

**List of documents to upload on registration system for Royal Thai Embassy/ Consulate-General consideration**

<b>Category of non-Thai nationals permitted to enter Thailand*</b>	<b>Exempted Category</b>	<b>Required documents for pre-approved registration</b> (All documents must be in English or have a certified translation)	<b>Required documents for COE issuance</b>
<b>Exempted Persons</b> Exempted persons or persons who are specified, permitted or invited by the Prime Minister or Chief official responsible for remedying the emergency situation to enter into the Kingdom pertaining to necessity, whereby conditions and time frames may also be prescribed	2	Please contact the Ministry of Foreign Affairs of Thailand or Royal Thai Embassy or Royal Thai Consulate-General.	
<b>Diplomats and International Organizations Officers</b> Persons on diplomatic or consular missions or under International organizations, or representatives of foreign governments or agencies performing their duties in Thailand, or any other persons in international agencies, that the Ministry of Foreign Affairs gives permission pertaining to necessity, including their spouse, parents, or children	3	1. Copy of passport 2. Copy of Thai visa If the applicant does not have a valid visa, the applicant must submit the following original documents directly to the Embassy / Consulates-General to request the issuance of an appropriate visa (if required) 3. An official Note issued by the Ministry of Foreign Affairs of that country or International Organization. 4. A letter from the Ministry of Foreign Affairs of that country/ International Organization affirming that the Embassy/ International Organization responsible for healthcare or medical treatment expenses including COVID-19.	- Flight confirmation - ASQ / OQ confirmation on arrival date or equivalent documents
<b>Family of Thai Nationals</b> Non-Thai nationals who are spouses, parents, or children of Thai nationals	6	1. Copy of passport 2. Copy of valid Thai visa or re-entry permit (If visa/re-entry permit has already expired, please apply for a new one) 3. Copy of spouse's / parent's Thai passport or Thai Identification card. 4. Proof of relationship with Thai nationals, such as a copy of marriage certificate or birth certificate.	- Flight confirmation - ASQ confirmation on arrival date

Category of non-Thai nationals permitted to enter Thailand*	Exempted Category	Required documents for pre-approved registration (All documents must be in English or have a certified translation)	Required documents for COE issuance
		5. Medical insurance or letter from employer guaranteeing that the insurance company or employer will cover a minimum of 100,000 USD of medical costs incurred by the applicant in Thailand, including medical costs in the event that applicant contracts COVID-19 (The insurance must cover the total duration of stay in Thailand)	
<b>Certificate of Residence Holders</b> Non-Thai nationals who have a certificate of residence, or have been permitted to take up residency in the Kingdom, including their spouses or children	7	1. Copy of passport 2. Copy of valid Thai visa or re-entry permit (If visa/re-entry permit has already expired, please apply for a new one) 3. Copy of Certificate of Residence 4. Medical insurance or letter from employer guaranteeing that the insurance company or employer will cover a minimum of 100,000 USD of medical costs incurred by the applicant in Thailand, including medical costs in the event that applicant contracts COVID-19 (The insurance must cover the total duration of stay in Thailand)	- Flight confirmation - ASQ confirmation on arrival date
<b>Work Permit Holders</b> Non-Thai nationals who have a work permit or have been granted permission to work in the Kingdom in accordance with Thai laws, including their spouses or children	8	<b>For work permit holder</b> 1. Copy of passport 2. Copy of valid Thai visa or re-entry permit (If visa/re-entry permit has already expired, please apply for a new one) 3. Copy of a valid work permit or letter from relevant Thai authority confirming permission to work in Thailand (letter confirming approval of WP.3, approval letter from BOI, or approval letter from IEAT) 4. (if spouse or children will accompany a work permit holder) 4.1 Copy of passport of your spouses or children 4.2 Copy of official documents as proof of relationship, such as marriage certificate, or birth certificate.	- Flight confirmation - ASQ confirmation on arrival date

Category of non-Thai nationals permitted to enter Thailand*	Exempted Category	Required documents for pre-approved registration (All documents must be in English or have a certified translation)	Required documents for COE issuance
		<p>5. Medical insurance or letter from employer guaranteeing that the insurance company or employer will cover a minimum of 100,000 USD of medical costs incurred by the applicant in Thailand, including medical costs in the event that applicant contracts COVID-19 (The insurance must cover the total duration of stay in Thailand)</p> <p><b>For spouse or children of a work permit holder</b></p> <ol style="list-style-type: none"> <li>1. Copy of passport</li> <li>2. Copy of valid Thai visa or re-entry permit (If visa/re-entry permit has already expired, please apply for a new one)</li> <li>3. Copy of passport of work permit holder</li> <li>4. Copy of a valid work permit of work permit holder or letter from relevant Thai authority confirming permission to work in Thailand (letter confirming approval of WP.3, approval letter from BOI, or approval letter from IEAT)</li> <li>5. Copy of official documents as proof of relationship, such as marriage certificate, or birth certificate.</li> <li>6. Medical insurance or letter from employer guaranteeing that the insurance company or employer will cover a minimum of 100,000 USD of medical costs incurred by the applicant in Thailand, including medical costs in the event that applicant contracts COVID-19 (The insurance must cover the total duration of stay in Thailand)</li> </ol>	
<p><b>Students</b> Non-Thai nationals who are students of educational establishments in Thailand approved by Thai authorities, including their parents or guardians, except for students of non-formal schools in accordance</p>	9	<p><b>For student</b></p> <ol style="list-style-type: none"> <li>1. Copy of passport</li> <li>2. Copy of valid Thai visa or re-entry permit (If visa/re-entry permit has already expired, please apply for a new one)</li> <li>3. Copy of letter confirming enrollment or admission</li> </ol>	<p>- Flight confirmation - ASQ confirmation on arrival date</p>

Category of non-Thai nationals permitted to enter Thailand*	Exempted Category	Required documents for pre-approved registration (All documents must be in English or have a certified translation)	Required documents for COE issuance
<p>with laws on private schools or of any other similar private educational establishments (This category DOES NOT include students of non-formal schools in accordance with laws on private schools or other similar private educational establishments.)</p>		<p>4. (If parents or guardians will accompany a student)</p> <p>4.1 Copy of passport of your parents or guardians</p> <p>4.2 Copy of official documents as proof of relationship, such as marriage certificate, or birth certificate</p> <p>5. Medical insurance or letter from employer guaranteeing that the insurance company or employer will cover a minimum of 100,000 USD of medical costs incurred by the applicant in Thailand, including medical costs in the event that applicant contracts COVID-19 (The insurance must cover the total duration of stay in Thailand)</p> <p><b>For parents or guardians of a student</b></p> <p>1. Copy of passport</p> <p>2. Copy of valid Thai visa or re-entry permit (If visa/re-entry permit has already expired, please apply for a new one)</p> <p>3. Copy of passport of student</p> <p>4. Copy of letter confirming the student's status or admission of the student.</p> <p>5. Copy of official document proving the relationship with the student as his/her parent or guardian, such as birth certificate.</p> <p>6. Medical insurance or letter from employer guaranteeing that the insurance company or employer will cover a minimum of 100,000 USD of medical costs incurred by the applicant in Thailand, including medical costs in the event that applicant contracts COVID-19 (The insurance must cover the total duration of stay in Thailand)</p>	

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<b>Foreigners with Medical Appointment</b> Non-Thai nationals who need to receive medical treatment in Thailand, including their accompanying persons, except for treatment for COVID-19	10	<b>For patient</b> 1. Copy of passport 2. Copy of valid Thai visa or re-entry permit (If visa/re-entry permit has already expired, please apply for a new one) 3. Financial statement showing that the applicant is able to take responsibility for all of the treatment expenses and any other expenses that may be incurred during the stay in Thailand 4. Copy of confirmation letter for Alternative Hospital Quarantine (DHSS/AHQ 1) with stamp of approval from Ministry of Public Health 4. Medical insurance or letter from employer guaranteeing that the insurance company or employer will cover a minimum of 100,000 USD of medical costs incurred by the applicant in Thailand, including medical costs in the event that applicant contracts COVID-19 (The insurance must cover the total duration of stay in Thailand)  **One patient is allowed a maximum of 3 accompanying persons who must be quarantined at the same hospital as the patient and the period of their stay in Thailand needs to be at least 14 days**  <b>For an accompanying person</b> 1. Copy of passport 2. Copy of valid Thai visa or re-entry permit (If visa/re-entry permit has already expired, please apply for a new one) 3. Copy of passport of patient 4. Patient's copy of confirmation letter for Alternative Hospital Quarantine (DHSS/AHQ 1) with stamp of approval from Ministry of Public Health	- Flight confirmation - AHQ confirmation

Category of non-Thai nationals permitted to enter Thailand*	Exempted Category	Required documents for pre-approved registration (All documents must be in English or have a certified translation)	Required documents for COE issuance
		5. Affidavit of Support with stamp of approval form Ministry of Public Health 6. Medical insurance or letter from employer guaranteeing that the insurance company or employer will cover a minimum of 100,000 USD of medical costs incurred by the applicant in Thailand, including medical costs in the event that applicant contracts COVID-19 (The insurance must cover the total duration of stay in Thailand)	
<b>Foreigners under a Special Arrangement or have been granted permission by the Prime Minister</b> Non-Thai nationals who are permitted to enter the Kingdom under a special arrangement with a foreign country or have been granted permission by the Prime Minister. As of 21 October 2020, this consists of the following groups: (1) Approved Thailand Elite Member <sup>1</sup> (2) APEC Card Holder <sup>2</sup> (3) Long Stay Visitor - Non-Immigrant O-A Visa Holder <sup>3</sup> - Non-Immigrant O-X Visa Holder <sup>4</sup>	11	1. Copy of passport 2. Copy of valid Thai visa or re-entry permit (if required) (If visa/re-entry permit has already expired, please apply for a new one) 3. Medical insurance or letter from employer guaranteeing that the insurance company or employer will cover a minimum of 100,000 USD of medical costs incurred by the applicant in Thailand, including medical costs in the event that applicant contracts COVID-19 (The insurance must cover the total duration of stay in Thailand) 4. Additional required documents <b>4.1 Thailand Elite Member</b> - Letter from Thailand Privilege Card Co., Ltd., or the Ministry of Tourism and Sports or relevant government agencies.	- Flight confirmation - ASQ confirmation on arrival date

<sup>1</sup> Thailand Elite Member should contact Thailand Privilege Card Co., Ltd to check eligibility to enter Thailand. Thai Embassy/ Consulate-General will issued COE to a person whose named is in a list submitted by Thailand Privilege Card Co., Ltd., Ministry of Tourism and Sports or relevant government agencies.

<sup>2</sup> APEC Card holder must travel from a member economy where he/she holds citizenship (eligible member economies: Australia, China, Hong Kong, Japan, Malaysia, New Zealand, Singapore, South Korea, Taiwan and Vietnam), and is permitted to stay in Thailand for 90 days.

<sup>3</sup> The applicant must be a foreigner age of 50 and over who have a permanent residence in a country in which the application is submitted. Holder of Non-Immigrant O-A visa is allowed to stay in Thailand for 1 year. Employment of any kind is strictly prohibited.

<sup>4</sup> The applicant must be an ordinary passport holder with a nationality of Japan, Australia, Denmark, Finland, France, Germany, Italy, the Netherlands, Norway, Sweden, Switzerland, the United Kingdom, Canada, and the United States of America, with the age of 50 years old and over, including spouse and child (age under 20 years old). Holder of Non-Immigrant O-X visa is allowed to stay in Thailand for 5 years each time (total 10 years). Employment of any kind is strictly prohibited.

Category of non-Thai nationals permitted to enter Thailand*	Exempted Category	Required documents for pre-approved registration (All documents must be in English or have a certified translation)	Required documents for COE issuance
(4) Medium-Term Visitor - Tourist-TR Visa Holder (single entry) <sup>5</sup> - Businessman and Investor <sup>6</sup> (Non-Immigrant B Visa Holder) (5) Special Tourist Visa (Tourist-STV) Holder <sup>7</sup> (6) Approved Film Crew Member  *For more inquiries about Thai visa, please visit <a href="https://thaievisa.go.th">https://thaievisa.go.th</a>		<b>4.2 APEC Card Holder</b> - APEC card <b>4.3 Long Stay Visitor</b> - Certificate of Residence (if any) <b>4.4 Special Tourist Visa Holder</b> - Receipt or the proof of payment for at least 14 days of staying in ASQ or AHQ <b>4.5 Film Crew Member</b> - Copy of a permit letter issued by the Thailand Film Office, Department of Tourism, Ministry of Tourism and Sports of Thailand	

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<sup>5</sup> Tourist Visa (TR) holder is permitted to stay in Thailand for 60 days and can apply for a 30-day extension.

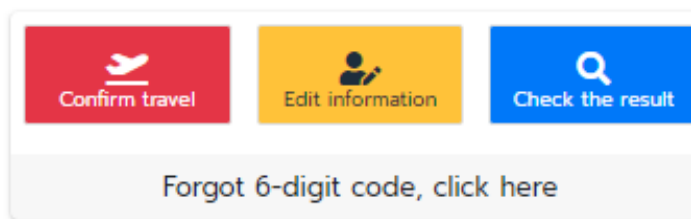
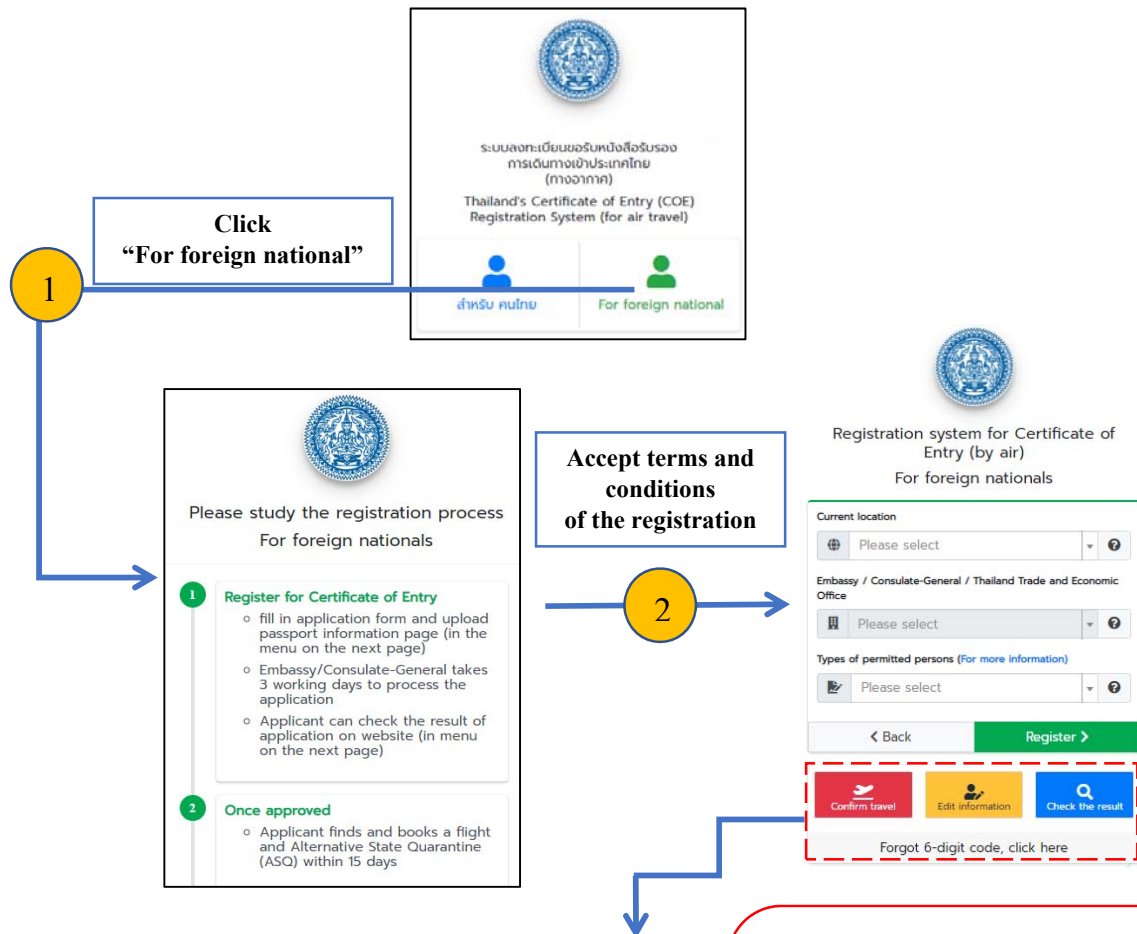
<sup>6</sup> A non-Immigrant B visa holder is permitted to stay in Thailand for 90 days. Applicant must have an invitation letter from a Thai company with a registered capital not less than 2 million THB or evidence showing ownership of a condominium/ deposit in a Thai bank/ Thai government bond with face value not less than 3 million THB.

<sup>7</sup> Applicant for STV must reside in the country with a low-rate of confirmed COVID-19 cases as determined fortnightly and officially by Announcement of the Ministry of Public Health of Thailand. STV visa holder is allowed to stay in Thailand for 90 days and the STV can be extended 2 times, 90 days each.

# Certificate of Entry (COE) Registration Guideline

The steps shown within this document is an example of the registration process.  
All personal detail, document code and contact information displayed are suppositions only.

## 1. Pre-approval Registration



### Key menu instructions

- **Confirm travel**  
For document attachment
- **Edit information**  
For modification of the registration information
- **Check the result**  
For checking the result and download the approved COE
- **Forgot 6-digit code**  
For recalling the 6-digit code

After registered, fill in personal information in the provided form

Registration system for Certificate of Entry (by air)  
For foreign nationals

Current location  
Please select

Embassy / Consulate-General / Thailand Trade and Economic Office  
Please select

Types of permitted persons (For more information)  
Please select

< Back Register >

Confirm travel Edit information Check the result

Forgot 6-digit code, click here

**Personal Information**

Title (Eng)  
Select or type  
If there is no choice for selection, applicant can fill in the information manually

Name (English)

Middle name (English)

Surname (English)

Position

#### Required documents

1. Passport
2. Additional documents (according to the type of person intended to enter Thailand)
3. Medical insurance (including medical costs in the event that applicant contracts COVID-19, which must cover the total duration)

After all the information are filled in, the system will generate 6-digit code which will be used until the receipt of COE.

**Saving information complete**  
The System has transmitted the application to relevant Embassy/Consulate-General  
Please keep this code for obtaining the Certificate of Entry  
**970186**

**Very important**  
Royal Thai Embassy/Consulate-General will pre-approve your documents within 3 working days. After you are pre-approved, please upload your plane ticket, ASQ booking confirmation and other required documents (if any) within 15 days.  
go to [coethailand.mfa.go.th](https://coethailand.mfa.go.th) at the Confirmation of Travel Menu

#### Please note that :

- Air ticket and Alternative State Quarantine (ASQ) booking confirmation must be uploaded to the system within 15 days after your application has been pre-approved.
- If failed to upload the above, the system will automatically cancel your application, and the applicant must start registration process again.

## 2. Travel confirmation

1

Confirm travel Edit information Check the result

Forgot 6-digit code, click here

2

Please fill in information for confirmation  
Only for air travelers

PASSPORT NUMBER

FIRST NAME

LAST NAME

6-digit code obtained after registration

Search Close

3

Attach the evidence of your flight reservation (photo or PDF file of flight reservation)

When your registration is complete, please upload the evidence of your flight reservation within 15 days.

You have time to left

Day	Hour	Minutes	Second
14	23	55	38

Flight number

\* Example: 10300

Date of Departure

Date of Arrival

After submit travel itinerary, the Royal Thai Embassy and Royal Thai Consulate-General will issue a COE within 3 working days.

## 3. Information modification and tracking the approval result

- The applicants are able to edit personal information at “**Edit information**” and track registration status at “**Check the result**”.

Please fill in information for verification

PASSPORT NUMBER

FIRST NAME

LAST NAME

6-digit code obtained after registration

Search Close

Approval status

Waiting for approval

Your application is under consideration

OK

Approved

Click Download button below to obtain Certificate of Entry

Download

### Please note that :

- The information can be modified only
  - (1) When the registration is completed and the embassy/ consulate-general has yet to approve the submitted application, or
  - (2) When the embassy/ consulate-general has rejected the application but allow applicant to modify the information.
- The COE can be received at the “Download” button.

#### 4. The recall of the 6-digit code

In case the applicant forgets the given 6-digit code, it can be recalled as follows.

1

Confirm travel Edit information Check the result

Forgot 6-digit code, click here

2 Please fill in information to receive a 6-digit code

PASSPORT NUMBER

FIRST NAME

LAST NAME

Date/Month/Year of Birth

Search Close

3

Your 6-digit code is 970186

Acknowledged

#### 5. Entry to Thailand

5.1 After the receipt of COE, please prepare the additional documents to **declare at the check-in counter** as follows.

- (1) **Passport and valid Thai visa/ re-entry permit** (if required)
  - (2) **Certificate of Entry (COE)**
  - (3) **Fit to Fly Health Certificate.** (Thailand's Health Control requires a hard copy version.)
  - (4) **Medical certificate with a laboratory result indicating that COVID-19 is not detected, using RT-PCR test, issued within 72 hours before departure** (in case of connecting flights, before embarkation from initial port).
  - (5) Insurance or letter from employer guaranteeing that the insurance company or employer will cover a minimum of 100,000 USD of medical costs incurred by the applicant in Thailand, including medical costs in the event that applicant contracts COVID-19 (The insurance must cover the total duration of stay in Thailand)
  - (6) T.8 Form (Health Declaration Form). You can download T.8 Form at [shorturl.at/IQYZ7](https://shorturl.at/IQYZ7).
- Documents (3) (4) (5) must be in English or Thai only. Certified translations into English or Thai are accepted in the case that the original copy is in a foreign language.

5.2 The abovementioned documents in 5.1 must be declared to the immigration and disease control officers once the passenger has arrived in Thailand.

**Note:** If encounter any problem during the registration, please contact the embassy/ consulate-general which the applicant has registered in the form.

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