

Royal Thai Consulate-General, Chennai

Applicant's Name : _____ Date : _____

Applicant's Passport No : _____

No.	Checklist of documents required for Non Immigrant category ED (Education)	Yes	No
1	Passport or travel document with validity not less than 6 months with TWO BLANK PAGES . Two signed copies of front and last page of passport.		
2	Two Visa application forms completely filled in and signed by applicant		
3	Two color photographs of the applicant as per the specification*		
4	Visa fees paid in demand draft of 4000/- Rs for single entry		
Evidence of Educational Arrangements			
5	Original cover letter from applicant stating purpose, source of sponsorship/adequate finance for tuition		
6	Educational Qualifications		
7	Payment slip for at least first semester's tuition		
8	Original letter of acceptance from University/ School/ Institution (must mention the name and the duration of the course and details of grant of scholarship, if any)		
9	Original letter of approval from the Ministry of Education (where applicable)		
10	Copy of certificate/ License from Thai authorities to establish school or education institute and permission for teaching activity (Document must be in Thai language.)		
11	For the case of foreign monk who wishes to pursue a study in religious field with Thai religious institution, there must be original letter of approval from the National Office of Buddhism.		
Evidence of Transportation Arrangements			
12	Confirmed inbound ticket		
Evidence of Adequate Finance			
13	Applicant's Bank Statement. In case of sponsorship; provide letter from Sponsor, Identity Proof of Sponsor and Bank Statement of Sponsor.		
Additional information			
14	Evidence of confirmed hotel/accommodation reservation in Thailand with address and contact number under applicant's name		
* 3.5 x 4.5 cm. not older than 3 months with white background, face and eyes are in direct position to the camera, without sunglasses or hat or any other head covering, except for some religious beliefs or ethnic background. ** All documents must be in English, unless specified, and arranged in order given above. *** If required, additional documents and/or an interview may be requested. In case, the visa is not granted, the difference or the fee will not be refunded.			
Declaration : (Please Read Carefully) ☐ I confirm that I have read the guidance and I am aware that the <u>normal visa process takes three working days for submission at centers in Chennai and five working days for centers outside of Chennai (not including submission date)</u>; the <u>submission of additional documents takes another three working days</u> and; the <u>withdrawal request takes two working days</u>. ☐ I am aware that the submission of visa application is advised to be made <u>at least seven working days</u> prior to the date of departure. Applicant's Signature : _____			
Submitted by Name : _____ Relation with applicant : _____ Signature : _____			
<u>For Official Use Only</u>			
Submission Officer's Name : _____ Audit Officer's Name : _____			