of JICA, the participant may have to bear such other cost of necessary expenses

12. Other Information

- (1) Visa will be arranged and issued in participants' respective countries. If participants have difficulty to apply in their countries, it will be applied and issued in Japan.
- (2) Participants are recommended to bring their own computer for your convenience. During the program, participants are required to work on the computers, including drafting action plans and others. Most of accommodations have internet access. Expenses for purchasing and fixing computers will not be borne by JICA. Participants that do not have their own computers are recommended to purchase their computers using their mobilization allowances.
- (3) A participant who has successfully completed the program will be awarded a certificate by JICA.

[to be completed by the examining physician]

様式 1
(As of March 2016)

健康診断書
CERTIFICATE OF HEALTH

日本語又は英語により明瞭に記載すること。
Please fill out (PRINT/TYPE) in Japanese or English.

氏名 NAME: _____
Family name, First name Middle name
☐男 Male 生年月日 Date of Birth: ____/____/____ 年齢 Age: ____
☐女 Female Month Day Year

1. 身体検査 Physical Examinations

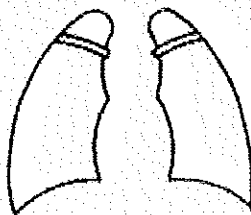
(1) 身長 Height _____ cm 体重 Weight _____ kg

(2) 血圧 Blood pressure _____ mm/Hg ~ _____ mm/Hg 血液型 Blood Type A B O RH +- 脈拍 ☐整 regular ☐不整 irregular

(3) 視力 Eyesight: (R) _____ (L) _____ (R) _____ (L) _____
裸眼 without glasses 矯正 with glasses or contact lenses 色覚異常の有無 ☐正常 normal ☐異常 impaired
color blindness

(4) 聴力 ☐正常 normal 言語 ☐正常 normal
Hearing: ☐低下 impaired Speech: ☐異常 impaired

2. 申請者の胸部について、聴診とX線検査の結果を記入してください。X線検査の日付も記入すること。(6ヶ月以上前の検査は無効。)
Please describe the results of physical and X-ray examinations of applicant's chest X-ray (X-ray taken more than 6 months prior to the certification is NOT valid).



肺 ☐正常 normal 心臓 ☐正常 normal
Lung: ☐異常 impaired Heart: ☐異常 impaired

← Date _____
Film No. _____

異常がある場合

心電図 Electrocardiograph: ☐正常 normal ☐異常 impaired

Describe the condition of applicant's lung.

3. 現在治療中の病気 ☐Yes (Disease: _____)
Disease Treated at Present ☐No

4. 既往症

Past history: Please indicate with + or - and fill in the date of recovery

Tuberculosis.....☐ (. .) Malaria.....☐ (. .) Other communicable disease.....☐ (. .)
Epilepsy.....☐ (. .) Kidney Disease.....☐ (. .) Heart Disease.....☐ (. .)
Diabetes.....☐ (. .) Drug Allergy.....☐ (. .) Functional Disorder in extremities.....☐ (. .)
Psychosis.....☐ (. .)

5. 検査

Laboratory tests

検尿 Urinalysis: glucose (), protein (), occult blood ()

赤沈 ESR: _____ mm/Hr, WBC count: _____ /cmm ☐貧血 Anemia
Hemoglobin: _____ gm/dl, GPT: _____

6. 診断医の印象を述べてください。

Please describe your impression. _____

7. 志願者の既往歴、診察・検査の結果から判断して、現在の健康状態は十分に留学に耐えうるものと思われますか？

In view of the applicant's history and the above findings, is it your observation his/her health status is adequate to pursue studies in Japan?

Yes ☐ No ☐

日付 Date: _____ 署名 Signature: _____

医師氏名 Physician's Name in Print: _____

検査施設名 Office/Institution: _____

所在地 Address: _____