



INTERNSHIP APPLICATION FORM

| PERSONAL DETAILS | | | | | | | | | |
|---|--------------------------------|--------------------------|--------------------------|---|-----------------------------|--------------------------|-----------------------------------|--------------------------|-------------------------------------|
| 1. Family name (s) | 2. First (and middle) name | | | 3. Sex | 4. Date of birth (dd/mm/yy) | | | 5. Place of birth | |
| 6. Present nationality(ies): | | | | 7. Marital status: <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Widowed <input type="checkbox"/> Divorced | | | | | |
| 8. Permanent home address (incl. telephone no.): | | | | 9. Present address (incl. telephone no.): | | | | | |
| 10. Email address: | | | | 11. Contact in case of emergency (incl. telephone no.): | | | | | |
| AVAILABILITY FOR INTERNSHIP | | | | | | | | | |
| 12. Please indicate your preferred start and end dates for your internship placement (dd/mm/yy). From: _____ To: _____ | | | | | | | | | |
| 13. What is your preferred field of work? | | | | | | | | | |
| LANGUAGE & COMPUTER SKILLS | | | | | | | | | |
| 14. What is your mother tongue? | | | | | | | | | |
| 15. Other language skills | READ | | | WRITE | | | SPEAK | | |
| | Basic | Intermediate | Advanced | Basic | Intermediate | Advanced | Basic | Intermediate | Advanced |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 16. Computer skills (e.g. Office Suite) | | | | | | | | | |
| | <input type="checkbox"/> Basic | | | <input type="checkbox"/> Intermediate | | | <input type="checkbox"/> Advanced | | <input type="checkbox"/> Proficient |
| | <input type="checkbox"/> Basic | | | <input type="checkbox"/> Intermediate | | | <input type="checkbox"/> Advanced | | <input type="checkbox"/> Proficient |
| | <input type="checkbox"/> Basic | | | <input type="checkbox"/> Intermediate | | | <input type="checkbox"/> Advanced | | <input type="checkbox"/> Proficient |
| | <input type="checkbox"/> Basic | | | <input type="checkbox"/> Intermediate | | | <input type="checkbox"/> Advanced | | <input type="checkbox"/> Proficient |

EDUCATION & TRAINING

17. University or equivalent

| NAME, PLACE and COUNTRY | ATTENDED FROM/TO | | DEGREES and ACADEMIC DISTINCTIONS OBTAINED | MAIN COURSE OF STUDY |
|-------------------------|------------------|------------|---|----------------------|
| | Month/Year | Month/Year | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

18. Schools or other formal training from age 14 (e.g. high school, technical school or apprenticeship)

| NAME, PLACE and COUNTRY | TYPE | ATTENDED FROM/TO | | CERTIFICATES OR DIPLOMAS OBTAINED |
|-------------------------|------|------------------|------------|--------------------------------------|
| | | Month/Year | Month/Year | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

WORK EXPERIENCE

19. Please list all work experience, including present employer/placement if applicable.
Continue on a separate page if necessary.

| | | | | |
|-------------------------------|-----------------------|----|---|--|
| EMPLOYER/PLACEMENT DETAILS | Dates (Month/Year) | | <input type="checkbox"/> Paid employment* | <input type="checkbox"/> Funded Internship** |
| | From | To | *Net annual salary | **Sponsor details |
| | | | <input type="checkbox"/> Voluntary work | <input type="checkbox"/> Unfunded internship |

Summary of main duties

| | | | | |
|-------------------------------|-----------------------|----|---|--|
| EMPLOYER/PLACEMENT DETAILS | Dates (Month/Year) | | <input type="checkbox"/> Paid employment* | <input type="checkbox"/> Funded Internship** |
| | From | To | *Net annual salary | **Sponsor details |
| | | | <input type="checkbox"/> Voluntary work | <input type="checkbox"/> Unfunded internship |

Summary of main duties

20. List activities in civic, public or international affairs

21. List any significant publications (please do not attach copies of these to your application)

22. Career Plans - please provide a brief summary of your career aspirations

| REFERENCE(S) | | | |
|---|-------------------------|--------------------------|--|
| You are required to submit at least one written reference with your application, preferably academic. Please provide full detail of the referee(s) providing the reference(s) below. Referees should not be relatives. | | | |
| FULL NAME and TITLE | | PROFESSIONAL ADDRESS | |
| | | | |
| | | | |
| 23. Do you have any objections to the Mission making inquiries to your present supervisor/employer? <input type="checkbox"/> YES <input type="checkbox"/> NO | | | |
| 24. SECURITY QUESTIONS | | | |
| a) Passport Number: | | | |
| b) Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (exclude minor traffic violations)? If yes, give full particulars of each case in an attached statement. | | | |
| c) Do you have now or have you had contact with any member of any Government Security or Intelligence Service in the last three years? If yes, provide details: | | | |
| d) Have you ever been refused security clearance from any Government or security clearance agency? If yes, for what position? | | | |
| 25. How did you discover this internship program? | | | |
| DECLARATION | | | |
| I certify that the statements made by me in answer to the foregoing questions are true, complete and correct to the best of my knowledge and belief. I understand that any misrepresentation or material omission made on this form or other documents requested by the Permanent Mission of Thailand to the United Nations in New York may lead to immediate termination of the internship | | | |
| SIGNATURE: _____ DATE (dd/mm/yyyy): _____ | | | |
| ADDITIONAL DOCUMENTS TO BE SUBMITTED WITH THIS APPLICATION FORM | | | |
| Applicants are required to submit copies of documents to support their application. The checklist below is to assist you with the compilation of your submission. Incomplete applications will not be considered. | | | |
| <input type="checkbox"/> | Motivation/Cover Letter | <input type="checkbox"/> | If applicable - Copies of university degrees and/or diplomas |
| <input type="checkbox"/> | Curriculum vitae (CV) | <input type="checkbox"/> | Optional - recognised English/ other language proficiency certificates (including score reports where applicable) |
| <input type="checkbox"/> | Reference (s) | | |
| <input type="checkbox"/> | Transcript | | |
| All documents should be in English. If official documents, such as university degrees or transcripts, are not available in English or Thai, the applicant is requested to provide a complete and accurate uncertified translation into English together with copies of the document. The applicant may be asked to provide a certified translation if appropriate. | | | |

All applications and documents should be sent
under the subject “Internship Application - <FULL NAME>” to
thaimission.nym@mfa.go.th
by 31 December to be considered an internship offer for the year after