



Announcement of the Royal Thai Embassy, Abu Dhabi
Subject: Recruitment for Temporary Employment
Position: Assistant in Political, Diplomatic, and Political-Economic Affairs

The Royal Thai Embassy in Abu Dhabi hereby invites interested applicants to apply for temporary employment in the position of Assistant in Political, Diplomatic, and Political-Economic Affairs, with 1 vacancy available. Details are as follows:

1. Position

Assistant in Political, Diplomatic, and Political-Economic Affairs

2. Conditions of Employment

2.1 Salary: Starting at AED 7,923/month.

2.2 Working Hours: Monday to Friday, 09:00–17:00 hrs. (may be adjusted as appropriate)

2.3 Additional benefits are provided in accordance with applicable laws, including health insurance and overtime compensation.

2.4 The probation period is 3 months.

3. Duties and Responsibilities

3.1 Conduct research on issues related to developments in political, diplomatic, and political-economic affairs in the United Arab Emirates in order to analyse, summarise, and prepare reports.

3.2 Perform correspondence and administrative duties as assigned.

3.3 Liaise and coordinate with government agencies and private sector entities of both Thailand and the United Arab Emirates.

3.4 Support the work of diplomatic officials in organising projects and activities in the fields of political, diplomatic, and economic affairs, as assigned.

3.5 Perform other duties as assigned.

4. Qualifications of Applicants

4.1 Not exceed 40 years of age as of the application closing date.

4.2 A Bachelor's degree or higher in any field.

4.3 At least 2 years of professional experience; relevant experience will be given preferential consideration.

4.4 Full professional proficiency in English and Arabic in speaking, reading, and writing.

4.5 Proficiency in standard computer applications.

4.6 Research, analytical, synthesis, and report-writing skills in political and economic issues.

4.7 Demonstrated ability to coordinate effectively with Thai and international organisations.

4.8 Good personality, sound physical and mental health, and free from any disqualifying diseases as prescribed by relevant laws and regulations.

4.9 Good moral character and no criminal record.

5. Application Procedures Interested applicants may obtain and submit the application form in person at the Embassy during official working hours, or via email to thaiauh@emirates.net.ae and CC to abuembassy@gmail.com. The application form can be downloaded from the Embassy's website: <https://abudhabi.thaiembassy.org>.

6. Required Documents

- 6.1 Application form with 1 photograph attached, not more than 6 months old, size 2 x 2 inches
- 6.2 Copy of national identification card
- 6.3 Copy of passport
- 6.4 Copies of educational qualifications
- 6.5 Copies of documents evidencing work experience
- 6.6 Copies of other supporting documents beneficial to the selection process

7. Application Timeline, Examination, and Announcement of Results

- 7.1 Application period: 1–11 May 2026
- 7.2 Selection method: The Embassy will select applicants based on (1) qualifications, knowledge, skills and relevant work experience as stated in the application form and supporting documents, and (2) written examination and interview (can be conducted online for applicants not residing in the United Arab Emirates).
- 7.3 Announcement of results: Within May 2026, for reporting for duty and commencement of work on 1 June 2026. The decision of the Selection Committee appointed by the Embassy shall be final.

For further information, please contact the Embassy at Abu at telephone number (+971) 02 557 6551, extensions 101 or 128, or via email at thaiauh@emirates.net.ae.

Royal Thai Embassy, Abu Dhabi
1 May B.E. 2569 (2026)

