EMPLOYMENT APPLICATION FORM

Photograph

Applicant Information

First name: _____
Last name: _____
Middle name: _____

Date of birth: _____

Address: _____
Phone: _____
Mobile: _____
Email: _____

Position applied for: _____
Date available: _____

Are you a citizen of the Republic of Poland? ☐ YES ☐ NO

If no, are you authorised to work in Poland? ☐ YES ☐ NO

Have you worked for any other foreign embassies before? ☐ YES ☐ NO

If yes, please state which embassy and reason(s) for leaving?

_____

Have you ever been convicted of a crime? ☐ YES ☐ NO
If yes, explain _____

Education

Undergraduate: _____
From year: _____ To year: _____
Qualification received: _____
Others: _____
From year: _____ To year: _____
Qualification received: _____
_____

Previous Employment

Company 1: _____
Address: _____

Job Title: _____
Responsibilities: _____
Starting salary: _____
Ending salary: _____
From: _____ To: _____
Reason(s) for leaving: _____

Supervisor: _____
Phone: _____
Email: _____

May we contact your previous supervisor for a reference? ☐ YES ☐ NO

Company 2: _____
Address: _____

Job Title: _____
Responsibilities: _____
Starting salary: _____
Ending salary: _____
From: _____ To: _____
Reason(s) for leaving: _____

Supervisor: _____
Phone: _____
Email: _____

May we contact your previous supervisor for a reference? ☐ YES ☐ NO

Disclainer and Signature

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Applicant's Signature: _____
Date:_____

IMPORTANT NOTES:

(1) The deadline for submission of the application and documents is 11 December 2026.

(2) Please send filled application with supporting documents to the email below:
contact@thaiemb.pl
(Please indicate "สมัครงานตำแหน่งเสมียน" in the subject of the e-mail)

(3) Supporting documents include:
- A curriculum vitae (CV) or a resumé;
- A recent photo (taken not more than 6 months);
- A copy of a transcript;
- A copy of an education certificate;
- A copy of an identification card and a passport;
- A copy of a Temporary Residence Card (TRC);
- A letter of reference;
- Household registration.

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