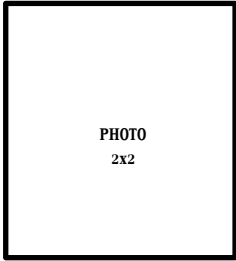


**ROYAL THAI EMBASSY
ABU DHABI**



TRAVEL AGENT APPLICATION FORM

AGENT'S INFORMATION					
Gender	<input type="checkbox"/> MALE		<input type="checkbox"/> FEMALE		
Family Name					
First Name					
Date of Birth		Nationality			
Phone No. (UAE only)		E-mail Address			
Passport No.		Date of issue		Date of expiry	
UAE ID No.		Date of issue		Date of expiry	
Position in the Company					
COMPANY INFORMATION					
Name of Company					
Address of the Company					
Phone No. of the Company					
Fax No. of the Company					
E-mail address of the Company					
Commercial License No.		Date of issue		Date of expiry	
Full Name of the Company's Representative (or contact person)			Position in the Company		

AGREEMENT BETWEEN THE COMPANY AND THE ROYAL THAI EMBASSY

1. The agent can submit a visa application form along with relevant documents on behalf of their client (s).
2. The agent who submits the visa on behalf of their client (s) must also submit an authorization letter with the signature of their client (s) to the Embassy. The Embassy will not accept any application from the agent if the authorization letter is not presented.
3. Once the visa is approved, the agent can collect the passport (with the visa) from the Embassy on behalf of their client (s). However, the agent must present an evidence of collection to the Embassy (e.g. receipt form).
4. The agent is strictly prohibited on contacting/offering help/doing a business with any individual or any applicant inside/outside the Embassy's premise.
5. It is agent's responsibility on taking care of the documents and passport of their client (s). The Embassy will not provide any photocopy or extra service to the agent.
6. The agent is not allowed to claim their name as a representative of the Royal Thai Embassy to their client (s) or any commercial purpose.
7. All visa applications must be submitted during Embassy's working hours from 09.30am to 12.30pm, Sunday to Thursday ONLY.
8. Every document that submitted to the Embassy must be accurate. If the Embassy suspects that the documents submitted by the agent to the Embassy is fraud, the Embassy will reject on receiving the application from that agent.
9. The agent is acknowledged on the above information and if there is any misconduct occurred from the agent, the Embassy has the right to refuse on receiving a visa application from the agent for a period of time.
10. This agreement is valid for 1 (one) year from the date of approval by the Royal Thai Embassy.

VISA PROCEDURES

These procedures must be acknowledged by the applicant before giving their documents to the agent.

1. Applicant (s) must reside in United Arab Emirates.
2. Application form submitted to the Royal Thai Embassy must be typed only. A hand-written application form is not accepted. All the information in the application form must be completed and accurate
3. All applicant (s) must submit their original passport to the Royal Thai Embassy. Non-passport documents (such as Certificate of Identity, Certificate of Registration etc.) will not be accepted. The Embassy will not accept any passport with the validity less than 6 months.
4. All documents must be in English only.
5. Application forms must be original and personally signed by the applicant.
6. Two recent (not more than 6 months) passport-sized color photograph with white background of the applicant must be submitted with the application.
7. All applications are subjected to approval. Submission of a visa application does not necessarily mean that a visa will be granted.
8. The applicant can apply for a visa up to 3 months before the date of entry to Thailand.
9. The granting of a visa is, in effect, only a form of pre-entry clearance. It does not grant permission to enter Thailand. Thailand Immigration authorities at the port of entry reserve the right to refuse entry into Thailand.
10. The Royal Thai Embassy reserves the rights to have a personal interview with any applicant.
11. Visa fee cannot be refunded in any case.
12. Type of visa and requirements can be found at <http://www.thaiembassy.org/abudhabi/en/services>

Signature
of Agent:

Date

Signature of Authorized
person of the Company
With the stamp:

Date

Signature of Authorized
Person of the Royal Thai
Embassy with the stamp:

Date

The Agent must bring all these documents for their registration with the Royal Thai Embassy

1. A copy of the passport of the agent
 2. A copy of the UAE Residence Visa of the agent
 3. A copy of the Emirates ID of the agent
 4. A letter from the agent company certifying that;
 - 4.1 The agent is currently working under the Company
 - 4.2 The agent is authorized to submit a visa application, under the name of the Company,
to the Royal Thai Embassy
 5. A copy of the trade license from the company that the agent is currently working.
- Once all the documents have been submitted, the agent will be interviewed by the Head of Consul of the Royal Thai Embassy. If the agent is qualified, the Embassy will stamp on the application form and allow the agent to submit the document.
 - If the agent fails to follow on the agreement, the Royal Thai Embassy reserves the right to refuse on receiving any documents from the agent.