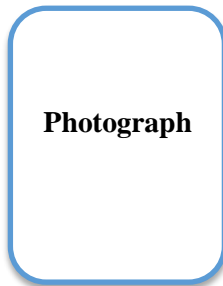




## EMPLOYMENT APPLICATION FORM



### Applicant Information

First name: \_\_\_\_\_

Last name: \_\_\_\_\_

Middle name: \_\_\_\_\_

Date of birth: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Position applied for: \_\_\_\_\_

Date available: \_\_\_\_\_

Are you a citizen of the Republic of Poland?  YES  NO

If no, are you authorised to work in Poland?  YES  NO

Have you worked for any other foreign embassies before?  YES  NO

If yes, please state which embassy and reason(s) for leaving?

\_\_\_\_\_

Have you ever been convicted of a crime?  YES  NO

If yes, explain \_\_\_\_\_

**Education**

Secondary School: \_\_\_\_\_

From year: \_\_\_\_\_ To year: \_\_\_\_\_

Qualification received: \_\_\_\_\_

Others: \_\_\_\_\_

From year: \_\_\_\_\_ To year: \_\_\_\_\_

Qualification received: \_\_\_\_\_

**Previous Employment**

Company 1: \_\_\_\_\_

Address: \_\_\_\_\_

Job Title: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

Starting salary: \_\_\_\_\_

Ending salary: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_

Reason(s) for leaving: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

May we contact your previous supervisor for a reference?  YES  NO

Company 2: \_\_\_\_\_

Address: \_\_\_\_\_

Job Title: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

Starting salary: \_\_\_\_\_

Ending salary: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_

Reason(s) for leaving: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

May we contact your previous supervisor for a reference?  YES  NO

**Disclaimer and Signature**

*I certify that my answers are true and complete to the best of my knowledge.  
If this application leads to employment, I understand that false or misleading  
information in my application or interview may result in my release.*

Applicant's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**IMPORTANT NOTES:**

(1) The deadline for submission of the application and documents is 24 March 2023.

(2) Please send filled application with supporting documents to the email below:

[thaiemb@thaiemb.internetdsl.pl](mailto:thaiemb@thaiemb.internetdsl.pl) (copy to [benjapornk@hotmail.com](mailto:benjapornk@hotmail.com))

*(Please indicate "Job Vacancy Application" in the subject of the e-mail)*

(3) Supporting documents include:

- A curriculum vitae (CV) or a resumé;
- A recent photo (taken not more than 6 months);
- A copy of a transcript;
- A copy of an education certificate;
- A copy of a driver license;
- A copy of an identification card and a passport;
- A letter of reference;
- Household registration.

(4) Shortlisted candidates will be contacted for an interview on 28 March 2023.

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